

Town of Arundel, Maine

Application for Amendment of an Approved Subdivision

1. Subdivision Name: _____

2. Applicant: _____

Mailing Address: _____

Town, State, ZIP Code _____

Telephone #: _____

Email Address: _____

3. Subdivision Location: _____

Arundel Tax Map ____ Lot ____

4. Zoning District(s) _____

Shoreland Zone Resource Protection FEMA Flood Zone

5. Date Subdivision Plan Approved by Arundel Planning Board _____

6. Recorded at York County Registry of Deeds:

Date: _____

Plan Book _____ Page _____

7. General description of proposed changes in subdivision plan

signature of applicant

date

This application form must be accompanied by a copy of the approved plan and three copies of the proposed revisions. The application shall also include enough supporting information to allow the Board to make a determination that the proposed revisions meet the standards of the Land Use Ordinance, Subdivision Regulations and the criteria of the subdivision statute.

If the revision involves the creation of additional lots or dwelling units, the procedures for preliminary plan approval shall be followed. If the revision involves only modifications of the approved plan, without the creation of additional lots or dwelling units, the procedures for final plan approval shall be followed.

The revised plan shall indicate that it is the revision of a previously approved and recorded plan and shall show the plan book and page on which the original plan is recorded at the registry of deeds.

See Articles IV of the Subdivision Regulations for additional detail on administrative procedures and revisions to previously approved plans.

SUBMISSION CHECKLIST FOR AMENDMENTS TO APPROVED SUBDIVISIONS

Project Name _____ Map / Lot Number _____

- Detailed Narrative of the proposed amendment and the necessity for the amendment
- Copy of the original signed subdivision plan
- Plan of proposed amendments to the plan prepared and sealed by either a Professional Engineer or Land Surveyor licensed to practice in the State of Maine
- Copy of the Arundel Planning Board's original Findings of Fact and Approval for the original subdivision.
- Copy of any approved deed restrictions intended to cover all or part of the lots or dwellings in the subdivision.
- Copies of existing and proposed deeds affected by the subdivision amendment.
- Plan illustrating proposed changes or modifications to approved roads, drainage systems, fire protection, utilities, or other infrastructure resulting from the amendment.
- Changes to Net Residential Density and Open Space reservations resulting from the proposed subdivision amendment
- Proposed intrusions into Shoreland Zones, increases in net impervious surfaces, and impacts to existing on-site septic and well locations.
- A revised storm water management plan in the event that the applicant proposes significant changes in runoff coefficients, surface cover, or watershed rerouting.
- The width and location of any streets or public improvements or open space shown upon the Official Map and the Comprehensive Plan.
- All parcels of new lands proposed to be dedicated to public use and the conditions of such dedication.
- Impacts to boundaries of any flood hazard areas as depicted on the municipality's Flood Insurance Rate Map and the 100-year flood elevation
- A list of remedial construction and infrastructure improvements and cost estimates
- A list of construction and maintenance items, with both capital and annual operating cost estimates, that must be financed by the municipality,
- The developer shall provide an estimate of the net increase in taxable assessed valuation at the completion of the construction of the subdivision.
- Proposed changes to the approved covenants or bylaws of the lot owner's association
- PDF file of Final Subdivision Plan
- List of the property owner names, mailing address, and map- lot designations of all parcels located within 200 linear feet of the proposed subdivision, individually printed on Avery 5160 mailing labels or equivalent (Note: Includes properties across roads, railroad tracks, and streams/rivers).
- A check in the amount of \$500 as well as \$225 for legal advertising fee and a mailing fee of \$2.00 per abutter. Additional fees for peer review and additional studies may be imposed by the Planning Board in the consideration of the application.

Submission Requirements: The applicant shall submit 10 hard copies of all submissions including documents and maps along with a **PDF** of all submission documents to the Land Use Office. Three full size 24" x 36" plans and 7- 11" x 17" copies. Applications deemed complete by the Town Planner must be submitted 14 days prior to be next Planning Board meeting

The Planning Board meets on the first and third Tuesday of the month.