

**TOWN OF ARUNDEL, MAINE  
SELECT BOARD MEETING**

[www.arundelmaine.org](http://www.arundelmaine.org)

Please visit the home page of our website and click on the link to sign up for email notices, meeting agendas and alerts.

---

**Monday April 29, 2024  
Arundel Municipal Building  
7PM  
Meeting Room**

- I. Call to Order
- II. Approval of Agenda
- III. Public Forum – Public comment on non-agenda items
- IV. Approve Minutes of April 22, 2024
- V. Committee and Board Reports
- VI. Manager Report
- VII. Business
  - Review and approve the Annual Town Meeting Warrant for the Town Meeting to be held June 11<sup>th</sup> & 12<sup>th</sup>, 2024
- VIII. Adjournment

**TOWN OF ARUNDEL**  
**SELECT BOARD**  
Monday April 22, 2024  
Arundel Municipal Building  
Meeting Room  
7PM Meeting

Members present: Select Board Phil Labbe, Tom Danylik, Velma Hayes, Jason Nedeau, & Dan Dubois

Others: TM Trefethen, Terry Merrill (Public Works), Andy Stevenson (Fire/Rescue) Various members of the General Public.

**Chairman Nedeau** informed the public that the first order of business was to conduct a Special Town Meeting as advertised. (see attachment). The Meeting concluded at 7:07PM with the voters approving the purchase of a new compactor and roll off containers.

**Call to order:** Chairman Nedeau called the regular meeting of the Select Board to order @ 7:09 PM

**Approval of Agenda:** *MOTION Dubois second Hayes “approve as amended” passed 5-0. (added another Food Truck “Weeners on Wheels” to agenda)*

**PUBLIC HEARING FOOD TRUCKS:** Chairman Nedeau opened the hearing @7:10PM. Four (4) food trucks had provided applications for the location of Vinegar Hill Music Theatre for various times during their entertainment season. Vinegar Hill was given Conditional Use approval for Food Truck at their business. No questions, hearing was closed @ 7:12PM.

**Public Forum:** None

**Approve Minutes:** *MOTION Hayes second Danylik “approve minutes of April 8, 2024 as corrected” Passed 4-0-1 (Dubois)*

**Committee & Board Reports:** None

**Manager Report**

**Status of Contract Planner:** Manager met with SMPDC Officials who are confident they will be able to provide a Planner with Lee Jay departing.

## **Business**

**-Request for Resolution:** Resident David Rush was present to request that the Select Board place on the Annual Town Meeting Warrant a non-binding resolution to be sent to Federal & State Officials to enact a national climate policy encouraging cash-back carbon pricing. The Select Board had no objections to place this on their Warrant.

**-Arundel Conservation Trust:** ACT is seeking use of the Town Parking Lot, Restrooms, playground, possibly meeting room on Friday May 31, 2024 from 5:30-8:30PM to celebrate the Loan Payoff. ***MOTION Dubois second Labbe “approve ACT to use Town facilities on Friday May 31, 2024 from 5:30 to 8:30PM” passed 5-0.***

**-Cape Arundel Seasonal Cottages:** Representative were present to determine if the Select Board would provide on the Annual Town Meeting Warrant an ordinance provision to allow the Cottage Owners an additional month to use their properties from 8 months to 9 months. The Select Board indicated that the request for an ordinance change will be on their Annual Town Meeting Warrant for the voters to decide.

**- Approval of Food Trucks:** ***MOTION Dubois second Hayes “approve all the applications for food trucks @ Vinegar Hill with one exception that the location that is within 200 feet of the intersection cannot be used” passed 4-0-1 (Danylik)*** Food Trucks approved were “Vintage Dogs”, “Maine Diner on the go”, Pam & Fam Forking Good Grub”, “Weeners on Wheels”

**-Food Truck Ordinance Review:** The proposed changes to the stand-alone Food Ordinance were reviewed by the Select Board. The changes proposed will be moved forward to the Voters at the Annual Town Meeting with a request to Amend the Ordinance.

