

**TOWN OF ARUNDEL, MAINE
BOARD OF SELECTMEN MEETING
SPECIAL TOWN MEETING**

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**Monday March 28, 2022
Arundel Municipal Building
7PM
Zoom Taping**

- I. Call to Order
- II. Approval of Agenda
- III. Public Forum – Public comment on non-agenda items
- IV. Approve Minutes of March 14, 2022
- V. Committee and Board Reports
- VI. Manager Report
 - RFP Asbestos abatement
 - Bids Surplus Office Equipment
 - American Rescue Plan Funds
 - Storage on Website for documents
 - Letter from Maine Lobsterman’s Association, Inc.
- VII. Business
 - Discussion on Charter Review and Public Hearing
 - Approval of Account Payable Warrant
- VII. - Other Business /Adjournment

**TOWN OF ARUNDEL
BOARD OF SELECTMEN**

Monday March 14, 2022
Arundel Municipal Building
7PM Meeting

Members present: Selectmen Tom Danylik, Velma Hayes, Dan Dubois, Jason Nedeau, Phil Labbe

Others: Town Manager Trefethen

Call to Order: Chairman Danylik called meeting to order @ 7:10 PM

Approval on Agenda: *MOTION Nedeau second Hayes “approve agenda as amended” passed 5-0. (Discussion on Kennector Transportation idea)*

PUBLIC FORUM

-No discussion

Approval of Minutes: *MOTION Labbe second Nedeau “approve minutes of 2-28-22 as presented” passed 5-0.*

Committee & Board Report: None Reported

Manager Report:

-RFP on Asbestos abatement: Proposals have been sent to 5 state approved vendors with a return date of April 18, 2022.

-Bids Surplus Office Equipment: Bids were sent to three surplus equipment businesses and posted with a return date of April 18, 2022

-American Rescue Plan: Manager provided options for the Board to think about with the utilization of Rescue Plan funds as the FY 22/23 Municipal Budget is developed. Further discussion will take place with the Budget Board on the 16th of this month.

-Earth Day is set for April 22, 2022 with the Town assisting local groups with their volunteer clean-up efforts with trash bags and pick-up of materials after the event.

Business:

-MOTION Hayes second Nedeau “approve account payables as presented and reviewed” passed 5-0.

-Board reviewed a memo from Karen Winton, Deputy Director of Community Development for the Town of Kennebunk. Kennebunk received a grant to implement an Independent Transportation Program which will assist older individuals with disabilities live an independent life by addressing transportation challenges. Kennebunk reached out to Arundel & Kennebunkport to determine if they would like to participate. The Board felt that in theory they believe this is a idea that needs to be pursued but need further information if the future involvement by the town will include a financial piece.

ADJOURNMENT MOTION Nedeau second Labbe “to adjourn” passed 5-0 @ 7:34 PM

Respectfully submitted,

Keith M. Trefethen
Town Manager

TOWN OF ARUNDEL

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BUSINESS MEETING March 28, 2022

EXECUTIVE SUMMARY

BOS Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

MANAGERS REPORT

- RFP Asbestos Abatement: We have had two state approve companies reach out for further information. They were seeking copies of the survey completed to better understand the scope of the project.
- Bids Surplus Property: Two companies one from Virginia and the other from Canada requested further information. Because of their distance from us I inquired in to what they were seeking. They were looking for electronics and once informed of our details indicated they would not be bidding.
- American Rescue Plan: Our first reporting to the Treasury is by April 30, 2020. A webinar was taken in to drill down on details related to reporting.
- Storage on Website of old documents: We have a certain amount of storage on the website for old Agenda's Minutes and various attachments to these matters. Would like to limit the history stored to be back 5 Years.
- Town received a letter from the Maine Lobsterman's Association. I will share the letter and provide some thoughts related to the request.

BUSINESS

- Discuss Charter Review and Public Hearing: Now that we have wrapped up the work on the Charter I have sought an opinion on the Ballot Question and provide a copy of the notice to be distributed for the Hearing.

ADJOURNMENT