

**TOWN OF ARUNDEL, MAINE
BOARD OF SELECTMEN MEETING**

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**Monday November 8, 2021
Arundel Municipal Building
7PM
Zoom Taping**

- I. Call to Order
- II. Approval of Agenda
- III. Public Forum – Public comment on non-agenda items
- IV. Approve Minutes of October 25, 2021
- V. Committee and Board Reports
- VI. Manager's Report
 - Charter Review Committee
 - Kennebunk River Advisory Committee
 - HAZ-MAT Day 10-30-21
 - AMB Plaque-Update
 - American Rescue Plan
 - Estimate for DEMO 468 Limerick Rd
- VII. Business
 - Funding Request on response to substance abuse
 - Approval of Accounts Payable Warrant
- IX. Other Business /Adjournment

TOWN OF ARUNDEL

468 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

BUSINESS MEETING November 8, 2021

EXECUTIVE SUMMARY

BOS Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

MANAGERS REPORT

- Charter Review Committee is set for the first meeting on Wednesday the 10th, 7PM, Arundel Municipal Building. To date it appears all will attend.
- Kennebunk River Advisory Committee: Mr. Sam Hull has taken a lead role in organization. Interested parties will be contacted and handouts have been provided that were developed by YC Soil & Water Conservation District.
- HAZ-MAT Day: Though it was a rainy day the Day went smoothly. We collected 105 units of materials and stayed within the projected budget for the activity.
- AMB Plaque: Changes have been made to the draft document, shared with Selectmen Hayes. An effort will be made to insure plaque gets made.
- American Rescue Plan: I have contacted our Department Heads with a meeting established for the 23rd to review the various uses for the funding as I sense the Board wished to see other options for the funding with the uncertainty of the Sewer Line Expansion and hook-up to the KSD Infrastructure and plant.
- Estimate for DEMO of 468 Limerick Road: I spoke with the Public Works Department who indicated they have the materials to fill the foundation hole once the building and foundation is removed and that additional funding from my estimated proposal does not need to be modified. The memo shared with you dated September 23, 2021 indicates funding needed to proceed (\$40,000).

BUSINESS

- Funding request for response to substance abuse: I have attached a letter provided Robert MacKenzie, Police Chief, Kennebunk. The letter outlines our past commitment to the overall program and a request for funding moving forward. The cost is \$500 and if you wish to keep supporting, funds could be secured from the Board of Selectmen Budget under miscellaneous. A vote will be required to release those funds.

ADJOURNMENT

**TOWN OF ARUNDEL
BOARD OF SELECTMEN**

Monday October 25, 2021
Arundel Municipal Building
7 PM

Members present: Selectmen Tom Danylik, Phil Labbe, Velma Hayes, Jason Nedeau, Dan Dubois

Others: TM Trefethen, Jack Reetz

Call to Order: Chairman Danylik called meeting to order @ 7:05 PM

Approval on Agenda: *MOTION Nedeau second Dubois “approve agenda as amended” passed 5-0. (RSU #21 Update & request to sign a vacated plan).*

PUBLIC FORUM

-No comments

Approval of Minutes: *MOTION Dubois second Labbe “approve minutes of October 12, 2021 as presented” passed 5-0.*

Committee & Board Report: Selectmen Dubois provided general information with regard to the recent RSU #21 meeting.

Managers Report:

- Rail Crossing Log Cabin Road: Work to repave was completed by the MDOT and NNEPRA on Tuesday the 19th.

-Charter Review Committee: All folks interested in participating were given options on dates to meet. After review the Kick-off meeting is set for Wednesday November 10th, 7PM, Arundel Municipal Building Meeting Room.

-Kennebunk River Advisory Committee: Activities are underway as Resident Sam Hull is actively seeking other groups to partner with and residents to participate in the Advisory Board.

-HAZ-MAT Day is set for Saturday October 30, 2021 9-12 @ Public Works Garage. Two employees from Public Works will be present. Traffic cones will be set up to direct traffic and manage waste.

AMB Plaque: Comments were made by the Board on Design and set up of Plaque Items. Once set up Manager and Selectmen Hayes will follow-thru with placing an order for plaque.

Business:

- American Rescue Plan: Arundel is to receive \$464,047.88 from the plan. Options for use need to be considered and at a Town Meeting approval to use the funds for a purpose needs to be presented for action by the town. Board members had several items that they felt may be appropriate which include Sewer Expansion (Route #1), (payroll assistance for health related employees) to name just a few.

-Request to vacate an approved Sub-Division: Arundel's Keep was seeking action by the Town to vacate an approved sub-division from 2004 so they could move forward with a new plan. Attorney's from both sides felt this would assist to clean up any issues though any approved sub-division not started within two years is automatically vacated. ***MOTION Dubois second Hayes "provide authority to the Town Manager to sign the vacated sub-division document as discussed" passed 5-0.***

-MOTION Hayes second Nedeau "approve account payables as presented and reviewed" passed 5-0.

