

**TOWN OF ARUNDEL
BOARD OF SELECTMEN**

Monday November 23, 2020
Arundel Municipal Building
7 PM

Members present: Selectmen Tom Danylik, Phil Labbe, Dan Dubois, Velma Hayes.

Absent: Selectmen Nedeau

Others: TM Trefethen, Jack Reetz, John Bell

Call to Order: Chairman Hayes called the meeting to order @ 7:00PM

Approval of Agenda: *MOTION Dubois second Danylik “approve agenda as amended” passed 4-0. (added a discussion on RSU 21 Finance Meeting by Chairman Hayes.*

Public Forum: No discussion

Approval of Minutes: *MOTION Labbe second Dubois “approve minutes of November 9, 2020 as presented” passed 5-0.*

Committee & Board Report: Selectmen Hayes provided general information relative to financial matters of RSU #21 that included their Annual Audit among other subject matter. No action taken.

Managers Report:

-Phone Service: New Phone installation was completed today. All phones are install and operating correctly. Have an issue with ongoing Fax's. Still a work in progress to resolve.

-AV System in Meeting Room. Microphones are up and operating. Still need to purchase a podium for audience. Camera hopefully will be operational at next meeting.

-Acoustics Meeting Room: Manager shared with the Board a sample of the layout. Before a decision is made Manager is seeking cost for purchase and installation.

-FY 19/20 Transfer Station Overdraft. Budget was overspent by \$9,105.08. Board has the authority to transfer up to 5% of various budgets as authorized by Annual

Town Meeting Vote to cover these overdrafts. ***MOTION Dubois second Danylik “move \$9,200 from the Public Works Budget to cover the overdraft” passed 4-0.*** The Public Works budget had a surplus of \$59,475.35 at the end of FY 19/20.

-CMP Billing & Demand Charge: Manager advised the Board that for the past two months we have generated enough electricity from the solar panels at the new Municipal Building to cover our electricity use. A demand Charge still gets billed to the New Municipal Building however based on our most use of energy in a monthly 15 minute period. This Demand Charge was approved by the PUC to be charged to Commercial Customers to insure there is enough infrastructure in the grid to prohibit brownouts on high demand days. The Towns task will be to reduce our high 15 minutes monthly peak to curb associated costs to CMP.

Business:

-Review Meeting Room Agreement: Board reviewed the new draft which expresses their concern to have a requirement of a Certificate of Insurance for any group that wishes to use the Meeting Room. ***MOTION Dubois second Danylik “approve the Meeting Room Use Agreement as presented” passed 4-0.***

-Renewable Energy Audit: The Board tabled action on this agreement as a result that Selectmen Nedeau was not in attendance. He had asked to do additional research before any action occurs and would report back to the BOS his findings.

Other Business and Adjournment: Board discussed the Welcome to Arundel Signs, the New Municipal Building Sign and its color. Payable Warrant: ***MOTION Dubois second Labbe “approve warrant as presented and reviewed” passed 4-0.***

ADJOURNMENT *MOTION Dubois second Labbe “to adjourn” passed 4-0 @ 7:52PM*

Respectfully submitted,


Keith M. Trefethen
Town Manager