

TOWN OF ARUNDEL
BOARD OF SELECTMEN

Monday January 10, 2022
Arundel Municipal Building
7PM Meeting

Members present: Selectmen Tom Danylik, Phil Labbe, Velma Hayes
Absent: Dan Dubois, Jason Nedean

Others: Town Manager Keith Trefethen, Jack Reetz

Call to Order: Chairman Danylik called meeting to order @ 7:00 PM

Approval on Agenda: *MOTION Hayes second Labbe “approve agenda as presented” passed 3-0.*

PUBLIC FORUM

-No discussion

Approval of Minutes: *MOTION Labbe second Hayes “approve minutes of December 27, 2021 & January 3, 2022 as presented” passed 3-0.*

Committee & Board Report: None

Managers Report:

- Arundel Street Design & Construction Ordinance: Board review the proposed changes submitted by the Planner and felt some language modification was needed with regard to staff review when no public hearing is required.
- Transfer Station: Manager informed the Board that he had had some e-mails related to the changes at the Transfer Station and asked about the observation of those Selectmen who visit the Transfer Station. All felt things were a bit quicker and ran a bit smoother.

Business:

- Special Town Meeting Warrant: *MOTION Hayes second Labbe “approve and sign Special Town Meeting Warrant for February 14, 2022 as presented” passed 3-0*

-Purchasing Policy: Board reviewed one change was made with regard to official name of Selectmen. It will be presented to the Charter Review Committee for comment.

-Change Personnel Policy: ***MOTION Labbe second Hayes “approve the changes in the Personnel Policy as it relates to Section 5.9 Holidays that includes the addition of Junetenth as a Floating Holiday for Town Employees and the elimination of the reference of 8 hours within the holiday language.” Passed 3-0.***

-MOTION Hayes second Labbe “approve account payables & payroll as presented and reviewed” passed 3-0.

ADJOURNMENT MOTION Hayes second Labbe “to adjourn” passed 3-0 @ 7:16 PM

Respectfully submitted,

Keith M. Trefethen
Town Manager