

Adam Burgess  
Jennifer Wasson  
1024 Portland Rd.  
Arundel, ME 04046  
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June 29, 2023

Lee Jay Feldman, Town Planner  
Town of Arundel  
257 Limerick Rd.  
Arundel, ME 04046

Dear Lee Jay,

Attached is our proposed food truck court plan for Parcel 035-001, for your review. We would like to create a small, family-friendly, outdoor dining experience in a park-like setting on the former Nason/Bartlett/Burgess Mill Property. As we live next door to the property, we would have direct oversight of the grounds on a daily basis. We feel that adding a casual and scenic affordable lunch / dinner option in Arundel would benefit both the local community, and visiting tourists.

The Plan proposes:

- Up to three on site mobile food truck/trailers.
- Thirteen parking spaces
- Seating for up to 39 people

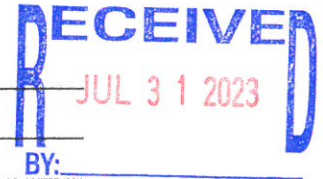
Thank you for your consideration,  
Adam and Jen

Two handwritten signatures in black ink. The first signature is for Adam Burgess and the second is for Jennifer Wasson.

# Town of Arundel, Maine

## Mobile Food Truck Conditional Use Application

### APPLICANT INFORMATION



1. **Food Truck /Business Name:** Kennebunk River Food Court
2. **Property Owner Name:** Adam Burgess, Jennifer Wasson  
**Mail Address:** 1024 Portland Rd.  
**Town, State, ZIP Code** 04046  
**Telephone #:** 415-254-3599 **Email** adamburgess@hotmail.com
3. **Applicant Name:** Adam Burgess, Jennifer Wasson jmwasson27@gmail.com  
**Mail Address:** 1024 Portland Rd.  
**Town, State, ZIP Code** Arundel, ME 04046  
**Telephone #:** 408-205-8226 **Email** adamburgess@hotmail.com

### GENERAL INFORMATION

4. **Project Location:** 123 Walkers Lane Arundel Tax Map 035 Lot 001
5. **Land Use District(s):** (*refer to Land Use and Shoreland Zoning Map*) DB1 / SO
6. **Lease/ Contract:** Please attach copy of lease, contract, or other binding legal instrument granting permission for the food truck to operate at the proposed location.
7. **Food Truck Details:** Please describe the type and size of the proposed food truck/trailer. Attach a photo of the vehicle:  
TBD (Arundel licensed vendors including but not limited to seafood, tacos, ice cream, coffee, bagels, BBQ, ethnic cuisine, artisan food and Burgers)
  - a. How many gallons of water does the vehicle carry for food preparation and sanitation?  
KKW Water District
  - b. How is waste water disposed of? Nests & Son (or contracted by truck)
  - c. Proposed Hours of operation 7am - 9pm

### 8. Dimensional Setbacks

- |   |                                 |
|---|---------------------------------|
| a. Setback of Mobile Food Truck / Trailer from Street or Private Way <b>right-of-way</b>                    | <u>20</u> feet (Walkers Ln.)    |
| b. Setback of Mobile Food Truck / Trailer from a Permanent Food Service Establishment on an adjacent parcel | <u>100</u> feet (Route 1)       |
| c. Setback of Mobile Food Truck from Side property line   | <u>1452</u> feet (Mike's Diner) |
| d. Setback of Mobile Food Truck from Rear property line   | <u>20</u> feet                  |
| e. Setback from existing building entrance on the lot   | <u>790</u> feet                 |
|   | <u>90</u> feet                  |

**9. Parking and Outdoor Seating:**

- a. How many outdoor seats will be provided? 13 per truck
- b. How many customer parking spaces? 13
- c. Please attach a sketch showing location of the food truck/trailer, entrance from the street, designated parking spaces, seating, trash receptacles, electrical connection, if any.

**9. Performance Standards: Food truck operations must adhere to the following operational performance standards:**

- a. All Food Trucks and Trailers shall obtain and maintain a *Food Truck License* from the Arundel Board of Selectmen.
- b. Hours of operation shall start no earlier than 7am and shall cease before 1:00 am.
- c. Additional trailers and adjunct structures shall not be permitted as part of the operation.
- d. All customers shall park on private property only and off all streetset and right-of-way.
- e. Mobile Food Trucks or Mobile Food Trailers may connect to a hardwired electrical service receptacle installed by a Maine-licensed electrician. approved by the Arundel Code Enforcement Officer.
- f. No amplified music shall be played at any time.
- g. Sales shall be limited to food and non-alcoholic beverages.
- h. The Mobile Food Truck or Mobile Food Trailers shall be attended at all times, during hours of operation.
- i. The operation shall provide appropriate trash and recycling receptacles for customer refuse and all trash and recyclables shall be removed from the operation at closing.
- j. All signage shall be painted or permanently affixed to the body of the truck / trailer or located inside the vehicle for public viewing. Roof signage, digital signage, flashing lights, or moving images characters are prohibited. One sandwich board sign meeting the definition in the Land Use Ordinance may be permitted.

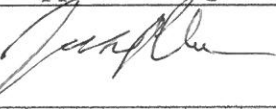
To the best of my knowledge, all of the above stated information is true and correct, and I agree to abide by all of the performance standards in Section 9.3.22 of the Arundel Land Use Ordinance



Applicant's Signature

7/24/23

Date



7/27/23

**Staff Use Only**

Applicant Qualifies for Exemption under section LUO 9.3.22.2

Applicant to apply for Administrative Conditional Use Permit per LUO 9.3.22.9

If the applicant is required to obtain an *Administrative Conditional Use Permit*, please mail four (4) copies of this application and all attachments plus a pdf of the entire application package and a check for \$100 to the Town Planner's Office 468 Limerick Road Arundel, Maine 04046. PDFs may be emailed to [townplanner@arundelmaine.org](mailto:townplanner@arundelmaine.org)