

**TOWN OF ARUNDEL, MAINE
BOARD OF SELECTMEN MEETING**

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**Monday February 8, 2021
Arundel Municipal Building
Meeting Room
7PM**

- I. Call to Order
- II. Approval of Agenda
- III. Public Forum – Public comment on non-agenda items
- IV. Approve Minutes of January 25, 2021
- V. Committee and Board Reports
- VI. Manager's Report
 - Meeting room Acoustics
 - ADA Exterior Openers
 - Shield for Parking Lot Lights
 - Water Meter Install
 - Air assist toilet repairs
- VII. Business
 - Foreclosure on Commercial Condo Unit
 - Attorney request for Resolution to authorize Lease/Purchase of Mower
 - Virtual Coffee hour with the Superintendent
- XI. Other Business and Adjournment
 - Approval Payroll & Payable Warrants
 - Adjournment

TOWN OF ARUNDEL

468 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

BUSINESS MEETING February 8, 2021

EXECUTIVE SUMMARY

BOS Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

MANAGERS REPORT

-Meeting Room Acoustics: Met with Mike Ouellet this past week. Have reviewed a product that is believed will work. Prior to any purchase or final cost Ouellet, Port City and I will meet to come up with colors location and costs. I will provide some materials for your viewing at the meeting on Monday.

-ADA Exterior Openers: Minutemen security came along with Door Controls to review the system. A reprogramming of the security system to allow the ADA paddles to only operate when doors are in the unlock position was necessary. The system is operating correctly.

-Shield for lights: One shield was installed on a Parking lot light to determine if this system would have any impact on the light flowing to the neighbor's property. Contacting the neighbor he felt the cover does not work because it covers only three sides and still allows light to be directed to a certain degree. He understood that the shields would only direct light down and not out in any way. The neighbor continues to feel that shields on all lights forcing light down to the lot instead of out in one location should be the option.

-Water Meter install: Maine Rural Water has installed meter this past week.

BUSINESS

-Foreclosure on Commercial Condo Unit: Condo Association is wondering what we plan on doing with this unit. What is your pleasure.

-Resolution to Authorize Lease /Purchase of Roadside Mower. Putting the finance package together with Biddeford Savings they have required a legal opinion from our Attorney. The attorney has asked that the board take another vote which is more comprehensive and has provided a resolution for action.

-Virtual Coffee with Superintendent: RSU #21. Superintendent Dr. Terri Cooper has asked for participation via ZOOM in another discussion. She has floated the date of February 24th, 5PM for the meeting, your interest?

OTHER BUSINESS AND ADJOURNMENT

(a) Account Payable & Payroll Warrants: Provided at Meeting for review.

**TOWN OF ARUNDEL
BOARD OF SELECTMEN**

Monday January 25, 2021
Arundel Municipal Building
7 PM

Members present: Selectmen Tom Danylik, Phil Labbe, Dan Dubois, Velma Hayes, Jason Nedeau

Others: TM Trefethen, Roger Taschereau, Rich Ganong (via Zoom)

Call to Order: Chairman Hayes called meeting to order @ 7:00 PM

Approval of Agenda: *MOTION Dubois second Nedeau “approve agenda as amended” passed 5-0. (RSU #21 Finance Report)*

Public Forum: No Comments

Approval of Minutes: *MOTION Danylik second Labbe “approve minutes of January 11, 2021 as presented” passed 5-0.*

Committee & Board Report: Selectmen Dubois on RSU #21 Report

Managers Report:

- Meeting Room Acoustics: Still work in progress no action taken.
- ADA Exterior Doors: Still not operating properly. Door Controls and Minuteman Security need to work up a solution.
- Shield Parking Lot Lights: Has arrived waiting for install from vendor.
- Water Meter Install: Last Wednesday was a bust. Waiting for them to return to install.

Business:

- Roadside Mowing The Unit went out to bid (one bid received) and two vendors have provided financing information (town looking for one more estimate).

MOTION Dubois second Labbe. “accept the bid from HP Fairfield for the Roadside Mowing Unit @ \$108,989 and seek the lowest financing cost for the unit over a four year period” passed 5-0.

-Workshop Session with Planning Board: Planning Board Chairman was proposing a workshop session to discuss work the Planning Board has been having with regard to the Residential Growth Ordinance. Manager suggested off Monday's of the Board of Selectmen and the Planning Board Chairman will check with his Board to see if this works. Planner will prepare the changes and a response as to why these changes are being proposed.

