

**TOWN OF ARUNDEL, MAINE
SELECT BOARD MEETING**

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**Monday February 27, 2023
Arundel Municipal Building
7PM
Meeting Room**

- I. Call to Order
- II. Approval of Agenda
- III. Public Forum – Public comment on non-agenda items
- IV. Approve Minutes of February 13, 2022
- V. Committee and Board Reports
- VI. Manager Report
 - TIF Capture update
 - Administrative Inspection Warrant 159 Proctor Road
 - Casella & Transfer Station Discussion
- VII. Business
 - Request for Cemetery Funding for Repairs
 - Approval of Payable Warrant
- VII. - Other Business /Adjournment

TOWN OF ARUNDEL

468 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

BUSINESS MEETING February 27, 2023

EXECUTIVE SUMMARY

Select Board Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

MANAGERS REPORT

-TIP Capture update: Hope to have additional data to share with regard to legal status on changes and what can be expected moving forward in terms of establish Municipal TIF Funds.

-Administrative Inspection Warrant 159 Proctor Road: Draft is completed and the process of submittal to the court will occur shortly.

BUSINESS

-Cemetery Funding for Repairs: I will share with you a request I received on Wednesday. I think the request is reasonable but perhaps we wish to have additional discussion as to Cemeteries in general and the repair of fences and headstones moving forward.

-Payable Warrant: Will be provided for review and action.

ADJOURNMENT

**TOWN OF ARUNDEL
SELECT BOARD**
Monday February 13, 2023
Arundel Municipal Building
Meeting Room
7PM Meeting

Members present: Select Board Dan Dubois, Phil Labbe, Tom Danylik, Velma Hayes, Jason Nedeau

Others: TM Trefethen, Jack Reetz, George Lebreck, Sharon Binette, Paul Santamore

Call to Order: Chairman Dubois called meeting to order @ 7:00PM

Approval of Agenda: *MOTION Nedeau second Hayes "Approve Agenda as amended" passed 5-0.* (RSU #21 report & Signing Warrant RSU #21).

Public Forum: Folks from Clearwater Estate wish to discuss with the Board a possible application coming before the Planning Board in and around Dutch Elm Golf Course for various housing units.

Committee & Board Reports: Selectmen Dubois updated the Board members on RSU #21 activities and his attendance at the Planning Board meeting of February 7, 202.

Approval of Minutes: *MOTION Hayes second Danylik "approve minutes of January 9, 2023 as presented" passed 4-0-1 (Nedeau) .*

Manager Report

-TIF Capture Cost Meeting: Upcoming on Wednesday 15th will be utilized to focus on possible changes to the approve use of funds.

-FY 23/24 Budget Review: Scheduled to begin with Manager presentation on Wednesday February 22, 2023. Still some pending issues but generally the entire budget will be provided.

-159 Proctor Road: Draft Administration Inspection Warrant is being developed by Attorney for review and submittal to the Court.

-Regional efforts for savings with Partners: Manager attended a Zoom Meeting to discuss efforts to work together with RSU#21, and the Towns of Kennebunk, Kennebunkport in the hopes of savings taxpayers in all communities money by purchasing some items together for costs savings.

-YC Sheriffs relocated to Municipal Building: The growing Fire Department needs has created another location for the Sheriffs Office to have a local location to meet with local folks and complete paperwork. Office and Location will be at the New Municipal Building shortly. Details are being worked out.

-LD 369 Repurpose of Military Vehicles : Presently no state law allows the general population to register old Military Trucks for personal use. This could have an adverse impact on the Town when time comes to sell old Vehicles that are presently in our fleet.

Business

-Town Attorney Rate: *MOTION Nedeau second Danylik approve the request from the Town Attorney to raise rates by 5%” passed 5-0.* Rate increases from 200/hr to 210/hr paralegal cost the same percentage increase and specialized legal needs at expressed rate when needed.

-Road Posting: *MOTION Nedeau second Labbe “approve the road posting list as presented by Public Works and leave the posting up to the Public Works Superintendent when appropriate” passed 5-0.*

-Warrant from RSU #21: *MOTION Hayes second Danylik sign the RSU #21 Warrant as presented and reviewed” passed 5-0*

-Payable Warrant: *MOTION Nedeau second Labbe “approve warrant as presented and reviewed” passed 5-0.*

EXECUTIVE SESSION *MOTION Hayes second Nedeau “enter executive session under MRSA 406 (6) (A) to discuss employment status of Part-Time employee. Passed 5-0 @ 7:46PM*

MOTION Nedeau second Hayes “end executive session” passed 5-0 @ 7:51 no action taken.

DRAFT AS OF 2-22-23

ADJOURNMENT

MOTION Nedeau second Labbe “to adjourn” passed 5-0 @ 7:52PM

Respectfully submitted
Keith M. Trefethen, Town Manager