**-Approval of Payable Warrant:** ***MOTION Dubois second Hayes “approve as reviewed” passed 5-0***

## **ADJOURNMENT**

***MOTION Dubois second Hayes “to adjourn” passed 5-0 @ 7:47 PM***

Respectfully submitted

Keith M. Trefethen-Town Manager

# TOWN MEETING WARRANT

TUESDAY JUNE 11, 2024  
AND WEDNESDAY JUNE 12, 2024

To Terry Merrill, resident of the Town of Arundel in the County of York, State of Maine

## GREETINGS

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Arundel in said county and state, qualified by law to vote in town affairs: to meet at the **Arundel Municipal Building** in said town on Tuesday, the 11th day of June, A.D. 2024 at eight o'clock in the forenoon then and there to act upon Article # and by secret ballot on Article # as set out below, polling hours therefore to be from eight o'clock in the forenoon until eight o'clock in the evening. The Registrar of Voters will hold office hours while the polls are open to accept the registration of any individual eligible to vote, to accept new enrollments and to correct any error or change in name or address on the voting list.

And to notify and warn said inhabitants to meet at the **Arundel Municipal Building** in said town on Wednesday, the 12th of June, 2024 A.D. at seven o'clock in the evening, then and there to act on Articles # 3 thru # 47 as set out below, to wit.

**ARTICLE 1:** To choose a moderator to preside at said meeting and to vote by written ballot.

**ARTICLE 2:** To choose by secret ballot (2) Select Board for a (3) three-year term; one (1) Regional School Unit #21 (RSU#21) Director for a (3) three-year term, (2) Budget Board members for three (3) year term.

**ARTICLE 3:** Shall the Town vote to adopt an Ordinance entitled "Amendment to the Arundel Land Use Ordinance current *section 2.4 Lots split by District Boundaries*" Text of the proposed revision is presented in **Exhibit A**.

**ARTICLE 4:** Shall the Town vote to adopt an Ordinance entitled "Amendment to the Arundel Land Use Ordinance current *section 3 Definitions; Floodplain, Net Development Density, Seasonal Cottages, Seasonal Resort*" Text of the proposed revision is presented in **Exhibit B**.

**ARTICLE 5:** Shall the Town vote to adopt an Ordinance entitled "Amendment to the Arundel Land Use Ordinance current *section 4.9 Disability Permit*" Text of the proposed revision is presented in **Exhibit C**.

**ARTICLE 6:** Shall the Town vote to adopt an Ordinance entitled "Amendment to the Arundel Land Use Ordinance current *section 5.1 Estate Lots*" Text of the proposed revision is presented in **Exhibit D**.

**ARTICLE 7:** Shall the Town vote to repeal Section 5.8 within the Land Use Ordinance "Floodplain Management" and replace this section with a Stand-alone Ordinance entitled *Floodplain Management Ordinance for the Town of Arundel*.

**ARTICLE 8:** Shall the Town vote to adopt an Ordinance entitled “Amendment to the Arundel Land Use Ordinance current *section 5.12.2 Parking Lot/Driveway Surface*” Text of the proposed revision is presented in **Exhibit E**.

**ARTICLE 9:** Shall the Town vote to adopt an Ordinance entitled “Amendment to the Arundel Land Use Ordinance *current sections 9 Conditional Use and Section 10 Site Plan Review*”. Text of the proposed revision is presented in **Exhibit F**.

**ARTICLE 10:** Shall the Town vote to adopt an Ordinance entitled “Amendment to the Arundel Land Use Ordinance current *section 9.3.22 Mobile Food Trucks and Trailers*”. Text of the proposed revision is presented in **Exhibit G**.

**ARTICLE 11:** Shall the Town vote to adopt an Ordinance entitled “Amendment to the Arundel Land Use Ordinance current *section 9.3.37 Seasonal Resorts*”. Text of the proposed revision is presented as **Exhibit H**.

**ARTICLE 12:** Shall the Town vote to adopt an Ordinance entitled “Amendment to the Arundel Food Truck Ordinance current *Section II Definitions Intersection, Section X. Performance Standards item (e), Section XI Revocation of License Item (d)*”. Text of proposed revisions is presented in **Exhibit I**.

**ARTICLE 13:** Shall the town vote to raise and appropriate the sum of \$120,942 for the General Government Account?

Select Board recommends Yes  
Budget Board recommends Yes

**ARTICLE 14:** Shall the town vote to raise and appropriate the sum of \$1,058,849 for the Town Hall Administration Account?

Select Board recommends Yes  
Budget Board Recommends Yes

**ARTICLE 15:** Shall the town vote to raise and appropriate the sum of \$1,312,411 for the operations of the Arundel Fire-Rescue Service Account?

Select Board recommends Yes  
Budget Board recommends Yes

**ARTICLE 16:** Shall the town vote to raise and appropriate the sum of \$70,487 for the Civil Services Account?

Select Board recommends Yes  
Budget Board recommends Yes

**ARTICLE 17:** Shall the town vote to raise and appropriate the sum of \$1,051,694 for the Public Works Department Account?

