

**TOWN OF ARUNDEL, MAINE
BOARD OF SELECTMEN MEETING**

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**Monday March 22, 2021
Arundel Municipal Building
7PM
Zoom**

- I. Call to Order

- II. Approval of Agenda

- III. PUBLIC HEARING FUTURE OF OLD TOWN HALL

- IV. Public Forum – Public comment on non-agenda items

- V. Approve Minutes of March 8, 2021

- VI. Committee and Board Reports

- VII. Manager’s Report
 - Municipal Budget Review
 - Arrow Newsletter
 - Electricity Arundel Municipal Building
 - Workshop session with Planning Board

- VIII. Business
 - Open as of 3/18/21

- XI. Other Business and Adjournment
 - Approval Payroll & Payable Warrants
 - Adjournment

**TOWN OF ARUNDEL
BOARD OF SELECTMEN**

Monday March 8, 2021
Arundel Municipal Building
7 PM

Members present: Selectmen Tom Danylik, Phil Labbe, Velma Hayes, Jason Nedeau, Dan Dubois

Others: TM Trefethen, Jack Reetz

Call to Order: Chairman Hayes called meeting to order @ 7:00 PM

Approval of Agenda: *MOTION Labbe second Danylik “approve agenda as amended” passed 5-0.(added a report from Selectmen Dubois on RSU #21)*

Public Forum: No discussion

Approval of Minutes: *MOTION Danylik second Labbe “approve minutes of February 24, 2021 as presented and reviewed” passed 3-0-2 (Dubois, Nedeau)*

Committee & Board Report: None reported.

Managers Report:

-Meeting Room Acoustics: Board reviewed the cost associated with additional acoustics panels from Ouellet Construction and took no action. The Board wishes to review other methods of sound buffering (entrance rugs, chairs set up) and believe further reduction in the added panels cost should be reviewed.

-Workshop with Planning Board: Meeting has been set for Monday March 29, 2021@ 7PM.

-Public Hearing schedule for Status of Old Town Hall Discussion: Public Hearing will be schedule during each Board of Selectmen’s meeting moving forward @7PM until further notice. These hearing will allow residents to weigh in on what should happen with the Building.

Business:

-Notice on Tax Acquired Property: Board reviewed changes and document is all set to proceed.

DRAFT AS OF 3-9-21

Other Business and Adjournment: *MOTION Nedeau second Labbe “approve payroll account payable warrants as presented and reviewed” passed 5-0. NOTE*

ADJOURNMENT *MOTION Dubois second Nedeau “to adjourn” passed 5-0 @ 7:32PM*

Respectfully submitted,

Keith M. Trefethen
Town Manager

TOWN OF ARUNDEL

468 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

BUSINESS MEETING March 22, 2021

EXECUTIVE SUMMARY

BOS Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making. NOTE* Unless something comes up I expect this meeting to be brief.

PUBLIC HEARING FUTURE OF OLD TOWN HALL

I have attached a brief set of information put together in reference to the Old Town Hall. As you know you asked me to reach out to the Land Use Office to see what factors maybe in play for a re-use. In addition some residents have already provided to me via e-mail their thoughts relative to the status of the Old Town Hall. The goal of these Public Hearings is to gather further opinions from the public on the building in order to assist you in the development of a warrant article seeking action by the town on the Old Town Hall.

MANAGERS REPORT

-Municipal Budget Review: As you know this has been ongoing on Wednesday's with the Budget Board. John Bell and I spoke on the 18th and have narrowed down the differences in our Tax Rate Efforts. At this time we both agree that the Municipal Portion of the Tax Rate as presented developed would be \$4.09/1,000. At this time this is 30 cents on the rate.

-Arrow Newsletter: I have provided to you a draft copy of the ARROW it should be sent by mail very shortly.

-Electricity of Arundel Municipal Building: As was our hope in development we have yet to purchase electricity off of the grid to operate the Lights, Heat & Air Conditioning. What we have experienced was a demand charge. We believe this was as a result of the wrong status identified for the Building and its use. We have taken steps to correct to determine if this provides the town a savings.

