

**TOWN OF ARUNDEL, MAINE  
SELECT BOARD MEETING**

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**Monday February 26, 2024  
Arundel Municipal Building  
7PM  
Meeting Room**

I. Call to Order

**PUBLIC HEARING: Food Truck Application Renewal-Herbert W. Meyer IV**

II. Approval of Agenda

III. Public Forum – Public comment on non-agenda items

IV. Approve Minutes of February 12, 2024

V. Committee and Board Reports

VI. Manager Report

-Ordinance Amendment

-Update on IT Services

-FY 24/25 Municipal Budget Review

VII. Business

- Food Truck Application-Herbert W. Meyer IV

-RSU #21 Warrant and Notice of Election

-Approval of Payable Warrant

VIII. Adjournment

# TOWN OF ARUNDEL

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BUSINESS MEETING February 26, 2024

## EXECUTIVE SUMMARY

Select Board Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

**PUBLIC HEARING:** You will be reviewing a Renewal Application for a Food Truck by Herbert W. Meyer IV. (Application will be at the meeting.)

## MANAGERS REPORT

**-Ordinance Amendment:** As you know we have two Food Truck Ordinance Provisions that were approved on the same day (STM 4-1-19) but are slightly different (Land Use & Stand Alone). The Planning Board will be recommending a modification of the Ordinance in the Land Use Ordinance and I will provide a copy at your meeting for review.

**-IT Services:** Town is working with Fortress Network Solutions, Inc. as our current IT Provider will be ending business by the end of next month. Migration of services is currently underway.

**-FY 24/25 Municipal Budget Review:** Just a reminder of the meeting of Tuesday February 27, 2024. In addition, I have some news related to Real Estate Value Adjustments

## BUSINESS

**-Food Truck Application:** Following your Public Hearing on the Food Truck Application the Board will take formal action on the application renewal request.

**-RSU#21 Warrant and Notice of Election:** RSU#21 has provided the paperwork reference for action by the Select Board and your signatures.

**-Payable Warrant:** Action required to release payment of invoices.

## ADJOURNMENT

**TOWN OF ARUNDEL  
SELECT BOARD**

Monday February 12, 2024  
Arundel Municipal Building  
Meeting Room  
7PM Meeting

Members present: Select Board Dan Dubois, Phil Labbe, Tom Danylik, and Velma Hayes. Jason Nedeau

Others: TM Trefethen, Sharon Binette, Stella McCormack, Stephanie Nedeau, Diane Robbins.

**Call to Order:** Chairman Nedeau called meeting to order @ 7:00PM

**Approval of Agenda:** *MOTION Dubois second Hayes "Approve Agenda as amended" passed 5-0.*

**Public Forum:** Residents Sharon Binette, Stella McCormack & Diane Robbins discussed with the Board members their feelings and insights related to the subdivision proposed off of Clearview Estates called Sunset Place.

**Approve Minutes:** *MOTION Dubois second Labbe "approve minutes of January 22, 2024 as amended" passed 5-0.*

**Committee & Board Reports:** Select Board member Hayes reported to the members the RSU Finance Committee meeting she attended.

**Manager Report**

**-Update Tax Collector position:** Manager and staff interview three individuals for the position, an offer was made to Kayla Perkins for the open position which she accepted.

**-Ordinance Amendment:** Property owners in the Cape Arundel Resort have asked the Planning Board to consider an ordinance amendment and extend the time owners can stay in the resort by one month (8 months to 9 months). Planning Board will review as part of their process and at sometime in the future provide the Select Board ordinance revisions of the Land Use Ordinance that they wish for the Residents of the town to vote on.

**-FY 24/25 Budget Process:** The first meeting for both Boards (Select Board & Budget Board) is set up for Tuesday February 13, 2024 7PM, Arundel Municipal Building Meeting Room.

**Business**

**-Business Hours for Voter Registration:** *MOTION Hayes second Danylik “approve the request from the Town Clerk to modify hours for Voter Registration for the upcoming Primary Election” passed 5-0.*

**-Approve Election Warden:** *MOTION Dubois second Labbe “confirm Sylvia Perreault as Warden for the upcoming Presidential Primary” passed 5-0.*

**- Board of Assessment Review:** *MOTION Hayes second Dubois “Confirm the appointment of Rich Ganong to the Board of Assessment Review” passed 5-0.*

**-On Premise License Renewal:** *MOTION Hayes second Labbe “approve renewal of License for “Bandaloop” passed 5-0.*

**- Payable Warrants:** *MOTION Dubois second Labbe “approve warrant as presented and reviewed” passed 5-0.*

**Additional Business**

**-Selectboard member Dubois asked about Consolidated Communication and their efforts to remove broken and damaged utility poles.**

**ADJOURNMENT**

*MOTION Dubois second Labbe “to adjourn” passed 5-0 @ 8:01 PM*

Respectfully submitted

Keith M. Trefethen  
Town Manager