

**TOWN OF ARUNDEL
SELECT BOARD**

Monday January 8, 2024
Arundel Municipal Building
Meeting Room
7PM Meeting

Members present: Select Board Dan Dubois, Phil Labbe, Tom Danylik, and Velma Hayes. Jason Nedeau

Others: TM Trefethen, Terry Merrill (Public Works) Andrew Stevenson (Fire), Emily Nedeau, Jake Hawkins, Chip Bassett, Patrick Steiner.

Call to Order: Chairman Nedeau called meeting to order @ 7:00PM

Approval of Agenda: *MOTION Dubois second Labbe “Approve Agenda as Amended” passed 5-0. (Added RSU Finance Committee Letter Clearview Estates)*

Public Forum: End of Meeting Resident Patrick Steiner voiced his concerns on the Sunset Place Subdivision which will be adjacent to Clearview Estates. Public Hearing for project planned by the Planning Board for January 16, 2024

Approve Minutes: *MOTION Dubois second Labbe “approve minutes of December 11, 2023 as presented” passed 5-0.*

Manager Report

-12/18/23 Storm: Select Board member Dubois discussed the event and the lack of some Utility Providers (Consolidated Communications) from having a prompt response. Staff (Fire & Police) provided their efforts related to the storm. Manager will attempt to once again contact this company in the hopes to begin a good dialog to correct some of the issues the town is experiencing.

-Review Septic System Fire Station: Initially thoughts were that the system was on the verge of failure however it was discovered that a sump area used to collect soils from Apparatus Bay washing was full and needed servicing. Once cleaned the system seems to be operating correctly.

-Advertise Building Committee (Fire Station): The Manager & Fire Chief have done some preliminary review of the possible size of the project. A rough sketch

was developed and now a committee to look at this draft work and begin to fine tune is necessary. The Select Board felt it was ok to proceed with efforts to seek members for the committee.

Business

- Board of Assessment Review: *MOTION Hayes second Danylik “Confirm the appointments of Amy McNally and Shaun Donnelly to the Board of Assessment Review” passed 5-0.*

-Planning Board Appointment: *MOTION Dubois second Hayes “Confirm the appointment of Zach Shapiro to the Planning Board with a term that expires of June 30 2025” passed 5-0.*

-Certificate of Settlement: *MOTION Dubois second Labbe “settle the personal property taxes yet to be collect of the amount of \$7,752.13 from Dianna Boucher” passed 5-0. MOTION Hayes second Dubois “settle the real estate taxes yet to be collected of the amount of \$4,419,362.24from Dianna Boucher” passed 5-0.*

-Tax Collector Appointed: *MOTION Hayes second Danylik “appoint Keith Trefethen as Tax Collector” passed 5-0.*

-Payroll & Payable Warrants: *MOTION Hayes second Dubois “approve warrants as presented and reviewed” passed 5-0.*

EXECUTIVE SESSION

MOTION Dubois second Hayes “enter executive session under MRS 405 (6) (A) Discussion with the Town Manager related to employees of the Town” passed 5-0 @7:47PM. MOTION Dan second Labbe “end executive session” passed 5-0 @ 7:55 PM” No action taken or decisions made.

ADJOURNMENT

MOTION Dubois second Labbe “to adjourn” passed 5-0 @ 7:56 PM

Respectfully submitted

Keith M. Trefethen
Town Manager