-Workshop Session w/ Planning Board: A reminder this is set for Monday March 29th @ 7PM to discuss proposed changes to the Land Use Ordinance and the changes proposed on the growth ordinance.

BUSINESS

-Open as of March 18, 2021

OTHER BUSINESS AND ADJOURNMENT

(a) Account Payable & Payroll Warrants: Provided at Meeting for review.

March 16, 2021

The Former Town Office Building was built around 1900 and was utilized for many functions such as a School House and Office Space in its lifetime.

Existing Uses on the Lot are classified as Public Facilities.

The Building shares the lot with the Arundel Fire Station Building and is located in the R1 District. Minimum Lot size in the R1 is one (1) acre therefore the lot cannot be subdivided.

The Building shares a Water Well with the Fire Station. Age of the existing septic system is unknown at this time and is exclusive to the Old Town Hall. The Fire Station has its own Septic System located on the Mountain Road side of the building.

If the town continues to own the building Private Uses such as Assisted Living Facility, Church, Educational Facility and Pet Day Care Center could be allowed either as permitted or conditional uses.

Public Uses could be a Recreational Facility or Public Facility which would include uses such as Library, Meeting Space, and Senior Center.

Re-Use could require expansion (very limited) Installation of an Elevator (ADA Requirement) and complete update of building to meet current Code Requirements. Some of the same concerns expressed for upgrades if the Town Hall remained before the New Arundel Municipal Building was built would still need to be done. To name a few they include. New Roof, new façade, upgraded insulation, lighting, electrical, heating/air conditioning, entrance way, ADA Bathrooms, Paint & Carpet packages.

Uses mentioned for the Building to date by residents are:

Raze Building to make room for Fire Station Expansion

Senior/Teen Center

Future Location for Municipal Police Department

Bakery

Farm Feed and Equipment Store

Community Meeting Space

Library



The Arrow

March 2021
Newsletter

The Arrow
Volume 28 Issue 1

Notes from the Town Manager

Keith Trefethen, Manager



MUNICIPAL BUDGET EFFORT

Since early January the Board of Selectmen and Budget Board have been meeting jointly to gather data on Departments' proposals for a Municipal Operating Budget in FY 21/22. The group meets every other Wednesday and folks can watch their efforts via ZOOM. Go to the Arundel Town Website to obtain dates and times.

OLD TOWN HALL

Keep an eye out for some Public Hearings operated by the Board of Selectmen. The hearings will provide residents the opportunity to provide thoughts and feeling on what the Town should do with the Old Town Hall. The Old Town Hall shares a lot with the Arundel Fire Station, so this provides more challenges in its re-use. The Board wishes for your insight so keep your eyes out for these Public Hearings when they begin. Because of COVID-19 via ZOOM is an options or folks can e-mail the Town Manager at townmanager@arundelmaine.org with your thoughts and suggestions. The selectmen goal is to have some action proposed to the townspeople at the Annual Town Meeting held in June.

COVID SCARE AT THE MUNICIPAL BUILDING

Folks may not know that an employee at the Municipal Building tested positive for COVID-19. The building was deep cleaned and the employees who had direct contact with the individual were sent home, quarantined per CDC protocol, tested and returned to work. Other employees also sought out COVID Tests just to be safe that no one working in the building had COVID-19. Glad to report we had only one case. The employee is recovering and we should be back to full strength at the Municipal Building soon. All our employees stepped up to assist and we were able to keep all our services open to the public.

Reminders from the Clerk's Office

Town Office Hours

Monday- Thursday 7: 00AM to 5:30pm

Closed on Friday's

Nomination papers are available for Municipal Offices until the 2nd week of April should you want to run for any of the open positions in the June Municipal Election. The full list of positions is available on the website www.arundelmaine.org Please reach out to the Town Clerk Emily Nedeau for more information at townclerk@arundelmaine.org

Tax Due Date is April 12, 2021



Dates to add to your Calendar:

Town office CLOSED **April 19th** Patriot's Day
June 8th -Municipal Election 8am-8pm at the new Municipal Meeting Room

June 9th - Annual Town Meeting at New Municipal Meeting Room. Meeting starts at 7:00 pm.

