

**TOWN OF ARUNDEL, MAINE
SELECT BOARD MEETING**

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**Monday March 25, 2024
Arundel Municipal Building
7PM
Meeting Room**

- I. Call to Order
- II. Approval of Agenda
- III. Public Forum – Public comment on non-agenda items
- IV. Approve Minutes of March 11, 2024
- V. Committee and Board Reports
- VI. Manager Report
 - Ordinance Amendments: Food Truck
 - Haz Mat Day Saturday April 13, 2024
 - Private Cemetery Headstone removal
 - Community Garden discussion
- VII. Business
 - Clearview Drive Consent Decree and Proposed Resolution
 - Application for Catered Function
 - Quit Claim Deed Map 9 Lot 12
 - Fire Tanker/ agree to proceed
 - Special Town Meeting Warrant/Approval
 - Approval of Payable Warrant
- VIII. Adjournment

**TOWN OF ARUNDEL
SELECT BOARD**
Monday March 11, 2024
Arundel Municipal Building
Meeting Room
7PM Meeting

Members present: Select Board Dan Dubois, Phil Labbe, Tom Danylik, and Velma Hayes. Jason Nedeau

Others: TM Trefethen, Diane Robbins-Mockus, Chief Andy Stevenson

Call to Order: Chairman Nedeau called meeting to order @ 7:00PM

Approval of Agenda: *MOTION Dubois second Hayes "Approve Agenda as amended" passed 5-0.*

Public Hearing: Chairman Nedeau opened Hearing on Food Truck Application renewal for Cheryl Spoffard "Sprinkles". No comment and Hearing was closed.

Public Forum: Resident Diane Robbins-Mockus discussed a road issue related to Clearview Estate. Fire Chief Stevenson gave an update on Fire Department activities.

Approve Minutes: *MOTION Dubois second Labbe "approve minutes of February 26, 2024 as amended" passed 5-0. (corrected a name)*

Committee & Board Reports: None

Manager Report

-Ordinance Amendment: Food Truck; Board asked the Manager to retain the 200' setback from intersection in the performance standards but come up with some additional language for them to consider that would provide some flexibility to this standard.

Street Design and Construction Standards: Board reviewed the proposed amendments and with the exception of a Modifications in "Definitions" rejected the remainder changes by consensus.

Resignation of Employee: Notice was provided to the Board that Deputy Treasurer Lisa Denner would be leaving the town employment effective March 22, 2024. Board thanked Lisa for her service to the town.

Transfer Station: Manager explained to the Board that Compactor #2 at the Transfer Station has stopped working the belief it is a Motor Failure. Because we are proposing a replacement in the upcoming budget and the funding proposal would be from fund balance, the Manager asked if the Board wish to conduct a Special Town Meeting now and seek approval from the voters. Board will discuss with the Budget Board on Tuesday the 12th.

Business

-Food Truck Application: *MOTION Dubois second Hayes “approve the application of Cheryl Spoffard and Sprinkles Food Truck and inform them of an Insurance Certificate once the present one expires in May” passed 5-0.*

-Approval of Payable Warrant: *MOTION Hayes second Dubois “approve as reviewed” passed 5-0*

Additional Business: Manager discussed the upcoming County Budget Meeting with Select Board. Discussion on an e-mail from a resident who wishes to stat a Community Garden. Board has asked Manager to invite to a Board meeting.

ADJOURNMENT

MOTION Dubois second Hayes “to adjourn” passed 5-0 @ 8:05 PM

Respectfully submitted

Keith M. Trefethen
Town Manager

TOWN OF ARUNDEL

468 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

BUSINESS MEETING March 25, 2024

EXECUTIVE SUMMARY

Select Board Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

MANAGERS REPORT

-Ordinance Amendment: Based on your discussion at your meeting I have left the 200 feet from intersection standard in the Ordinance Amendment. You had also asked for a way an applicant may receive a reduction in this standard and still get an approval. I had the opportunity to also speak with Adam Burgess who was providing some opinion as to how the Application may be adjusted. I told him to come to your meeting and voice his suggestions.

-Haz Mat Day: April 13th has been established for Arundel's Day 9AM to 12 Noon at the Public Works Garage. Flyer and Website advertising will follow.

-Private Cemetery Headstone: I wish to let you know that Resident Dana Peck will be following the process outlined in Title 13 1371 with regard to the removal of Headstones from a Private Cemetery (Owned by Mr. Peck) and placed in another Private Cemetery (owned by Mr. Peck). Remains of the family will remain in the present location with a sign erected informing any individuals where the stones have been relocated too.

Community Garden: I have invited resident Luke Hayward to come to your meeting and discuss his thought related to a community garden on town property.

BUSINESS

-Consent Decree Clearview Estate: Law Firm Shepard & Read representing Mr. Michael Thomas (Alan Shepard) will come forward to explore with the Board their proposal to seek a Consent Decree and then a Town Meeting vote to address concerns with the Cul-de-sac portion of Clearview Drive.

-Application for Catered Function: An event is scheduled for May 2, 2024 @ the Maine Classic Car Museum indoor show room. Approval is sought by the Caterer as alcohol will be served with this function.

-Quit Claim Deed: Reviewing the files the town neglected to release 2017 Tax Lien Certificate. All fees were paid to the town when the Quit Claim Deed was provided to the estate this paperwork was not signed.

-Fire Tanker agree to proceed: As you know the Department created a Truck Committee who developed specification for a new Truck. In addition they went to RFP to secure costs for a vehicle they had spec out. After review they have selected the company Rosenbauer to construct a truck for the department. Approval at this time will allow the manufacturer to move forward to build the truck to Arundel specifications but DOES NOT obligate the town to this future

purchase. Only the voters at a Special or Annual Town Meeting can obligate the town to the purchase. Your approval will allow Rosenbauer to begin the construction of the Truck. Truck will be completed, estimated for 2027.

-Special Town Meeting Warrant: As discussed with the Select & Budget Boards an immediate need exists at the Transfer Station for a New Compactor and two containers. I have prepared a Warrant to hold a Special Town Meeting in April.

-Payable Warrant: Action required to release payment of invoices.

ADJOURNMENT

SPECIAL TOWN MEETING WARRANT

MONDAY APRIL 22, 2024

To: Dori LaFlamme a resident of the Town of Arundel in the County of York, State of Maine

GREETINGS

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Arundel in said county and state, qualified by law to vote in town affairs: to meet at the Arundel Municipal Building Meeting Room in said town on Monday, the 22nd day of April , A.D. 2024 at seven o'clock in the evening then and there to act upon Article #1 and Article #2 as set out below. The Registrar of Voters will hold office hours while the polls are open to accept the registration of any individual eligible to vote, to accept new enrollments and to correct any error or change in name or address on the voting list.

ARTICLE 1: To choose a moderator to preside at said meeting and to vote by voting cards or written ballot.

ARTICLE 2: Shall the town vote to appropriate the sum of \$55,550 from fund balance for the purchase of a 3yd Stationary Compactor, 45yd Octagon Style Compaction Container and 50yd open top Container.

Board of Selectmen recommend Yes

Budget Board recommends Yes

Dated at Arundel Maine March 25, 2024

_____ Jason Nedeau, Chair

_____ Velma Jones Hayes

_____ Phil Labbe

_____ Tom Danylik

_____ Dan Dubois