

ARUNDEL HIGHWAY DEPARTMENT
APPLICATION FOR ENTRANCE PERMIT

DATE: _____ ASSOCIATED BUILDING PERMIT NO: _____

In accordance with Title 23 § 704 of the Maine Revised Statutes Annotated and the Town of Arundel Subdivision Ordinance, Application is hereby made by:

Name: _____
Address: _____
Phone #: _____

Location Tax Map: _____ Lot: _____ Road Name: _____

The following is information regarding the requested entrance(s):

1. Number of Entrances requested _____
2. Proposed width of Entrance(s) _____
3. The surface on the proposed driveway is to be _____
4. Construction desired to commence on or about _____, 20____ and expected to be completed on or about _____, 20____.

THE APPLICANT HEREBY AGREES:

- (1) To provide, erect and maintain all necessary barricades, lights, warning signs and other devices to safeguard traffic properly while the work is in progress.
- (2) That the highway will at no time be closed to traffic.
- (3) Where the drive is located in a curb, curb and gutter and/or sidewalk section, the applicant will completely remove the existing curb, curb and gutter, and/or sidewalk and replace it with a standard concrete or granite driveway return.
- (4) In all cases to Notify the Public Works Director at least 24 hours before starting work on the driveway.
- (5) The Public Works Director may at his discretion require the alteration of the roadside drainage to accommodate the driveway and culvert including removal of trees within the public right of way.
- (6) To pay for any culverts and/or other drainage structures which may be necessary for drainage. (The size type and length of culverts and size and type of other incidental structures are to be determined by the Director of Public Works)
- (7) To install and maintain erosion and sedimentation controls to prevent siltation of drainage courses and/or sediment deposition on existing road surfaces.
- (8) Any Contractor performing this entrance installation shall place proper matting prior to loading/unloading equipment on the Town's right of way, or face liability for any damage that occurs to the right of way.

A FURTHER CONDITION OF THE PERMIT shall be that the applicant will pay all damages, fines, and penalties for which he shall become liable, and shall indemnify and save harmless said Department against all suits, claims, damages, and proceedings of every kind arising out of the construction and maintenance of said driveway approach, including snow removal.

MINIMUM CULVERT & GRADE STANDARDS

Culvert Materials:

All culverts within the Private Way right-of-way shall be no less than fifteen (15) inches in diameter and no less than thirty (30) feet in length. Culvert should consist of either aluminized corrugated metal pipe, SD 32.5-SD17, or HDPE corrugated plastic pipe with a minimum of one (1) foot of finished top cover, or other material so approved by the Arundel Public Works Department.

Maximum Grade at Roadway Interface:

Any Driveway or Private Way that interfaces with the Town's right-of-way must have a minimum 5% reversed grade from the road, and must be constructed to all standards set by the Town of Arundel's Street Design and Construction Standards Ordinance.

PLAN OR SKETCH SHOWING DESCRIPTION AND DETAIL OF WORK;

The space below is to be used for a sketch by the applicant. A sketch is **REQUIRED** as a part of the application, or blueprints may be furnished in duplicate. Please include Road, Proposed Access Drive(s), Trees/Vegetation, and house. You will also need to show a typical cross section on this plan. Applicant shall stake and flag the entrance prior to P.W. review.

(FOR TOWN USE ONLY) Date _____ Authorized by _____
Date _____ Inspected by _____

Entrance MUST be inspected by D.P.W. prior to receiving a Certificate of Occupancy



FOR SECURING A PERMIT

An applicant desiring to construct a driveway or driveways connecting with any Town road should forward this application to the Code Enforcement Officer, who will see that the proper authority in charge of work in the area where the property is located is notified. On State roads and highways, the applicant shall apply for an entrance permit with the MDOT.

Applicant will be notified by the CEO when application is approved and permit fee of \$50 must be paid at that time.