

**TOWN OF ARUNDEL**  
**BOARD OF SELECTMEN**

Monday August 13, 2018  
ML Day School Library  
7 PM

Members present: Selectmen Dan Dubois, Tom Danylik, Phil Labbe, Jason Nedeau  
Absent: Selectmen Hayes

Others: Keith Trefethen, Sheriff King, Chief Deputy Baran, Deputy Woodcock, Craig Bernier, Emily Nedeau, John Bell, Jack Reetz, Jake Hawkins, Diane Robins

**Call to Order:** Chairman Dubois called the meeting to order @ 7:00PM

**Approval of Agenda:** *MOTION Nedeau second Danylik "approve agenda as amended" passed 4-0.*  
Added discussion on Food Vendor Application.

**Public forum:** Resident Jake Hawkins invited the Selectmen to Heritage Days (9-15-18)

**Approval of Minutes:** *MOTION Danylik second Labbe "approve minutes of July 23 & 30, 2018 as prepared" passed 4-0.*

**Committee & Board Reports:**

A. Discussion tabled as Selectmen Hayes the reporter was not present.

**Managers Report: Open**

**Old Business:**

A. Movement of Funds: Tabled until full board is present.

**New Business:**

A. Meet with Sheriff King: Sheriff King provided a handout and discussed with the board the impact the second deputy has had in Arundel. This was a follow-up presentation to the Sheriff Department being absent at the ATM meeting in June 2018.

B. Mass Gathering & waiver of fee Arundel Historical Society: *MOTION Labbe second Nedeau approve the mass gathering permit for AHS for Heritage Days on September 15, 29018 and waive the \$50.00 permit fee for the event. Passed 4-0.*

C. Catering Permit: *MOTION Nedeau second Danylik "approve the catering permit application submitted for a Wedding/Reception taking place @ 200 Downing Road" passed 4-0.*

D. Street Vendor Application: *MOTION Danylik second Labbe "approve the vendor application for Don's Lunch that will take place at Bentley's Saloon with the modification of the time permitted to 7PM as the ordinance allows" passed 4-0.*


E. Chairman Dubois opened the RFP's for the architectural/engineering work for the new town hall. Five firms presented proposals for consideration they were Whipple-Callender Architects. , Port City Architects., Gawron Turgeon Architects, Lassel Architects, and Oak Point Associates. These materials will be shared with the Municipal Building Committee on Tuesday August 14, 2018 for further review and coordination of interviews through the committee.

**Other Business and Adjournment:**

A. Payable & Payroll Warrants: MOTION Nedeau second Danylik *"approve warrants as presented and reviewed"* passed 4-0.

**C. ADJOURNMENT** MOTION Nedeau second Labbe *"to adjourn"* passed 4-0 @ 8:02PM

Respectfully submitted,



Keith M. Trefethen  
Town Manager