

**TOWN OF ARUNDEL, MAINE
SELECT BOARD MEETING**

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**Monday April 8, 2024
Arundel Municipal Building
6PM
Meeting Room**

WORKSHOP SESSION STARTING AT 6PM

The Select Board will review possible changes to the existing Arundel Food Truck Ordinance @ 6PM and conduct their scheduled meeting @ 7PM

- I. Call to Order
- II. Approval of Agenda
- III. **PUBLIC HEARING FOOD TRUCKS** The Select Board will discuss (5) five application for food trucks to take place @ Vinegar Hill on various dates. The business are: *“Stone & Fire”*, *“Crepe Elizabeth”*, *“Caribbean Flavors”*, *“The Treat Truck”* & **Bowlicious**
- IV. Public Forum – Public comment on non-agenda items
- V. Approve Minutes of March 25, 2024
- VI. Committee and Board Reports
- VII. Manager Report
 - Status of Tax Assessor
 - Status of Contract Planner
 - Select Board/Budget Board meeting
- VIII. Business
 - Approval of Food Truck License
 - Approval of Payable Warrant
- VIII. Adjournment

TOWN OF ARUNDEL

468 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

BUSINESS MEETING March 25, 2024

EXECUTIVE SUMMARY

Select Board Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

WORKSHOP SESSION: Beginning at 6PM you will review the proposed suggestions for possible changes to the Food Truck Ordinance. The Selectboard and Manager will provide suggestions of proposed changes and the Selectboard will collectively discuss.

PUBLIC HEARING FOOD TRUCKS: The Town has been provided (5) applications for food trucks to operate at Vinegar Hill Music Theatre at Various times throughout the season. Conditional Use approval granted by the Arundel Planning Board allows up to three in designated locations on the property at any one time. As Schedule at no time are there more than two.

MANAGERS REPORT

-Status of Staff: Just would like to have a discussion related to the Status of the Tax Assessor come June 14th and the Status of the Contact Planner come May.

-Upcoming meeting: Just a reminder that you have a meeting on Tuesday the 9th to review the proposed Municipal Budget.

BUSINESS

-Approval Food Truck License: Presently (5) applications are proposed I believe if they all meet the criteria than they all can be acted upon together. I note after review that no more than three (Limit) are there on any one day.

-Payable Warrant: Action required to release payment of invoices.

ADJOURNMENT

TOWN OF ARUNDEL
SELECT BOARD
Monday March 25, 2024
Arundel Municipal Building
Meeting Room
7PM Meeting

Members present: Select Board Dan Dubois, Phil Labbe, Tom Danylik, and Velma Hayes. Jason Nedeau

Others: TM Trefethen, Chief Andy Stevenson, Michael Thomas, Attorney Alan Shepard, Adam Burgess, Emily Nedeau, Pete Gillingham, Diane Robbins-Mockus, Margaret Sylvain, Sharon Binette, Annette & George Labrecque, Patrick & Stella McCormack, Michael & Mary Beth Deluca.

Call to Order: Chairman Nedeau called meeting to order @ 7:00PM

Approval of Agenda: *MOTION Hayes second Labbe "Approve Agenda as amended" passed 5-0. (RSU#21 Update & Warming Center)*

Public Forum: Resident Diane Robbins-Mockus discussed microphone use by the Select Board

Approve Minutes: *MOTION Dubois second Danylik "approve minutes of March 11, 2024 as presented" Passed 5-0*

Committee & Board Reports: Member Dubois provided Information to the Board related to the RSU#21 March 18, 2024 meeting.

Manager Report

-Ordinance Amendment: Food Truck; Resident Adam Burgess suggested some changes to the present Ordinance in regard to the 200 Foot setback from intersections, Ability to define intersection in the ordinance, should Food Court and Food Truck be different, Entrance Standards, MDOT has a Standard they use based on Engineer principles, should that be enough? Select Board has decided to hold a workshop session to discuss these suggestions among others.

-HAZMAT Day: Set for April 13, 2024 from 9AM to 12 Noon at Public Works Garage. Flyer will be on Website for further information.

-Private Cemetery Headstone Removal: Manager provided the State Statute that provides a procedure for Headstone Removal as we have a resident who will exercise the option provided to him by the statute.

-Community Garden Discussion was tabled.

Business

-Clearview Consent Decree and Proposed Resolution: Attorney Shepard and Michael Thomas were present to see if the Select Board would entertain thoughts related to cleaning up action that was left undone during the 1995 Consent Decree entered into by the Town and the previous developer. In addition modify the road from a Cul-de-Sac to a Hammerhead. All parties understand that some of this action will require Voter approval to correct. ***MOTION Danylik second Labbe “Consensus to allow the Developer Michael Thomas to proceed with issues related to the changes of the Cul-de-sac to Hammerhead with relocation, provide deed descriptions, metes & bounds, scaled drawings with the design modification that can be taken to the voters at a future Town Meeting” Passed 4-0-1 (Hayes)***

-Application for Catered Function: ***MOTION Dubois second Hayes “approve the Catered function application for an event at Motor Land scheduled for May 2, 2024” Passed 5-0.***

-Quit Claim Deed Map 9 Lot 12: ***MOTION Hayes second Dubois “approve the signing of a Quit Claim Deed for Map 9 Lot 12 to release a 2017 Tax Lien on property” passed 5-0.***

-Fire Tanker Agree to proceed: ***MOTION Dubois second Danylik “Provide authority to the Town Manager & Fire Chief to sign an agreement for the future purchase of a Fire Tanker, no funds are required to exchange hands until voter approval is granted for this purchase at a future town meeting”. Passed 5-0***

-Special Town Meeting Approval: ***MOTION Hayes second Danylik “approve the signing of a Special Town Meeting Warrant for a Meeting to be held April 22, 2024 to consider the purchase of Items for the Transfer Station” passed 5-0.***

Both the Select Board and Budget Board approved the expenditure of \$55,550 from Fund Balance to purchase a Compactor- (1) close 45 yd container and (1) 50 yd open top container.

-Approval of Payable Warrant: ***MOTION Dubois second Hayes “approve as reviewed” passed 5-0***

Additional Business: Board member Dubois discussed possible “warming center” use of the Arundel Meeting Room when appropriate.

DRAFT AS OF MARCH 26, 2024

ADJOURNMENT

MOTION Dubois second Labbe "to adjourn" passed 5-0 @ 8:40 PM

Respectfully submitted

Keith M. Trefethen
Town Manager