

**TOWN OF ARUNDEL
SELECT BOARD**

Monday February 12, 2024
Arundel Municipal Building
Meeting Room
7PM Meeting

Members present: Select Board Dan Dubois, Phil Labbe, Tom Danylik, and Velma Hayes. Jason Nedeau

Others: TM Trefethen, Sharon Binette, Stella McCormack, Stephanie Nedeau, Diane Robbins.

Call to Order: Chairman Nedeau called meeting to order @ 7:00PM

Approval of Agenda: *MOTION Dubois second Hayes “Approve Agenda as amended” passed 5-0.*

Public Forum: Residents Sharon Binette, Stella McCormack & Diane Robbins discussed with the Board members their feelings and insights related to the subdivision proposed off of Clearview Estates called Sunset Place.

Approve Minutes: *MOTION Dubois second Labbe “approve minutes of January 22, 2024 as amended” passed 5-0.*

Committee & Board Reports: Select Board member Hayes reported to the members the RSU Finance Committee meeting she attended.

Manager Report

-Update Tax Collector position: Manager and staff interview three individuals for the position, an offer was made to Kayla Perkins for the open position which she accepted.

-Ordinance Amendment: Property owners in the Cape Arundel Resort have asked the Planning Board to consider an ordinance amendment and extend the time owners can stay in the resort by one month (8 months to 9 months). Planning Board will review as part of their process and at sometime in the future provide the Select Board ordinance revisions of the Land Use Ordinance that they wish for the Residents of the town to vote on.

-FY 24/25 Budget Process: The first meeting for both Boards (Select Board & Budget Board) is set up for Tuesday February 13, 2024 7PM, Arundel Municipal Building Meeting Room.

Business

-Business Hours for Voter Registration: *MOTION Hayes second Danylik “approve the request from the Town Clerk to modify hours for Voter Registration for the upcoming Primary Election” passed 5-0.*

-Approve Election Warden: *MOTION Dubois second Labbe “confirm Sylvia Perreault as Warden for the upcoming Presidential Primary” passed 5-0.*

- Board of Assessment Review: *MOTION Hayes second Dubois “Confirm the appointment of Rich Ganong to the Board of Assessment Review” passed 5-0.*

-On Premise License Renewal: *MOTION Hayes second Labbe “approve renewal of License for “Bandaloo” passed 5-0.*

- Payable Warrants: *MOTION Dubois second Labbe “approve warrant as presented and reviewed” passed 5-0.*

Additional Business

-Selectboard member Dubois asked about Consolidated Communication and their efforts to remove broken and damaged utility poles.

ADJOURNMENT

MOTION Dubois second Labbe “to adjourn” passed 5-0 @ 8:01 PM

Respectfully submitted

Keith M. Trefethen
Town Manager