

TOWN OF ARUNDEL
BOARD OF SELECTMEN
Monday May 11, 2020
Arundel Town Office
7 PM

Members present: Selectmen Jason Nedeau (by phone), Tom Danylik, Phil Labbe
Velma Hayes (by Phone), Dan Dubois

Others: Town Manager Keith Trefethen, Roger Taschereau

Call to Order: Chairman Nedeau called the meeting to order @ 7:00PM. Because he was remote this evening the Board agreed to have the Town Manager coordinate the discussion.

Approval of Agenda: *MOTION Dubois second Labbe “approve agenda as presented passed 5-0.*

Public Forum: Roger Taschereau provided an update on the review of the Recreation Bus to be purchased. WC Cressey will be making all the repairs as where identified with the inspection by the Public Works Department.

Approval of Minutes: **MOTION Dubois second Danylik “approve minutes of April 27, 2020 as presented” passed 5-0. (Completed by Roll Call Vote)**

Managers Report:

-Town Office Opening: Town still looking to open doors to the public on Monday June 1st. Notifications have been provided to the public and the Town Clerk had a sign made to be set up on the 12th indicating the opening date and new hours to accommodate the public. Safety measures are being implemented along with Masks, Sanitizer and Air Filtration unit were purchased to assist.

-Advertising Tax Collector/Customer Service: Ads are out and within just a few days have over 40 submittals. Town Clerk & Manager will develop a short list for phone interviews and the in-person interviews.

Reminder of Budget Board Meeting: Meeting set for Tuesday the 12th. Looking to finalize all remaining budgets.

Business:

Land Use Ordinance Citizen Petitions: Manager, Planner and Town Attorney discussed the proposed Citizen Petition language being proposed to be added to the Land Use Ordinance. The issue was if this inclusion into the ordinance which seeks a stricter process than the State Statute is legal. The opinion was for this to be stricter, than the State Statute it would have to be included in the Town's Home Rule Charter. The ordinance provision will be removed and the Town will look for discussion and possible inclusion sometime in the fall and after a Charter Commission is enacted.

Public Works Discussion on VW Grant and status of Truck: Timing and when funding would be available was the issue. Truck must be paid for in full and the Grant Funds would only be released when the truck being taken out of service is destroyed as per the grant. Capital Reserve Funds are reconciled at the end of each fiscal year. As long as all the steps are completed within a given fiscal year with payment and reimbursement, towns ending cash flow will be a positive.

Other Business and Adjournment:

MOTION Dubois second Labbe approve payable warrant as reviewed" passed 4-0-1 by roll call vote, Selectman Hayes abstains.

MOTION Nedeau second Labbe "to adjourn" passed 5-0 by roll call vote @ 7:41PM.

Respectfully submitted,


Keith M. Trefethen
Town Manager