

Town of Arundel, Maine

Sign Application

PERMIT NUMBER 2026 - _____ DATE _____ ZONE _____ MAP _____ LOT _____

A. CONTACT INFORMATION

1. **Project Name:** _____
2. **Applicant Name:** _____
Mail Address: _____
Town, State, ZIP Code _____
Telephone #: _____
Email: _____
3. **Authorized Agent** (person who will be responsible for all communication with the Town):
Name: _____
Mail Address: _____
Town, State, ZIP Code _____
Telephone #: _____
Email: _____
4. **Sign Design Consultants**
Name: _____
Telephone #: _____
Email: _____

B. LOCATION INFORMATION

5. Sign Location: _____
6. E911 Address _____
7. Name of Business _____
8. Type of Use _____
9. Arundel Tax Map _____ Lot _____
10. Land Use District(s) _____

(consult Land Use Map and Shoreland Zoning Map)

11. Is the application for the establishment of a new business? Yes No If yes, complete and attach a business registration form.
12. Is this a new sign or a replacement of an existing sign _____
If replacement sign, please attach photo of existing sign.

SIGN INFORMATION:

Please attach scaled shop drawings of all proposed signage

13. Directory Post Sign:

- Total Square Footage of Sign _____
- Sign Area Dimensions Height_____ Width_____ Depth_____
- Post Height_____
- E911 Address or Private Way Address_____ (Locate at top of the sign- see section 5.17)
- Maximum Square footage allowed in the District_____
- Illumination: Interior Lighting Exterior Lighting Please provide lighting specs and lumen information

14. Single Occupancy Post Sign

- Building Sign Frontage:_____ feet
- Total Square Footage of Sign _____
- Sign Area Dimensions Height_____ Width_____ Depth_____
- Post Height_____
- E911 Address or Private Way Address_____ (Locate at top of the sign- see section 5.17)
- Maximum Square footage allowed in the District_____
- Illumination: Interior Lighting Exterior Lighting Please provide lighting specs and lumen information

15. Attached Signage – Projecting and Wall Signage

If multiple occupancies or multiple signs please complete data sheet for each sign and attach along with shop drawing of sign.

- Building Sign Frontage:_____ feet
- Total Square Footage of Sign _____
- Sign Area Dimensions Height_____ Width_____ Depth_____
- Distance between ground and bottom of sign _____
- Illumination: Interior Lighting Exterior Lighting Please provide lighting specs and lumen information

16. Window Signage:

If multiple occupancies or multiple signs please complete data sheet for each sign and attach along with shop drawing of sign.

- Maximum 1st floor Window Area:_____ sf Total Sign Area _____ sf Area in Window _____ %
- Maximum 2nd floor Window Area:_____ sf Total Sign Area _____ sf Area in Window _____ %
- Illumination: Interior Lighting Exterior Lighting Please provide lighting specs and lumen information

17. Sandwich Board Sign

- Dimensions of Sandwich board sign_____ Total Area (one side) _____sf

- Attach a scaled shop drawing of proposed sign detailing materials, color, and display area.
- Proposed Location of sign _____
- Attach Map or Google Earth aerial Photo

18. Digital Signage: See section 5.17.13 of the Land Use Ordinance

19. Aggregate Signage

Area of all existing signage except directional and window signage _____ sf

Area of all proposed signage except directional and window signage _____ sf

20. Value of Work: _____ (provide estimate)

Please submit a completed Sign application, show drawings, and all supporting documentation to the Arundel Code Enforcement Officer.

To the best of my knowledge, all of the above stated information is true and correct.

Applicant's Signature

Date

ACTION OF THE CODE ENFORCEMENT OFFICER & TOWN PLANNER

Date Received: ____/____/____

Fee Computed \$_____

Approved: ____/____/____

Denied: ____/____/____

Reason for denial/comments: _____

Signature of Code Enforcement Officer

Permit Number: 2026-_____

Signature of Town Planner

Conditions: _____
