

**TOWN OF ARUNDEL, MAINE
HEARING DANGEROUS BUILDING
BOARD OF SELECTMEN MEETING**

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**Monday August 22, 2022
Arundel Municipal Building
7PM
Meeting Room**

**HEARING DANGEROUS BUILDING PROCEEDING
159 PROCTOR ROAD**

- I. Call to Order
- II. Approval of Agenda
- III. Public Forum – Public comment on non-agenda items
- IV. Approve Minutes of August 8, 2022
- V. Committee and Board Reports
- VI. Manager Report
 - Meet with Mike Stein/Wright-Pierce Engineering
 - Crosswalk Route #1
 - Status of Office Employees
 - Solar Panels from Talmage Solar
- VII. Business
 - RFP Demolition for 468 Limerick Road
 - Approval appointment of Tax Collector
 - Certificate of Settlement Taxes
 - Certificate of Recommitment of Taxes
 - Setting of 22/23 Municipal Tax Rate
 - Approval of Account Payable & Payroll Warrants
- VII. - Other Business /Adjournment

TOWN OF ARUNDEL

468 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

BUSINESS MEETING August 22, 2022

EXECUTIVE SUMMARY

BOS Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

MANAGERS REPORT

- Meeting with Engineer: A reminder that you have a meeting with Mike Stein to discuss the upcoming meeting with the Kennebunk Sewer District, along with the options for Sewer along Route #1. Tuesday 8-23-22, 7PM Conference Room.
- Cross Walk Route #1: The bill from the Traffic Engineer for their efforts to develop a Crosswalk Plan has been reduced by \$1,004.75. In addition a question was being asked to the State on another type of RRFB that is less expensive than the one that was in the original plan to determine if it is acceptable.
- Status of Office Employees: In the process of interviewing some candidates for our open position (2-open) and letting the public know of possible delays when they are at the Municipal Building for assistance.
- Solar Panels: Talmage Solar is closing its doors to future customers. When our solar array was built 9 panels were purchased as possible replacements when needed. Panels are 41" x 72" and (9) are available. Talmage Solar has asked if we wish to purchase these panels for a total cost of \$6,000.

BUSINESS

- RFP Demolition for 468 Limerick Road: 9 RFP's were sent to Contractors in the hopes that several would be returned for consideration. They will be opened at your meeting. As of this writing no bids have been received.
- Approval of Tax Collector: With Tax Collector Jessica Macpherson leaving. Interim Town Clerk Diana Boucher has indicated she would like to become Tax Collector. I am proposing her appointment to this position.
- Settlement of Taxes: Jessica has prepared the documents to settle any and all outstanding taxes yet to be collected by her as Tax Collector these are for 2021-2022 and Personal Property. I am seeking approval.
- Recommitment of Taxes: The outstanding taxes pending I am seeking your approval to recommit them to Diana Boucher for collection.
- 22/23 Municipal Tax Rate: At this writing the Tax Assessor is still completing the paperwork and I am hopeful at your meeting that options to set the rate will be available for your consideration.

ADJOURNMENT

REQUEST FOR PROPOSALS

Demolition & Disposal of Building & Foundation

The Town of Arundel is requesting proposals for Demolition & Disposal of the Old Town Hall located @ 468 Limerick Road next to the Arundel Fire Station. Presently the Building is undergoing removal of all hazardous materials being performed by Safe Environmental Solution. Once concluded the Town is seeking a company to be on site and raze the entire building and foundation and have this material removed from the site and disposed of.

The Building consist of 4,046 Square Feet in total that includes basement 1st & 2nd Floors, a first floor cinder block vault (264 s/f) and Porch & Basement step enclosure totaling (86 s/f). Once removed the Public Works Department will fill basement foundation hole, loam and seed area. The successful bidder once awarded may remove, and retain at their discretion materials remaining on site that may be a benefit to them prior to demolition.

Proposals will be accepted by the Town until August 18, 2022 @ 4PM. The Board of Selectmen will open proposals at their meeting of August 22, 2022, 7PM @ the Arundel Municipal Building, Meeting Room 257 Limerick Road, Arundel, Maine.

Proposals will be submitted to Keith M. Trefethen, Town Manager 257 Limerick Road, Arundel, Maine 04046. Proposals should be clearly marked ***Demolition & Disposal of Building 468 Limerick Road.***

The Town of Arundel reserves the right to accept or reject any and all bids.