

**TOWN OF ARUNDEL
BOARD OF SELECTMEN**

Monday September 13, 2021
Arundel Municipal Building
7 PM

Members present: Selectmen Tom Danylik, Phil Labbe, Velma Hayes, Jason Nedeau, Dan Dubois

Others: TM Trefethen, Jack Reetz, John Bell, Chip Bassett, Roger Taschereau, Terry Merrill, Lee Jay Feldman (Contract Planner)

Call to Order: Chairman Danylik called meeting to order @ 7:00 PM

Approval on Agenda: *MOTION Dubois second Nedeau "approve agenda as amended" passed 5-0. (added RSU #21 Update by Selectmen Dubois, Re-signing of Municipal Quit Claim Deeds, Hazmat Information, Landscaping, Junkyard/Graveyard Permit by Manager, COVID-19 by Selectmen Nedeau, Letter from DAR to Chairman Danylik).*

PUBLIC FORUM

-Note to Selectmen Dubois on audio quality of meetings, Selectmen Hayes discussed the Re-use Room status at the Transfer Station and perhaps the establishment of a committee to review its ongoing usefulness to the community.

Approval of Minutes: *Tabled action on 8-23-21 minutes not in packet.*

Committee & Board Report: Selectmen Dubois discussed the events that occurred at the RSU #21 meeting and provided information related to employment hiring's.

Managers Report:

-Vacation Maximum's: Manager provided a memo 8-25-21 that outlined some steps for those Public Works Employees over the Maximum Vacation permitted. *MOTION Hayes second Nedeau "pay back 80 hour each for these employees for a total of 160 hours with direct funding coming from the Public Works Budget" passed 5-0.* Further discussion of this will be forthcoming at the next meeting.

-Charter Review Committee: Six citizens have signed up to serve. Names will continue to be taken until the Meeting of the 27th at which time the Selectmen will establish the Committee to serve and select the first date to begin meeting.

-Re-Start 4x2 Meetings: Seeking the ok to move forward with involvement in the Joint Meetings with Two Elected Officials and Appointed Officials from RSU#21, and the towns of Kennebunk & Kennebunkport. Ok to proceed per conversation with Board.

Budget organizational meeting: For Budget Board set for 9-15-21 @7PM. BOS is invited if they wish to attend.

-MOTION Hayes second Dubois "Re-sign Quit Claim Deeds for Tax Acquired Property (Holly's Gas and Rout #1 Condo) as recommended by Registry of Deeds" passed 5-0

Business:

- Planner Lee Jay Feldman was present to provide information to the Selectmen on Impact Fees. He will conduct a study on communities utilizing impact fees and report back to the Selectmen along with obtaining some clarification on questions asked of him as it relates to and the limitation of their use.

-Snow Plowing RFP's: Manager reported that no proposals were submitted. Discussion with Public Works employees as to status of hires, and possible independent contractors then took place No action taken.

-Haz Mat Day: The Manager will seek out Environmental Project Inc. out of Auburn, Maine in the hopes to hold a Haz Mat Day in Arundel Exclusive for Arundel Residents. Further details will follow.

-Landscaping: Manager had his questions answered. ***MOTION Dubois second Hayes "approval proposal submitted by JW Booth Landscaping to perform duties at the Arundel Municipal Building" passed 5-0.***

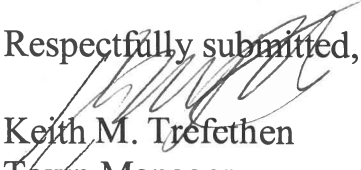
-Junkyard/Graveyard Permit Renewal: ***MOTION Dubois second Hayes "approve the reissuance of an Automobile Graveyard Permit for Randrick Trust on Irving Road Arundel" passed 5-0.***

COVID-19 Discussion: Selectmen Nedeau felt it may be beneficial to our employees to provide them a Quick Reference (Shared a Sheet) to outline expected steps if they have COVID-19 or become a Close Contact. Board felt that his suggestion was appropriate and instructed the Manager to provide to Arundel's employees.

-MOTION Nedeau second Dubois "approve account payables as presented and reviewed" passed 5-0.

**ADJOURNMENT MOTION Nedeau second Dubois "to adjourn" passed 5-0 @
8:35PM**

Respectfully submitted,


Keith M. Trefethen
Town Manager

