

**TOWN OF ARUNDEL**  
**SELECT BOARD**  
Monday November 25, 2024  
Arundel Municipal Building  
Meeting Room  
7PM Meeting

Members present: Select Board Phil Labbe, Tom Danylik, Velma Hayes, & Dan Dubois

Absent: Jason Nedeau

Others: TM Trefethen, Dot Gregoire, Chip Bassett

**Call to order:** Chairman Hayes called the meeting of the Select Board to order @ 7:08 PM.

**Approval of Agenda:** *MOTION Dubois second Danylik “approve agenda as presented passed 4-0.*

**Public Forum:** Chip Bassett & Dot Gregoire discuss the School Board position and possible resignation of Kristin Shapiro and what process on the Election for Recall and filling the position will occur in this matter.

**Approve Minutes:** *MOTION Dubois second Danylik “approve minutes of November 12, 2024 as presented” passed 4-0.*

**Committee & Board Reports:** None

**MANAGER REPORT**

**-LOGO Status:** Have been ordered with various department identified.

**-Statistical Update:** Vision to start in December on our project.

**-RFP Audit:** Will go out soon some additional adjustment to RFP are needed prior to submittal.

**-Workforce Housing:** After Larissa Crockett’s presentation and a review of our current town open properties, contact was made to Larissa to see if this project may be of interest.

**-CEO Position:** The Town Manager has nominated Ryan Lawler for the position of Code Officer replacing Jim Nagle. *MOTION Dubois second Labbe “confirm Ryan Lawler as Code Officer” passed 3-0-1 (Danylik).*

## **BUSINESS**

**-Fire Station & Amendment to Land Use Ordinance:** Public Hearing is set for Monday December 9, 2024. The manager has also invited by letter all abutters in the 200-foot radius of the Station.

**-York County Shelter:** GA Administrator attended the November 14<sup>th</sup> meeting. Mentioned that it was a bit confusing and that the folks really were not prepared to answer questions raised. Anticipate additional meetings to follow.

**-Hours of Voter Registration:** The Board determined that there is no provision in the Municipal Charter or State Law to postpone a petition election for recall, especially after the person resigned beyond the 10-day period after the petition was certified. Therefore, **MOTION Dubois second Labbe** *“approve the request of the Town Clerk with regard to the Option Hours for Voter Registration”* passed 4-0. The hours will be the same as the Town Office establishes hours to be open. (Mon-Thurs 7AM to 5:30PM) 12-1PM Office closed for lunch.

**-Warden for Recall Election:** **MOTION Danylik second Labbe** *“approve Sylvia Perreault as the Election Warden for December 17, 2024 recall election”* passed 4-0.

**-Payable & Payroll Warrants:** **MOTION Dubois second Labbe** *“approve the payable & payroll warrants as reviewed”* passed 4-0.

## **ADJOURNMENT**

**MOTION Dubois second Labbe** *“to adjourn”* passed 4-0 @ 7:43 PM

Respectfully submitted

Keith M. Trefethen  
Town Manager