

**TOWN OF ARUNDEL
BOARD OF SELECTMEN**

Monday June 28, 2021
Arundel Municipal Building
7 PM

Members present: Selectmen Tom Danylik, Phil Labbe, Velma Hayes, Jason Nedeau, Dan Dubois

Others: TM Trefethen, CEO Jim Nagle, Town Attorney Leah Rachin

Call to Order: Chairman Danylik called meeting to order @ 7:00 PM

MOTION Dubois second Labbe “enter executive session under MRSA 1 405 6 (E) to discussion with Town Attorney and CEO on Dangerous Building” passed 5-0 @ 7PM.

MOTION Nedeau second Dubois “end executive session” passed 5-0 @ 7:43PM

MOTION Dubois second Hayes “authorize Town Attorney to write letter to owner of property seeking out his future intent in addressing the property and authorize the Attorney to review the title and liens upon the property” passed 5-0

Approval on Agenda: *MOTION Nedeau second Hayes “approve agenda as amended” passed 5-0. (added discussion on Zoom Meetings, Transfer Station & Microphones for Meeting room).*

PUBLIC FORUM

-No comments

Approval of Minutes: *MOTION Dubois second Labbe “approve minutes of June 14, 2021 as presented and reviewed” passed 5-0.*

Committee & Board Report: No Discussion

Managers Report:

-CMP Rate Discussion: Manager provided information on the CMP rebate the Municipal Building received on the Demand Charge and informed the BOS of the Credit that will be distributed to the Fire Station and Public Works with this credit.

-Old Town Hall: Manager is gathering information on cost to demolish building.

Board took the following formal action ***MOTION Dubois second Nedeau***

“authorize Town Manager to seek all cost for the proper demolition and removal of the Old Town Hall” passed 5-0.

-Re-Use Room @ Transfer Station: Manager shared the feedback he had received from folks who contacted him. Major thought of the Selectmen was if it is to again be opened that someone monitors the room while opened and that parking of folks entering the re-use room needs to be addressed. Still a work in progress.

Business:

- Acoustics, Meeting Room: Manager proposed the purchase of acoustics panel on our own as opposed to the General Contractor of building. He provided some samples of panels he thought appropriate. ***MOTION Dubois second Nedeau “purchase 1 large set and 1 medium set from the samples provided” passed 5-0.***

-Approval of Quit Claim Deeds ***MOTION Nedeau second Hayes “Sign quit claim for Map 4 Lot 6” passed 5-0 MOTION Nedeau second Dubois “Sign quit claim deed for Map 4 Lot 37 A07” passed 5-0.***

-Financial Audit 6/30/20: Board reviewed again and discussed in General the Fund Balance and perhaps utilizing additional Fund Balance in future budget procedures.

-MOTION Nedeau second Hayes “approve Payable and Payroll Warrants as presented and reviewed” passed 5-0.

OTHER BUSINESS: Selectmen Dubois asked about the continuation of Zoom meetings (need a policy), concerns of staff at Transfer Station (Casella) speaking with the general public, and the purchase of area microphones for the meeting room instead of the one direction microphones presently being used. Board felt that Selectmen Dubois should proceed .

ADJOURNMENT *MOTION Nedeau second Dubois “to adjourn” passed 5-0 @ 8:39PM*

Respectfully submitted,


Keith M. Trefethen
Town Manager