-Posting Requirements: Town Clerk has requested a change in posting of meetings of the town to two locations the Arundel Municipal Building and the Website.

MOTION Danylik second Labbe “ approve the modification of posting as requested by the Town Clerk to the Arundel Municipal Building and the Town Website” passed 5-0

-Pole Permit ***MOTION Dubois second Nedeau “approve pole permit for Hill Road as submitted and reviewed” passed 5-0.***

-Appointment of Budget Board Member: ***MOTION Nedeau second Dubois “appoint Simone Boissonneault to the Budget Board for FY 21/22” passed 5-0.***

Other Business and Adjournment: *MOTION Dubois second Danylik “approve account payable and payroll warrants as presented and reviewed” passed 5-0.*

ADJOURNMENT *MOTION Dubois second Nedeau “to adjourn” passed 5-0 @ 7:40PM*

Respectfully submitted,

Keith M. Trefethen
Town Manager

February 8, 2021

Motion: I move that the Resolution entitled, "Resolution to Authorize Lease Purchase of a Roadside Mower in the Principal Amount of \$108,989," be adopted in form presented to this meeting.

**RESOLUTION TO AUTHORIZE LEASE PURCHASE OF A ROADSIDE MOWER IN
THE PRINCIPAL AMOUNT OF \$108,989**

Whereas, at the Annual Town Meeting held July 15, 2020, a majority of the voters of the Town of Arundel (the "Town") approved Article 36 of the Annual Town Meeting Warrant, authorizing the Board of Selectmen to enter into multi-year contracts for lease or purchase of goods that the Board deems to be in the best financial interest of the Town;

Now therefore, the Board of Selectmen of Town of Arundel hereby resolves as follows:

That the Town Manager is authorized to arrange for tax-exempt lease purchase financing for a roadside mower and related accessories and equipment (collectively, the "Equipment") in the principal amount of \$108,989.00 payable over a four year period, more or less, with such financing company ("Lessor") on such terms as the Town Manager may approve, and any prior such action is ratified and confirmed;

That under and pursuant to the provisions of Title 30-A M.R.S. sections 5721, 5722, and 5728, all other applicable law, and Article 36 of the Annual Town Meeting Warrant, the Town Manager is authorized to execute and deliver a lease purchase agreement with Lessor in the name and on behalf of Town of Arundel (the "Town") for the Equipment with a purchase price of \$108,989, and in such form and on such terms not inconsistent herewith as the Town Manager may approve (the "Lease");

That (i) no part of the proceeds of the Lease shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the Lease to be an "arbitrage bond" within the meaning of Section 148 of the Code, and (ii) the proceeds of the Lease and the Equipment financed by the Lease shall not be used in a manner that would cause the Lease to be a "private activity bond" within the meaning of Section 141 of the Code;

That the Lease issued pursuant hereto is designated as a qualified tax-exempt obligation within the meaning of Section 265(b)(3) of said Code;

That the Chair of the Board of Selectmen, the Town Manager, the Town Treasurer, and the Deputy Town Treasurer, acting singly, are authorized to covenant on behalf of the Town to file any information report and pay any rebate due to the United States in connection with the issuance of the Lease, and to take all other lawful actions necessary to ensure the interest portion of the rental payments under and pursuant to the Lease will be excludable from the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause such interest

portion of the rental payments to become includable in the gross income of the owners thereof;

That the appropriate officials of the Town are authorized to execute and deliver such other documents and certificates as may be required in connection with the Lease; and

That an attested copy of this Resolution be filed with the minutes of this meeting.

A true copy as adopted by a majority of the Arundel Board of Selectmen, attest:

Emily Nedeau, Town Clerk

CLERK'S CERTIFICATION

I certify that the February 8, 2021 meeting of the Town of Arundel Board of Selectmen was: *[check one box]*

conducted as a public meeting with no Board members participating remotely; or

conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:

Board Member	PARTICIPATION			VOTE		
	Physically Present	Attending Remotely	Not Attending	YES	NO	ABSTAIN
Thomas Danylik						
Daniel Dubois						
Velma Jones Hayes						
Philip Labbe						
Jason Nedeau						
Total:						

Date: _____, 2021

Emily Nedeau, Town Clerk