Other Business

-Selectmen Dubois discussed status of intersection work @ Brimstone & Limerick Road. (Waiting for Fair Point to remove phone lines from the pole remaining.

ADJOURNMENT MOTION Nedeau second Dubois "to adjourn" passed 5-0 @ 7:46PM

Respectfully submitted,

Keith M. Trefethen
Town Manager

ARUNDEL MUNICIPAL BUILDING

BUILT & DEDICATED 2020

MUNICIPAL BUILDING COMMITTEE

Jack Turcotte, Chairman, Rob Ingwersen, Vice Chair

Steve Dalzell, John Bell, Ethan Davis, Jack Reetz, Rich Fitzmorris, Joe Simard

ARUNDEL BOARD OF SELECTMEN

Jason Nedeau; Chairman, Thomas Danylik; Vice Chair

Daniel Dubois, Velma Hayes, Phil Labbe

TOWN MANAGER

Keith M. Trefethen

ARCHITECT: Port City Architecture Portland, Maine

GENERAL CONTRACTOR: Ouellet Construction Brunswick, Maine

TOWN OF ARUNDEL

257 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

TO: Board of Selectmen
FR: Town Manager
RE: Demo Estimates for 468 Limerick Road
DATE: September 23, 2021

I have obtained the final estimate I was seeking for the Demo of the Old Town Hall.

Asbestos Removal :	\$24,000
Cans & Trucking :	\$10,000
Excavator/Operator:	\$ 6,000

TOTAL	\$40,000
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This number provides us a Budget Number if you wish to proceed to either a Special or Annual Town Meeting seeking approval. I would recommend that the funds for this Demo would be taken from Municipal Fund Balance to Pay.

Warrant: *Shall the Town vote to appropriate the sum of \$40,000 from fund balance for the demolition of the Old Town Hall located at 468 Limerick Road.*

Obviously we will need to review the request with the Budget Board as well before we proceed. The estimate would provide the needed funding in my opinion but we would then have to go out to bid for solicitation of the individual sub-section before any action could take place.



KENNEBUNK POLICE DEPARTMENT

KENNEBUNK, MAINE



Robert F. MacKenzie, Chief of Police

Michael F. Nugent, Deputy Chief
Eric O'Brien, Lieutenant

October 27, 2021

Keith Trefethen, Town Manager
257 Limerick Road
Arundel, ME 04046

Manager Trefethen:

As you recall I brought forth the Kennebunk Area Coordinated Response to Substance Use Disorder initiative in 2020 but due to COVID it actually began in 2021. This initiative brings together the stakeholders of Kennebunk, Kennebunkport and Arundel in a coordinated response to the issues related to substance use disorder (SUD) and overdoses.

We collaborated with Pinetree Institute in Eliot, ME. to lead the project and facilitate meetings at a cost of \$8,000.00. Between grants and donations we raised funds as so the municipalities only had to fund the project at \$500.00 each.

We held several meetings throughout the year with the goal of identifying what resources were currently in our region, but more importantly we identified what resources we did not have and came up with a list of five areas we wanted to focus on in a potential next phase of the project which is list as follows:

- **Education & Outreach** - includes stigma reduction, harm reduction education, education for providers, and awareness of treatment provider options for residents in our area.
- **Recovery Housing** - includes general recovery housing as well as housing options for varying demographics (e.g., women, LGBTQ, young adults).
- **Employment** - includes transitional and re-integration services, employment and education services
- **Access to Services** - includes transportation, technology/connectivity, underserved populations, access to Heroin Anonymous/Narcotics Anonymous, and family meetings, treatment centers and harm reduction.
- **Coordination of Services** - coordination of services across service providers and a system of community navigators to guide and assist individuals seeking access to services.

As we move forward to the next phase of this project the goal is to divide the large group into five smaller working groups and assigned one area of focus. Each focus group will work toward identifying what it will take to bring these resources to our region and come up with specific action items in order to work toward the goal of closing the gaps identified I our first phase.

In order for Pinetree Institute to continue this project and facilitate a minimum of 18 meetings over the course of the year the cost is \$18,000.00. As we did last year, I am asking each municipality to fund this phase at \$500.00 each. In saying that we have already raised the following funds to continue this project:

\$5,000.00: Kennebunk Savings Bank Grant
\$5,000.00: Maine Community Foundation Grant
\$4,000.00: Pinetree Institute Matching Grant
\$1,000.00: Police Assisted Addiction & Recovery Initiative (PAARI)
\$500.00: Town of Kennebunk PD Anonymous Donation for Recovery Initiative
\$500.00: Kennebunk Rotary Club
\$500.00: Town of Kennebunk

Outstanding Requests:

\$500.00: Town of Kennebunkport
\$500.00: Town of Arundel
\$500.00: Kennebunk Portside Rotary Club

I very much appreciate our communities working together on such an important initiative that will make a difference and save lives. I am always happy to answer any questions and be present at any upcoming board meeting should you like.

Sincerely,

Robert F. MacKenzie
Chief of Police