

**TOWN OF ARUNDEL
SELECT BOARD**

Monday January 22, 2024
Arundel Municipal Building
Meeting Room
7PM Meeting

Members present: Select Board Dan Dubois, Phil Labbe, Tom Danylik, and Velma Hayes. Jason Nedea

Others: TM Trefethen, Jack Reetz, Chip Bassett, Diane Robbins & Ethan

Call to Order: Chairman Nedea called meeting to order @ 7:00PM

Approval of Agenda: *MOTION Dubois second Hayes “Approve Agenda as presented” passed 5-0.*

Public Forum: Resident Diane Robbins and Chip Bassett wish to comment to the Board relative to the discontinuance of the use of Punch Cards at the Transfer Station.

Approve Minutes: *MOTION Dubois second Labbe “approve minutes of January 8, 2024 as presented” passed 5-0.*

Manager Report

-Open position Tax Collector: Manager updated the Board on the existing process and the narrowing down of applications for interviews.

-Amendment to Cape Arundel Performance Assurance: A request to an extension of the Assurance Agreement for off site Road improvements is in the process the Plans submitted to the State for review and comment had yet to be approved. The extension is requested until August 15, 2024. No action required.

-Sheriff Cruiser: Because of existing mileage and age the Sheriff’s Department has taken an Arundel Cruiser out of service and a spare is presently being used. New Cruiser has been ordered (County Bid Arundel Ford). New Cruiser should be in service in 2024.

Business

- Board of Assessment Review: *MOTION Labbe second Danylik “Confirm the appointment of Jens Peter-Bergen to the Board of Assessment Review” passed 5-0.*

-Street Design and Construction Ordinance: Manager recommended that the Select Board provide authority to the Staff Review Committee to recommend additional adjustments to the Ordinance, return to the Board with the recommended adjustment and continue discussion with the board on how to proceed. (Public Hearing-Warrant Article-Voter Approval)

-Payroll & Payable Warrants: *MOTION Dubois second Hayes “approve warrants as presented and reviewed” passed 5-0.*

ADJOURNMENT

MOTION Dubois second Labbe “to adjourn” passed 5-0 @ 7:56 PM

Respectfully submitted

Keith M. Trefethen
Town Manager