

**TOWN OF ARUNDEL  
BOARD OF SELECTMEN**

Monday December 13, 2021  
Arundel Municipal Building  
7 PM

Members present: Selectmen Tom Danylik, Phil Labbe, Velma Hayes, Jason Nedeau, Dan Dubois

Others: Town Manager Keith Trefethen, Resident Jack Reetz, Fire Chief Jerry Beaulieu. Executive session, Attorney Leah Rachin

***MOTION Labbe second Dubois “enter executive session under 405 (6) (E) to discuss Dangerous Building options” passed 5-0 @ 6:30PM.***

***MOTION Labbe second Dubois: end executive session” passed 5-0 @ 6:56PM***

**Call to Order:** Chairman Danylik called meeting to order @ 7:00 PM

**Approval on Agenda:** ***MOTION Dubois second Hayes “approve agenda as amended” passed 5-0. (RSU #21 Finance update & Kennebunk River Advisory Committee Report).***

**PUBLIC FORUM**

-Velma discussed the Plaque for the building that has been ordered and provided a copy of the plaque wording to members for a final review.

**Approval of Minutes:** ***MOTION Dubois second Labbe “approve minutes of November 22, 2021 as presented” passed 5-0.***

**Committee & Board Report:** Selectmen Hayes provided financial information with regard to the recent RSU #21 meeting. Selectmen Nedeau discussed efforts by the River Advisory Committee as they begin meeting and reviewing the report.

**Managers Report:**

- Transfer Station Issue: Town met once again with officials from Casella. Presently Casella is losing fees as a result of the system and suggested ways to correct the issue.

a) stop weighing materials: Trash up to a 33 gallon trash bag two punches. Recyclables one punch.

b) Have a location before drop off where folk's materials are observed and payment is rendered. Like a toll house.

c) Stickers for all other items which are placed on item and paid for prior to disposal.

d) DEMO costs are way off and should be in the vicinity of \$150/ton.

Casella officials will provide a cost of materials for the town based on their hauling of tonnage to determine cost and perhaps the town will waive the Trash & Recycling Fee and collect these funds within an overall budget. More discussion to follow and perhaps a transition plan needs to be implemented as we move into this new area of disposal.

-Cost Recovery Program with Accidents: Fire Chief presented to the Board a program to collect from Insurance Companies after the Fire Department is called to Accident Scenes for clean up and emergency functions at these accidents. Board reviewed the materials and took the following action. ***MOTION Nedeau second Dubois "OK the fee schedule presented for the Cost Recovery Program" passed 5-0. MOTION Dubois second Nedeau "OK the Cost Recovery agreement and have the Town Manager sign on behalf of the Town" passed 5-0.***

-Medical Director Arundel Fire/Rescue: Beginning on January 1<sup>st</sup> the Town will be required by Maine EMS to establish a Medical Director for the Department because we provide Medical Care above the Basic EMT level. Fire Chief viewed with the Board an agreement being review by the Medical Doctor and the Town Attorney and we are trying to establish a system that the doctor will be established as an employee of the town. Still a work in progress with further action by the Board upcoming.

-Special Town Meeting Warrant: First review by the BOS no action required at this time.

-Arundel Street Design and Construction Ordinance: The Planner had proposed some changes in the Ordinance as it relates to Exempt Private Way Review Procedure. The Planner will attend the Boards meeting of December 27<sup>th</sup> to discuss with the Board his thoughts.

### **Business:**

- Purchasing Policy: The draft policy presented by the Town Manager was not what the BOS is looking for and asked the Manager to pair it down. Selectmen Danylik and the Manager will review the drafts as they are developed and present to the BOS at another time.

-Status of School Board Member: Two individuals (Erin Nadeau & Chip Bassett) application were moved forward. The Board of Selectmen wishes to speak to both and want the Manager to develop questions to be answered of both candidates. Plan is to meet with both at the meeting of December 27<sup>th</sup>.

-Floating Holiday Juneteenth: Board approved the Holiday and wish for the Manager to rework the language he presented for the Personal Policy before approval is granted.

-Crediford Cemetery: Selectmen Hayes mentioned that a Revolutionary War Veteran is buried in this cemetery and the family would like the town to repair the stone for placement. More information will be forthcoming before the Board makes a decision on the request.

***-MOTION Dubois second Labbe "approve account payables & payroll as presented and reviewed" passed 5-0.***

**Other Business**

-Selectmen Dubois mentioned what is the status of approval for the Before & After Program offered at the ML Day School by the Recreation Department. No change as of this writing.

**ADJOURNMENT MOTION Dubois second Nedeau "to adjourn" passed 5-0 @ 8:31PM**

Respectfully submitted

  
Keith M. Trefethen  
Town Manager