

**TOWN OF ARUNDEL  
BOARD OF SELECTMEN**

Monday June 27, 2022  
Arundel Municipal Building  
Meeting Room  
7PM Meeting

Members present: Select Board Tom Danylik, Dan Dubois, Phil Labbe, Jason Nedeau, Velma Hayes Jones

Others: Town Manager Trefethen, Jack Reetz

**Call to Order:** Chairman Danylik called meeting to order @ 7:10PM

Board met in executive session at 6:30PM with the Town Attorney to discuss a Zoning Matter. After the session the following action took place: **MOTION Dubois second Nedeau “Town Counsel to move forward with Land Use Enforcement action against James & June Realty LLC also known as Vinegar Hill LLC if their submission to the Planning Board is incomplete” passed 4-0-1 (Danylik abstains).**

**Approval of Agenda:** OK as submitted.

**Election of BOS Officers:** **MOTION Nadeau second Labbe “elect Dan Dubois as Chairman” passed 4-0-1 (Dubois) MOTION Hayes second Labbe “elect Jason Nadeau as Vice Chairman” passed 4-0-1 (Nadeau), MOTION Nedeau second Labbe “elect Velma Jones-Hayes as Secretary” passed 4-0-1 (Hayes)**

**Public Forum:** Open

**Committee & Board Reports:** Selectmen Nadeau indicated that the Kennebunk River Advisory Committee had sent out 220+- letters to folks along the river corridor recently.

**Approval of Minutes:** **MOTION Nedeau second Labbe “approve minutes of June 13 as corrected” passed 5-0.**

**Manager Report:** The manager provided some additional background on the cross walk installed on Route #1 and provided that a Traffic Engineer needs to be hired

to view the work and provide any additional items that need to be added to this project.

Asbestos proposal was received from Safe Environmental solutions ***MOTION Nedeau second Danylik “approve the expense of \$23,300 to take care of the asbestos in the building” passed 5-0***

Playground Equipment: the Recreation Director has been given the authority to proceed and has ordered the equipment. Manager wishes at the next meeting to proceed outside and show the Board the location where the equipment will be placed.

***Business: MOTION Nedeau second Labbe “review and sign the Payroll Warrant Policy” passed 5-0.***

***MOTION Hayes second Danylik “approve and sign the Selectmen Code of Conduct and if the term Selectmen changes to select board provide the change in the Code of Conduct Document” passed 5-0.***

Selectmen provided the following Committee Assignments Planning Board (Dubois&Danylik), RSU#21 Finance Committee (Hayes) RES #21 Directors Meeting (Dubois).

***MOTION Hayes second Nedeau “approve the appointment of Rich Ganong and Susan Sinnott to the Planning Board” passed 5-0.***

***MOTION Hayes second Nedeau “approve the appointments of Paul Chansky and Joanne Grace to the Appeals Board” passed 5-0.***

Charter Amendments: With the lack of sufficient voters recently the Board will move the Amendments to the Ballot in November and would like to schedule a meeting with the Charter Review Committee after Labor Day.

Wastewater Letter to KSD: The Board review the letter developed by the Engineers and Manager seeking a commitment from the Kennebunk Sewer District to set aside 160,000 GPD flow from Arundel in the design of the new facility and begin work with Arundel in a good faith effort to develop an interconnect agreement. Board okay the letter and agreed to the Town Manager signing on behalf of the Board.

Board reviewed the memo from the Planner with regard to the development of a Fire Protection Ordinance and instructed the Manager to convey the Boards interest in this development and the importance of meeting with the Board in the

future to discuss what the Ordinance will include prior to BOS approval to be placed on a Annual or Special Town Meeting Warrant seeking voter approval.

**Payable or Payroll Warrants: MOTION Hayes second Nedeau “approve Payable and payroll warrants as presented and reviewed” passed 5-0.**

**Selectmen Dubois:** Discussed with the Members the proposal to hard wire microphones in the meeting room to provide better sound coverage. Cost was \$7,407.76. *MOTION Nedeau second Hayes “approve the payment of ½ \$3,703.88 and have the manager sign the contract on behalf of the Town” passed 5-0. Funds will come from the Bond for the Building Project.*

**ADJOURNMENT MOTION Nedeau second Hayes “to adjourn” passed 5-0 @ 8:12PM**

Respectfully submitted



Keith M. Trefethen  
Town Manager

