

**TOWN OF ARUNDEL, MAINE
BOARD OF SELECTMEN MEETING**

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**Monday May 24, 2021
Arundel Municipal Building
7PM
Zoom**

- I. Call to Order
- II. Approval of Agenda
- III. Public Forum – Public comment on non-agenda items
- IV. Approve Minutes of May 10, 2021
- V. Committee and Board Reports
- VI. Manager's Report
 - Plumbing Issue
 - Contract Planning
 - Newsletter release
 - Kennebunk River Watershed/ BMP @ Public Works
- VII. Business
 - Confirmation of Manager appointments to Planning Board
 - Signing Quit Claim Deed
 - Approval of Accounts Payable Warrant
- X. Other Business /Adjournment

TOWN OF ARUNDEL

468 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

BUSINESS MEETING May 24, 2021

EXECUTIVE SUMMARY

BOS Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

MANAGERS REPORT

-Plumbing Issue: As I understand the Plumber came by but never spoke to me on the issues at hand. Ouellet Construction will have them return and speak directly with me so I can explain the issue we are experiencing.

-Contract Planning: The Planner has left us as of late last week. Lee Jay Feldman has assumed duties and on Monday last week met with staff and put together a plan of action. At this time Lee Jay Feldman has no set hours in the office but has provided all employees, developers and residents to contact him directly. His contact information has been placed on the Website and he will make office hours if needed.

-Newsletter: The Town Clerks Office is scrambling to print and get the Newsletter out in the mail. Simone has done a great job of putting together the publication but I continue to wonder if this is the best use of staff time or really the best way to contacting the public. The Town has a website, we have folks that have developed a face book site and we have the ability to send items electronically. Perhaps these ways of contact may provide our best way of contacting the general public.

-Kennebunk River Watershed/BMP @ Public Works: Now that the management plan for the watershed has been completed submitting grants for projects is now underway. Mindee Goodrum from York County Soil & Water Conservation District met with Roger, Terry & I and identified a project near Public Works property. It is a Culvert replacement and stabilization project, grant submittal for the project was added to the 21st of May submittal by YCSWCD.

BUSINESS

-Planning Board Appointments: I have five (5) applications for consideration of at this printing for two (2) open positions on the Planning Board Jens Bergen position expires in 2024 and Roger Morin position in 2022. I plan on making two recommendations at your meeting and will be seeking confirmation at that time.

-Quit Claim Deed: Property at Roxanne's Way was foreclosed upon. The Bank who holds the Mortgage is seeking to pay the outstanding tax commitment so they can protect their interest in the property.

ADJOURNMENT

**TOWN OF ARUNDEL
BOARD OF SELECTMEN**

Monday May 10, 2021
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7 PM

Members present: Selectmen Tom Danylik, Phil Labbe, Velma Hayes, Jason Nedeau, Dan Dubois

Others: TM Trefethen, Shawn Hayes, Jack Reetz, Simone Boissonneault, John Bell (zoom) Theo Rohrs (zoom).

Call to Order: Chairman Hayes called meeting to order @ 7:00 PM

Approval on Agenda: *MOTION Nedeau second Dubois “approve agenda as presented” passed 5-0.*

PUBLIC FORUM

-Chairman Hayes read a thank you card received from Sheriff King.
-Jack Reetz discussed with the Board the materials sent to the Planning Board related to the discussion they are having of the Residential Growth Ordinance. He will share materials with Board members. Jack also discussed that a write-in candidate has emerged for the open position of School Board, (No one signed up to run for the open position). Former Town Manager Todd Shea has indicated interest.

Approval of Minutes: *MOTION Dubois second Danylik “approve minutes of April 26, 2021 as presented and reviewed” passed 5-0.*

Committee & Board Report: RSU District Budget Meeting on the budget will be taking place Tuesday May 11, 2021.

Managers Report:

-Landscaping RFP Municipal Building: No proposals were submitted. Manager will seek assistance from Landscaper who performed original work to clean up this spring when they replant trees out front that did not survive the winter.
-All benches have been delivered. Chairman Hayes is working with Masons to place time capsule perhaps on the 22nd of May.

-Manager informed that the go ahead for the grub/fertilizer work is schedule for May 17th @ Gilliam Field. Still waiting for what efforts the Little League will perform with the rest of the estimate from Sports Field Inc.

-Arundel Municipal Building still has some pending issues (Bathroom Smell & heater in lobby not working). Luke Ouellet from Ouellet Construction will contact vendors for review and repair.

Business:

-Business Hours for Voter Registration: *MOTION Dubois second Nedeau "modify voter registration hours as requested by the Town Clerk" passed 5-0.*

-Renewal Food Truck Application: *MOTION Dubois second Labbe "approve renewal application for Tasting Maine Food Truck as presented and reviewed" passed 5-0.* Issue mentioned was to make sure closing time is identified.

-Approval & Signing of Quit Claim Deed: *MOTION Dubois second Danylik "sign the quit claim deed for the tax acquired parcel located at 1226 Portland Road, passed 5-0.*

-Annual Town Meeting Warrant: *MOTION Dubois second Danylik "place article #20 on final Warrant with a recommendation" failed 2-2-1 (Nedeau). MOTION Dubois second Danylik "place article #20 on final warrant with no recommendation" failed 2-2-1 (Nedeau). MOTION Dubois second Nedeau "remove article #20 from the Annual Town Meeting Warrant" passed 3-2.*

(NOTE* Article #20 was a standalone request submitted by the Fire Chief to add a per-diem 12 hour day shift, 7AM to 7PM, seven days/week to the per diem efforts of the Fire Rescue Department.)

-*MOTION Nedeau second Dubois "approve accounts payable warrant as submitted and reviewed" passed 5-0.*

OTHER BUSINESS: Selectmen Dubois discussed if the video from the Building Dedication could be made available and place on the Website along with any further video that may be created.

ADJOURNMENT *MOTION Nedeau second Labbe "to adjourn" passed 5-0 @ 8:08PM*

Respectfully submitted,

Keith M. Trefethen
Town Manager