

**TOWN OF ARUNDEL, MAINE  
BOARD OF SELECTMEN MEETING**

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**Monday January 11, 2021  
Arundel Municipal Building  
Meeting Room  
7PM  
You Tube Live Stream**

- I. Call to Order
- II. Approval of Agenda
- III. Public Forum – Public comment on non-agenda items
- IV. Approve Minutes of December 28, 2020
- V. Committee and Board Reports
- VI. Manager's Report
  - Meeting room Acoustics
  - Plumbing Issue/odor
  - Emergency Generator fuel tank replacement
- VII. Business
  - Renewable Energy Credit
  - Budget Meeting 1-20-21
  - Discussion on Roadside Mowing
- XI. Other Business and Adjournment
  - Approval Payroll & Payable Warrants
  - Adjournment

**TOWN OF ARUNDEL  
BOARD OF SELECTMEN**

Monday December 28, 2020  
Arundel Municipal Building  
7 PM

Members present: Selectmen Tom Danylik, Phil Labbe, Dan Dubois, Velma Hayes, Jason Nedeau

Others: TM Trefethen, Jack Reetz, John Bell, Fire Chief Jerry Beaulieu, Michelle Beaulieu.

**Call to Order:** Chairman Hayes called meeting to order @ 7:00 PM

**Approval of Agenda:** *MOTION Dubois second Nedeau “approve agenda as presented” passed 5-0.*

**Public Forum:** No Comments

**Approval of Minutes:** *MOTION Dubois second Danylik “approve minutes of December 14, 2020 as presented” passed 5-0.*

**Committee & Board Report:** No Reports

**Managers Report:**

-AV System: Manager updated on the new mixer and training to occur on December 30<sup>th</sup>

-Meeting Room Acoustics: Still waiting for cost estimate prior to approval.

-Plumbing Issue Odor: Plumbing contractor coming to building December 30, 2020 to address issue and hopefully resolve this issue. Building will be closed to the public and staff from 7AM to 1:30PM. They have found Trap Primers that need relocation, Vents with Screws in them and sewer pipes clogged with debris.

**Business:**

-Renewable Energy Credit: Tabled as Naoto was ill and could not attend.

-Earned Paid Leave: Board reviewed the red highlighted section of the policy that will assist the town administering the new Earned Paid Leave Statute. *MOTION Dubois second Danylik “approve modification to policy as presented” passed 5-0.*

Draft as of 12-29-20

-Memorandum of Understanding: Board reviewed the Southern Maine Public Works Mutual Aid Compact MOU as presented. ***MOTION Dubois second Nedeau “approve compact as presented and authorize the Town Manager to sign on behalf of the town” passed 5-0.***

-Liquor License renewable application Bandaloo: ***MOTION Danylik second Labbe “approve and sign renewable application as presented and reviewed” Passed 5-0.***

**Other Business and Adjournment: *MOTION Dubois second Nedeau “approve account payable and payroll warrants as presented and reviewed” passed 5-0.***

**ADJOURNMENT *MOTION Nedeau second Dubois “to adjourn” passed 5-0 @ 7:35PM***

Respectfully submitted,

Keith M. Trefethen  
Town Manager

# **TOWN OF ARUNDEL**

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BUSINESS MEETING January 11, 2020

## **EXECUTIVE SUMMARY**

BOS Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

## **MANAGERS REPORT**

-Meeting Room Acoustics: Ouellet Construction is preparing a cost associated with the additional panels. I have been told that cost will be provided to me by Friday the 8<sup>th</sup>.

-Plumbing/odor issue: Efforts to date by the Plumbing Contractor have yet to yield the elimination of the occasional odor. Friday the 8<sup>th</sup> the contractor will once again be on site to completely camera the systems. Everyone believes a blockage must exist in the system somewhere. Tanks covers will be pulled in the Lot and the camera will be operated to the tanks.

-Emergency Generator: Again on Friday the 8<sup>th</sup> Electrical Contractor who installed generator will be on site to replace fuel tank which is on bottom of generator. I hope to report this project is also completed.

## **BUSINESS**

-Renewable Energy Credits: I have asked Naoto to attend your meeting and he has indicated to me that he will be in attendance to discuss the REC program with you all.

- Budget Meeting: Meetings on the FY21/22 Budget will begin on the 20<sup>th</sup>. Meeting can be attended in person or via zoom. All packets for the meeting will be sent to you all by Friday the 15<sup>th</sup>.

-Discussion on Roadside Mowing: Roger Taschereau will be at the meeting to discuss with you all the Trackless Sidewalk snowblower. This unit is used to also accomplish road side mowing and in fact the majority of its use is for this purpose. This unit is 14 years old and the Maintenance is becoming an issue.

## **OTHER BUSINESS AND ADJOURNMENT**

(a) Account Payable & Payroll Warrants: Provided at Meeting for review.