

**TOWN OF ARUNDEL, MAINE
BOARD OF SELECTMEN MEETING**

www.arundelmaine.org

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**Monday January 25, 2021
Arundel Municipal Building
Meeting Room
7PM
Zoom**

- I. Call to Order
- II. Approval of Agenda
- III. Public Forum – Public comment on non-agenda items
- IV. Approve Minutes of January 11, 2020
- V. Committee and Board Reports
- VI. Manager's Report
 - Meeting room Acoustics
 - ADA Exterior Openers
 - Shield for Parking Lot Lights
 - Water Meter Install
- VII. Business
 - Roadside Mowing update & possible action
 - Request for Workshop Session/Planning Board
 - Discussion Posting Requirements of Warrants, Ballots etc...
 - Pole Permit-Hill Road
 - Appointment of Budget Board member
- XI. Other Business and Adjournment
 - Approval Payroll & Payable Warrants
 - Adjournment

TOWN OF ARUNDEL

468 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

BUSINESS MEETING January 25, 2020

EXECUTIVE SUMMARY

BOS Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

MANAGERS REPORT

-Meeting Room Acoustics: Obviously still waiting for the design, type of material and related cost. I will continue to have this item mentioned until we have a resolution.

-ADA Exterior Openers: Presently have two vendors Security/Electrician who feel it is the responsibility of the other. Plan is to get both vendors on site in order to resolve the issue.

-Shield for lights: I have been informed by Luke Ouellet that the shield has arrived. We are presently waiting for the vendor for installation.

-Water Meter install: Maine Rural Water was scheduled to place meter to determine use on Wednesday. They arrived but did not have all the materials needed for the install. The meter install will assist in the determination of the size of the system for the building.

BUSINESS

-Roadside Mowing: At this stage the Town was able to receive an estimate to borrow funds to purchase the unit. Unit cost is \$108,989. Funding in the Capital Reserve Fund would allow a down payment of \$35,000 leaving a balance of \$73,989 to be paid @ \$20,563.80/year for four years.

-Request for Workshop Session: The Planning Board is nearing completion of some efforts on the Residential Growth Ordinance and would like to discuss with you all their thoughts and suggestions. We all hope that both Boards can prepare an ordinance supported by all parties. When would you like to meet?

-Discussion of posting requirements: The Town Clerk would like to modify the locations that official posting (Warrants, Ballots, Meetings) take place. State Law requires one posting in a conspicuous place, seven days prior and not in several locations around town. I believe she is looking to reduce locations and utilize the Website as a posting location for this information. It appears the Town through your action may have approved several locations for posting. A vote by the Board of Selectmen is necessary for a change.

-Pole Permit Hill Road: We have a pole permit that has been reviewed and approve that requires your signatures.

-Appointment of Budget Board Member: I am bringing forward the name of Simone Boissonneault for approval as an appointed member of the Budget Board for the current year.

OTHER BUSINESS AND ADJOURNMENT

(a) Account Payable & Payroll Warrants: Provided at Meeting for review.

**TOWN OF ARUNDEL
BOARD OF SELECTMEN**

Monday January 11, 2021
Arundel Municipal Building
7 PM

Members present: Selectmen Tom Danylik, Phil Labbe, Dan Dubois, Velma Hayes, Jason Nedeau

Others: TM Trefethen, Roger Taschereau, Terry Merrill, Naoto Inoue

Call to Order: Chairman Hayes called meeting to order @ 7:00 PM

Approval of Agenda: *MOTION Dubois second Nedeau “approve agenda as amended” passed 5-0. (RSU #21 Report and Quitclaim Deed)*

Public Forum: No Comments

Approval of Minutes: *MOTION Dubois second Danylik “approve minutes of December 28, 2020 as presented” passed 5-0.*

Committee & Board Report: Selectmen Dubois on RSU #21 Report

Managers Report:

-Meeting Room Acoustics: Still work in progress no action taken as possible proposal was a bit high. Selectmen Nedeau suggested some entrance rugs may also assist in the echo.

-Plumbing Issue: Contractor discovered a leaky pipe per smoking the building. Leak was repaired and at this time no additional leaks were detected.

-Emergency Generator tank replacement was completed a 583gallon tank was removed and replaced with a 298 gallon tank. Fuel now would last some 16 hours at full use. New Tank also provides a lower profile of the unit.

Business:

-Renewable Energy Credit: Naoto was present to discuss with the Board various aspects of the REC which included purpose, who purchases, existing inverter reading and possible third party review. *MOTION Dubois second Danylik*

“approve the REC purchase and sale agreement presented by Knollwood Energy and authorize the Town Manager to sign on behalf of the town” passed 5-0.

-Budget Meeting: Starting on Wednesday the 20th the BOS & Budget Board will begin review of the FY 21/22 Budget Proposal. Membership can participate either in person or via zoom their choice. Meeting will begin at 7PM.

-Roadside Mowing: Roger provided a proposal to replace and sell the existing Trackless Snowblower/Mowing unit and purchase a used roadside mowing unit. Existing unit is 14 years old and in need of constant repair and maintenance when in use. With a new Bobcat with a snowblower to tackle winter needs, filling the roadside mowing task is a priority. Unit cost used for a Rotary Unit is \$109,000 from HP Fairfield. ***MOTION Labbe second Dubois “Public Works and Town Manager should make every effort to put together a purchasing package with a goal of the purchase of a used unit.” Passed 5-0.*** A proposal will be provided to the Board once a package with details is developed.