Planning Board meetings are now being held on the **First and Third Tuesdays** of the month. For more information on these meetings please visit the town website.



ACT – Arundel Conservation Trust Activities

Wow! What a year we've had at the Arundel Conservation Trust ("ACT")! While the Covid-19 pandemic prohibited our ability to gather with friends and neighbors for our annual Fall Timber to Tides major fund-raising (and fun!) event, our Trailblazers team was busy building boardwalks, bridges and walking trails on our Arundel Community Trails property on Limerick Road and the Welsh Woods property on River Road. We also were invited to join with our friends at the Arundel Historical Society late last summer for a great outdoor "stuff" yard-sale that was very well-attended and promises to become an annual event.



Our BIG activity last Fall was in the financing, design and completion of Phase 1 of the exciting new mountain bike pump track/flow trail on our Limerick Road land behind the new Town Hall! It has been used by riders of all ages and abilities since the day it opened on October 17th and has brought an exciting new dimension of healthy outdoor fun to our community. ACT and the Town bought the Limerick Road land together and have worked closely together from the beginning. We now have a great new Town Municipal Building with a safe parking area to access our trails and the Eastern Trail, with addition of clean inside restrooms available dawn to dusk.

ACT has planned more outdoor activities for everyone in Arundel to enjoy for 2021! Our Trailblazers Mountain Bike team is working on designing, securing the funds and then building Phase 2 of our mountain bike flow trail system on the Limerick Road property. When completed this summer, it will allow riders and walkers a new multi-use option for getting on the Eastern Trail at the Kennebunk River crossing. No more unsafe roadside parking! Hikers and bikers can use the parking at the new Arundel Town Hall.

We will be focusing on fulfilling one of ACT's primary Mission values this year. People worry that this generation of youngsters may be losing touch with Nature and the land around us, as the Internet and social media play such a prominent role in their lives. This year, ACT will be focusing on ways to help our youngsters (of all ages) get outside and learn more; to understand and appreciate the beauty and variety of the woods, streams and wildlife that Arundel is so lucky to have at our doorstep.

For more information or to sign up for our monthly Newsletter, please go to our website www.arundeltrust.org where you can find information on how to join our activities as well as sign up to join our virtual Annual Meeting in early March. No experience needed- just enthusiasm and energy!

Arundel Public Works

Roger Taschereau, APW Director



The winter season of 2020-2021 has been very light in the snow amount so far. We have responded to 26 calls to date but I do not believe Old Man Winter is done with us yet. We have used 902 yds of sand and 413 tons of salt as of mid-March.

We are very pleased in the grant we received for a new plow truck that provided 80 percent of the cost of this 2020 Freightliner plow truck which works out very well for the Town of Arundel.

2021 Dog Licenses

Due to the pandemic, the annual Dog Licenses renewal deadline has been extended. Dog Licenses for 2021 may be renewed without a late fee through June 2, 2021.



The online renewal website remains available at:

www10.informe.org/dog_license/



Arundel Parks & Recreation

Our three full-time employees remain gratefully employed after getting back to work late last summer with some mini-camps and to prepare for the school-year childcare programs that the pandemic required in order for working families to get through a year of part-time school. After an initial learning curve involving new Covid-19 safety protocols as well as taking on an unexpected teaching role, our staff has gotten into a groove supporting the children in our Full-day Rec program with their remote schoolwork.

Our Full-Day program began the school year in the Vinegar Hill Music Theatre barn, which was donated for our use by its owners, Tim Harrington and Deb Lennon, until the new Town Hall Meeting Room became available to us. They were incredibly generous hosts during our time there. Despite being heated 24/7, the barn got chilly as the weather cooled off this fall but the kids expressed sadness when it was time to move to the Town Hall – they had built some great forts on the edge of the woods off the parking lot and the barn had become a familiar place. The move to the new Town Hall took place in November. The Meeting Room at Town Hall has been a great place for our Full-Day and Before & After School programs, with plenty of room for social distancing, not to mention an awesome new trail system just outside the door (Thanks ACT!) for the kids and staff to enjoy walking on during recess breaks. We are pleasantly surprised that we are still in session with our pandemic childcare programs at this point in the school year despite the ongoing pandemic, and we look forward to seeing the children each day.



