

**TOWN OF ARUNDEL, MAINE
BOARD OF SELECTMEN MEETING
SPECIAL TOWN MEETING**

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**Monday June 13, 2022
Arundel Municipal Building
7PM
Large Conference Room**

- I. Call to Order
- II. Approval of Agenda
- III. Public Forum – Public comment on non-agenda items
- IV. Approve Minutes of May 23, 2022, June 7, 2022
- V. Committee and Board Reports
- VI. Manager Report
 - Cross Walk update
 - Snow Plow purchase
- VII. Business
 - Approval of Account Payable Warrant

- VII. - Other Business /Adjournment

**TOWN OF ARUNDEL
SELECT BOARD**

Monday May 23, 2022
Arundel Municipal Building
7PM Meeting

Members present: Select Board Tom Danylik, Velma Hayes, Dan Dubois, Phil Labbe, Jason Nedeau

Others: Town Manager Trefethen, Jack Reetz, Henry Ingwersen, Rich Ganong, Sam Hull, Joan Hull, Marty Cain, Paul Greene, Brook Detterman, John Bell, Brenda & Michael Mitchell.

Call to Order: Chairman Danylik called meeting to order @7PM.

Approval of Agenda: *MOTION Nedeau second Labbe “approve agenda as amended” passed 5-0.(added Election Warden request & RSU Report)*

PUBLIC FORUM

Resident Brenda Mitchell discussed with the Board the process of getting a road accepted as Town Road. Chairman Danylik explained that all roads must be accepted via petition and provided insight of the process. It was also noted that the Street Design and Construction Ordinance must be followed as it relates to procedure for Town Way Acceptance.

Approval of Minutes: *MOTION Nedeau second Labbe “approve minutes of 5-9-22 as presented” passed 5-0.*

Committee & Board Report: RSU report provided by Selectmen Dubois

Manager Report:

-Sewer Discussion: Manager will be meeting with Wright-Pierce to discuss the notes from the May 3rd meeting and our continue process moving forward with the Kennebunk Sewer District.

-Quit Claim for 900 Limerick has been processed.

-Manager will be meeting with Ralph on Tuesday of this week to review the meeting room recording system and what steps can be undertaken to make it more user friendly.

-Meeting schedule for Monday the 13th will be decided to be held if we have paperwork that is time sensitive to obtain votes upon by the Board. Manager will notify board members of meeting if scheduled.

Business:

-Update of Kennebunk River Committee: Sam Hull, Henry Ingwersen, Brook Detterman were present to provide the Board an overview of their efforts to date with working with our neighbors (Kennebunk-Kennebunkport) for the restoration of the Kennebunk River. Handouts and Letters will be sent to those abutters of the river to inform them of the local efforts and how they can help with those efforts.

-Remote Participation Policy: Manager informed the Board that the Town Attorney indicated that all boards have the authority to develop their own Remote Participation Policy. The Planning Board would like to move forward with one and has shared with the Board its draft for comment and or suggestions.

-Log Cabin & Old Post Roads safety assessment: Selectmen Dubois gave a brief overview of the meeting and the tasks laid out for the town to complete as part of the safety enhancements for the intersection. Further meetings and discussions will follow.

-Domesticated Fowl Draft Ordinance was shared with the Board who had suggestions on its development. Still a work in progress with more modification to follow.

-John Bell was present to discuss the new Town Website: Picture Quality the development of Business Information was suggested to be implemented into the website. It was decided that some general information of businesses can be added but the Selectmen cautioned on its content and to direct folks to the Land Use Ordinance for specific requirements.

-MOTION Dubois second Nedeau “approve account payables as presented and reviewed” passed 5-0.

-MOTION Velma second Dubois “approve Simone Boissonneault as Election Warden for the upcoming elections” passed 5-0

-Selectmen Labbe requested reconsideration again for the Arundel Historical Society to be inside the meeting room for their Bake Sale during the Election voting. No formal action taken on the reconsideration.

DRAFT AS OF 5-24-22

ADJOURNMENT *MOTION Nedeau second Dubois “to adjourn” passed 5-0 @ 8:36 PM*

Respectfully submitted,
Keith M. Trefethen
Town Manager

**TOWN OF ARUNDEL
SELECT BOARD**

Tuesday June 7, 2022
Arundel Municipal Building
Conference Room
6:45PM Meeting

Members present: Select Board Tom Danylik, Velma Hayes, Dan Dubois, Phil Labbe, Jason Nedeau

Others: Town Manager Trefethen, Mario Binette, Dwayne Turnage, Cheryl Spoffard, Margie Meyer, Herbert W. Meyer IV

Call to Order: Chairman Danylik called meeting to order @6:45PM and opened the *public hearing* to discuss the applications before the Board for three Food Trucks to be placed on property Owned by Mario & Chad Binette @1632 Portland Road Arundel. No comments made on the proposed applications but Selectmen Nedeau started and the remaining Board members discussed the need for a crosswalk installation as this property is directly across the street from Bentley's Saloon. Public Hearing was adjourned @ 6:49PM

HERBERT W. MEYER IV

MOTION *Nedeau second Dubois "to Approve the Food Truck application as presented and limit the operation until dusk" Passed 5-0.*

MR. T'S SMOKE SHACK

MOTION *Dubois second Nedeau "approve the Food Truck application as presented and limit the operation until dusk" passed 5-0.*

CHERYL SPOFFORD "SPRINKLES" ICE CREAM TRUCK

MOTION *Dubois second Nedeau "approve the Food Truck application as presented and limit the operation until dusk" passed 5-0.*

As part of the Food Truck Discussion the Town Manager-Roger Taschereau-Mario Binette discussed the need for a Cross Walk. Discussions are ongoing and Mr. Binette has agreed to compensate the Town in all efforts for the striping, signs, and placement of these materials. Maine Department of Transportation has provided

the standards that need to be followed and has provided the ok for this project to occur on their road (US Route #1).

FURTHER BUSINESS

Manager has asked the Selectmen for the authority to purchase a new front plow for the town's 1998 six-wheel dump truck and explained the process followed. The Board tabled action on this request until written proposals from other manufactures and vendors can be provided as part of the request. One vendor HP Fairfield provided a quote and because most of the Town's plow equipment was from this vendor it seems like the logical consideration to stay with this vendor

ADJOURNMENT *MOTION Nedeau second Dubois "to adjourn" passed 5-0 @ 7:07PM*

Respectfully submitted

Keith M. Trefethen
Town Manager