-Quitclaim Deed: ***MOTION Danylik second Nedeau approve and sign a quitclaim deed for property at Map 15 Lot 1A and return property to past owner. Passed 5-0.***

Other Business and Adjournment: *MOTION Nedeau second Labbe “approve account payable and payroll warrants as presented and reviewed” passed 5-0.*

Board also asked questions on Building Video and efforts by the Planning Board on a Cannabis Ordinance

ADJOURNMENT MOTION Dubois second Nedeau “to adjourn” passed 5-0 @ 8:18PM

Respectfully submitted,

Keith M. Trefethen
Town Manager

Auto Fill Form for:
4501 - 4502 - 4503

Notification: 10102850087	<input checked="" type="checkbox"/> Not Published
Work Order: 801000321240	<input type="checkbox"/> Public Notice of this application has been given by publishing the text of the same
Field Planner Name: Alan Dyer	In: _____
Field Planner Phone #: 207-432-6682	On: _____
Date: Nov 25, 2020	

City / Town: Arundel	<i>This had to be RE-STAKED</i> <i>OK</i> <i>RT</i>
To the: <input type="checkbox"/> City <input checked="" type="checkbox"/> Town	
<input checked="" type="checkbox"/> County of: York, Maine	

CMP applying for: <input checked="" type="checkbox"/> Overhead <input type="checkbox"/> URD

1. Starting Point: Pole # 501
2. Road (State & CMP): Hill Road
3. Direction: North
4. Distance: 125' feet
5. Number of Poles: 1

TEL CO: Northern New England Telephone Operations LLC	Refer To Field Planner Web Page for selecting the appropriate Tel Co.: Home Page > Field Planner Resources > Telco Information
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If you only need 1 copy of the 4502 Form, just click "Print Form" A print dialogue will open, click print to print all 3 forms.

If you need multiple copies of the 4502 Form, click "Print Form" A print dialogue will open, again, click print to print all. After you print all, click "Print Form" again, but this time select print range page "3" only and select the number of copies you need

Notification: 10102850087
Work Order: 801000321240

CENTRAL MAINE POWER COMPANY
APPLICATION FOR POLE LOCATION OR UNDERGROUND LOCATION

In the City/Town of: Arundel, Maine

To the: City
 Town
 County of: York, Maine

- Central Maine Power hereby applies for permission to:
 - Construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.
 - Construct and maintain buried cables, conduits, manholes and handholes, together with wire and cables, transformers, cutouts, and other equipment therein, under, along, and across certain streets and highways in said City/Town as described below.

Central Maine Power Company and ~~Northern New England Telephone Operations LLC~~ jointly apply for permission to construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

1. Starting Point: Pole # 501
2. Road (State & CMP): Hill Road
3. Direction: North
4. Distance: 125' feet
5. Number of Poles: 1

- Overhead wires shall have a minimum clearance of 18 feet over the public highway and be constructed to conform with the requirements of the National Electric Safety Code.
- Buried cable facilities shall be placed at a minimum depth of 36 inches under pavement and 30 inches elsewhere and be constructed to conform with the requirements of the National Electric Safety Code.

Any person, firm, or corporation to be adversely affected by this proposed location shall file a written objection with the State Department of Transportation, City, Town or County stating the cause of said objection within fourteen (14) days after the publication of this notice or ninety (90) days after installation of facilities without publication.

- Public Notice of this application has been given by publishing the text of the same
- Not Published

In: _____
On: _____

CENTRAL MAINE POWER COMPANY

Consolidated Comm of Northern New England

~~Northern New England Telephone Operations LLC~~

By: Alan Dyer

Date: Nov 25, 2020

By: Jessica Theriault Date: 12/30/2020

Alan Dyer

11/25/2020

Jessica Theriault - Right of Way

CENTRAL MAINE POWER COMPANY

SKETCH TO ACCOMPANY APPLICATION FOR POLE OR UNDERGROUND LOCATIONS

City / Town: Arundel

Date: Nov 25, 2020

Street: Hill Road

By: Alan Dyer

Facilities to consist of wood poles and appurtenances with a minimum clearance of wire and cables not less than 21 feet over the public highway, and/or underground facilities to consist of buried cables, conduits, transformers and manholes for operation at 7200 volts to ground single phase. Construction to be suitable for future operation at a voltage not to exceed 22KV to ground single phase. Right-of-way limits indicated are based on the best field information available.

Poles/ Pads are staked. For further information call: Alan Dyer at Central Maine Power Company tel: 207-432-6682 . Pole/Pad spans shown are approximate.

Feet Behind Curb	Feet Behind Guard Rail	Feet to C/L Traveled Way	Pole / Pad #		Highway Lines		Pole / Pad #	Feet Behind Curb	Feet Behind Guard Rail	Feet to C/L Traveled Way		Highway Lines
						X	502					
						125'						
						X	NEW 501 H		20'			
						125'						
						X	501					

LOCATION PERMIT

Consolidated Comm of Northern New England

Upon the Application of Center Maine Power Company and Northern New England Telephone Operations LLC,

dated Nov 25, 2020, asking for permission, in accordance with law, to construct and maintain poles, buried cables, conduits, and transformers, together with attached facilities and appurtenances over, under, along or across certain highways and public roads in the location described in said application, permission is hereby given to construct, reconstruct, maintain and relocate in substantially the same location, said facilities and appurtenances in the City / Town of Arundel,

approximately located as follows:

- 1. Starting Point: Pole # 501
- 2. Road (State & CMP): Hill Road
- 3. Direction: North
- 4. Distance: 125' feet
- 5. Number of Poles: 1

Facilities shall consist of wood poles and appurtenances with a minimum of wire and cable not less than 18 feet over the public highway and/or buried cables or conduit and appurtenances placed a minimum depth of 36 inches under pavement and 30 inches elsewhere, all in a manner conforming to the National Electric Safety Code.

By: _____

By: _____

By: _____

By: _____

By: _____

Municipal Officers

Office of the _____

Received and Recorded in Book _____, Page _____

Attest: _____

Clerk