We are hopeful that we'll be able to get outside for some youth sports this spring, and we are also hopeful that we'll be able to have a 2021 Summer Rec program. We might still be wearing masks and having to keep our social distance, but at least we will be together!

Mask up and stay well! Jenn Shea, Director

AHS – Arundel Historical Society Endeavors Continue



The Arundel Historical Society has been quietly plodding along as well as can be expected due to the pandemic. It has put a hold on our bean suppers, Heritage Day, Summer Gala, and other fund-raising events but we have in the meantime tried to make the best of it. We did have a very successful Yard Sale in September-safety protocols applied and were adhered to - and we got comments that reflected the community feeling of some form of normalcy. It is amazing what a little old yard sale can do!

We have been working on both the Burnham House and Lunt House at North Chapel Common, meeting fairly regularly throughout the fall. The new floor in Burnham is almost completed and work in Lunt has been reconstruction with insulation and electrical work being done.

The Society was approached by the Town for suggestions of what to do with the “Old Town Hall” building. After canvassing of our Board of Directors, it was felt by the majority, that we have enough on our plate with the rebuilding and renovation of the houses at North Chapel plus the other functions we present to the community. However, it is also felt that as part of our mission statement we have taken on stewardship of Arundel’s history and the Old Town Hall is part of that history. What we can do, is to assist in an advisory capacity any community group should one come forward. The Old Town Hall has had its ups and downs over the years but hopefully people of vision in the town will see that it is reincarnated as a functioning community building.

The Society has a 2nd edition of Arundel history available and it might make a nice gift for someone to get through this winter and the pandemic. It is called “Arundel-Roads Well Travelled” and it is chock full of stories and photographs of interest. It is \$20.00 plus S&H. Please call 985-3087.

We are initiating a “2021 Membership Drive” to the AHS. We use the dues to take care of many of the little known but very important costs of running a non-profit. Insurances (we have to have them for liability and property), electrical costs for North Chapel, postage and mailing costs, as well as other sundry items that are needed to keep our office supplies for day-to-day operations. We are a volunteer organization (no paid staff of any kind) and we are very conservative with our treasury outlays. For \$15/year you get at least 5 to 6 of our newsletters (Yore Connection) which is a deal in itself, but also the knowledge that you are supporting a local group who has strived over our 13-year existence to nurture the history of the Town and build its community at the same time. Please give it some thought-we would love to have you be part of our organization.

Finally, we encourage anyone who wants to be on the **Military Honor Roll** to please let us know so we may include you or someone you know. If you have any old photos, stories of interest, or information or information need please look up our website (which also has a lot of information) or e-mail us at info@arundelhistoricalsociety.org or call 283-9699.

Jake Hawkins- Pres. AHS



Important Notice – Input needed on Old Town Hall Building’s Future

The Board of Selectmen will be starting their upcoming meetings with an Open Forum time at the start of each meeting to obtain suggestions, recommendations, concerns regarding the disposition of the OLD Town Office building at 468 Limerick Road. It is their goal to have a recommendation to present to voters regarding the future of the building at the upcoming June 9th Town Meeting.

The Old Town Hall shares a lot with the Arundel Fire Station, so this provides more challenges in its re-use. The building itself is in need of much repair and upgrading.

The Board meets the 2nd & 4th Mondays at 7pm in the Meeting Room of the new Municipal Complex. Residents can attend in person or via ZOOM or email suggestions or questions to the Town Manager at: townmanager@arundelmaine.org

Upcoming Selectmen’s meeting dates for April are: Monday, April 12 & Monday, April 26 at 7 pm.

**Town of Arundel
468 Limerick Rd
Arundel, ME 04046**

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Kennebunkport, ME 04046**

**ARUNDEL RESIDENT
ARUNDEL, ME 04046**

Visit the Town’s WEBSITE at www.arundelmaine.org