

**TOWN OF ARUNDEL, MAINE
BOARD OF SELECTMEN MEETING**

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**Monday November 22, 2021
Arundel Municipal Building
7PM
Zoom Taping**

- I. Call to Order
- II. Approval of Agenda
- III. Public Forum – Public comment on non-agenda items
- IV. Approve Minutes of November 8, 2021
- V. Committee and Board Reports
- VI. Manager's Report
 - Transfer Station Issue
 - Gilliam Field Upgrade
 - Estimate for DEMO 468 Limerick Rd
- VII. Business
 - Discussion on development of purchasing policy
 - Approval of Accounts Payable Warrant
- IX. Other Business /Adjournment

**TOWN OF ARUNDEL
BOARD OF SELECTMEN**

Monday November 8, 2021
Arundel Municipal Building
7 PM

Members present: Selectmen Tom Danylik, Phil Labbe, Velma Hayes, Jason Nedeau, Dan Dubois

Others: Town Clerk Emily Nedeau

Call to Order: Chairman Danylik called meeting to order @ 7:00 PM

Approval on Agenda: *MOTION Dubois second Labbe “approve agenda as amended” passed 5-0. (RSU #21 Update & Meeting Room discussion).*

PUBLIC FORUM

-No comments

Approval of Minutes: *MOTION Dubois second Labbe “approve minutes of October 25, 2021 as presented” passed 5-0.*

Committee & Board Report: Selectmen Dubois provided general information with regard to the recent RSU #21 meeting.

Managers Report:

- Charter Review: Reminder meeting on Wednesday November 10th at 7PM as a kick-off meeting.
- Kennebunk River Advisory Committee: Group has been established no action or reporting yet.
- Haz-Mat Day: Event went well had over 100 people take part. The event was within the proposed budget.
- AMB Plaque update: Another draft was reviewed by the BOS no action taken. Selectmen Hayes will continue working on project.
- DEMO Estimate for Old Town Hall: Selectmen Labbe still feels the estimate is still a bit low. Discussion will continue.

Business:

- Substance abuse request: ***MOTION Dubois second Hayes “approve the 500 dollars as requested” passed 5-0.*** Funding was for the Kennebunk Area Response to Substance Abuse Disorder in which all three municipalities assist in the funding effort. Selectmen Dubois suggested that the request in coming years be requested and built into the social serve budget yearly.

-MOTION Labbe second Dubois “approve account payables as presented and reviewed” passed 5-0.

Other Business

-Selectmen Hayes reminded the BOS of the Veterans Day Ceremony at the Veterans Memorial on the 11th @ 11AM.

-Selectmen Labbe asked about the Bake sale offered by the Arundel Historical Society being outside as opposed to being in the room. Town Clerk indicated that the room size does not provide space for an interior location during voting day.

ADJOURNMENT MOTION Nedeau second Dubois “to adjourn” passed 5-0 @ 7:30PM

Respectfully submitted,

Keith M. Trefethen
Town Manager

TOWN OF ARUNDEL

468 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

BUSINESS MEETING November 22, 2021

EXECUTIVE SUMMARY

BOS Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

MANAGERS REPORT

- Transfer Station Issue: On Saturday November 6th we had an issue of the Transfer Station closing early and having no room for any trash. This happened for several reasons with one a local trash contractor leaving the area. I have a meeting with Casella Representative on Tuesday the 23rd.
- Gilliam Field Update: The Local Little League is spending funds to upgrade the playing surface at the Ball field. I will provide a status of their efforts and discuss what is next for our efforts to maintain this facility.
- DEMO Estimate: I took the time on Friday (November 12th) to discuss with Selectmen Labbe his concerns related to the estimate prepared for the demo of the old Town Hall. I will share this observation and provide an additional estimate based on these discussions.

BUSINESS

- Development of purchasing policy: I have taken the liberty to review some existing Policy and would like to share what I have discovered and determine some parameters from the board in the development of our own policy.

ADJOURNMENT