

**TOWN OF ARUNDEL
BOARD OF SELECTMEN**

Wednesday February 24, 2021
Arundel Municipal Building
7 PM

Members present: Selectmen Tom Danylik, Phil Labbe, Velma Hayes, Jason Nedeau (Zoom) off and on.

Absent: Selectmen Dan Dubois

Others: TM Trefethen, Roger Taschereau, Jake Hawkins

Call to Order: Chairman Hayes called meeting to order @ 7:00 PM

Approval of Agenda: *MOTION Labbe second Danylik “approve agenda as presented” passed 3-0.*

Public Forum: Roger Taschereau on Staff Review with regard to fees and policy developed. Chairman Hayes also discussed providing a longer notice requirement as a result of the delay in the Postal Service.

Approval of Minutes: *MOTION Danylik second Labbe “approve minutes of February 8, 2021 as amended” passed 3-0. “added no action taken” in executive session.*

Committee & Board Report: None reported.

Managers Report:

-Meeting Room Acoustics: Sample of product and color was reviewed by board. Still waiting on cost.

-Entrance Way Heater: Had a failure, warranty item, switch needs to be swapped out.

-AV efforts by Selectmen Dubois: All worked for the Budget Meeting and pre set-up before tonight meeting. Tonight however audio worked but video did not.

-Virtual Coffee with Superintendent: Held today with Dr. Cooper had 23 participants in the Zoom meeting.

Business:

-Notice on Tax Acquired Property: Board took no action but suggested changes to the document prior to being finalized.

-Status of Newsletter: Not yet completed as a result of all parties not understanding their roles in the process. Manager has reached out to retired Town Clerk Simone Boissonneault who will perform the layout on the newsletter for printing and distribution.

-Liquor License renewal/Dutch Elm Golf Course: ***MOTION Danylik second Labbe "sign the renewal as presented and reviewed by the Code Enforcement Officer" passed 3-0.***

-Road Posting: Review of the list of posting for March 1, 2021 was reviewed with Public Works Director. Fairway Drive was added to Posted Road List. ***MOTION Danylik second Labbe "approve the Road Posting List as amended" passed 3-0.***

Other Business and Adjournment: *MOTION Danylik second Labbe "approve account payable warrant as presented and reviewed" passed 3-0.* NOTE *

Because meeting was held on Wednesday instead of Monday Chairman Hayes signed payroll warrant as provided per policy, in order that payroll was processed when needed.

ADJOURNMENT *MOTION Danylik second Labbe "to adjourn" passed 3-0 @ 7:27PM*

Respectfully submitted,


Keith M. Trefethen
Town Manager