Select Board recommends Yes  
Budget Board recommends Yes

**ARTICLE 18:** Shall the town vote to raise and appropriate the sum of \$335,430 for the Town Transfer/Recycling Account?

Select Board recommends Yes  
Budget Board recommends Yes

**ARTICLE 19:** Shall the town vote to raise and appropriate the sum of \$113,644 for the General Assistance Account?

Select Board recommends Yes  
Budget Board recommends Yes

**ARTICLE 20:** Shall the town vote to raise and appropriate the sum of \$471,140 for the Recreation Account?

Select Board recommends Yes  
Budget Board recommends Yes

**ARTICLE 21:** Shall the town vote to raise and appropriate the sum of \$218,000 for police protection. Funding covers two patrol officers for a total of 80 hours per week.

Select Board recommends Yes  
Budget Board recommends Yes

**ARTICLE 22:** Shall the voters authorize the Board of Selectmen, upon majority vote of the full Board of Selectmen, to exceed by no more than 5% annually, the amount authorized for each account approved in Articles #13 through #21 above, so long as the amount spent for the sum total of those Articles does not exceed the total appropriations approved for those Articles.

**ARTICLE 23:** Shall the town vote to expend the sum of \$100,000 from Municipal Fund Balance to perform an update of Real Estate Property Values in Arundel?

Select Board recommends Yes  
Budget Board recommends Yes

**ARTICLE 24:** Shall the town vote to expend the sum of \$100,000 from Municipal Fund Balance to purchase a 550-type vehicle with appropriate plow gear for the Public Works Department.

Select Board recommends Yes  
Budget Board recommends Yes

**ARTICLE 25:** Shall the town vote to raise and appropriate the sum of \$600,000 for the Road Construction Reserve Account?

Select Board recommends Yes  
Budget Board recommends Yes

**ARTICLE 26:** Shall the town vote to raise and appropriate the sum of \$152,207 for the Public Works Capital Equipment Account?

Select Board recommends Yes  
Budget Board recommends Yes

**ARTICLE 27:** Shall the town vote to raise and appropriate the sum of \$125,000 for the Arundel Fire-Rescue Capital Reserve Account?

Select Board recommends Yes  
Budget Board recommends Yes

**ARTICLE 28:** Shall the town vote to raise and appropriate the sum of \$ 20,000 for the Recreation Department Capital Reserve Account?

Select Board recommends Yes  
Budget Board recommends Yes

**ARTICLE 29:** Shall the town vote to raise and appropriate the sum of \$9,000 for the Eastern Trail Account?

Select Board recommends Yes  
Budget Board recommends Yes

**ARTICLE 30:** Shall the town vote to raise and appropriate the sum of \$15,295 for Social Service Agencies?

Select Board recommends Yes  
Budget Board recommends Yes

**ARTICLE 31:** Shall the town vote to raise and appropriate the sum of \$17,000 for the Kennebunk Free Library?

Select Board recommends Yes  
Budget Board recommends Yes

**ARTICLE 32:** Shall the town vote to raise and appropriate the sum of \$2,500 for the Kennebunk, Kennebunkport, Arundel Chamber of Commerce?

Select Board recommends Yes  
Budget Board recommends Yes

**ARTICLE 33:** Shall the town vote to appropriate the sum of \$2,829,952 from estimated revenues to be used to reduce the tax commitment as follows:

Taxes (not commitment)	1,217,600
License & Permits	114,477
Intergovernmental Revenue	962,375
Service Charges	535,500

Select Board recommends Yes  
Budget Board recommends Yes

**ARTICLE 34:** Shall the town vote to authorize the Board of Selectmen to expend up to \$500,000 from undesignated fund balance to be used when setting the municipal tax rate?

Select Board recommends  
Budget Board recommends

**ARTICLE 35:** Shall the town vote to encourage its elected federal lawmakers to enact strong national climate policy in the form of cash-back carbon pricing, which would charge fossil fuel producers a carbon fee for every ton of CO<sub>2</sub> pollution to be emitted by the burning of their products; such fees to be collected into a national “carbon trust fund” and disbursed regularly to American households with equal per-capita dividend checks; with a record of the passage of this article to be sent by the town to Arundel’s members of Congress, the President of the United States, and the Governor of Maine within 30 days of the vote?

**ARTICLE 36:** Shall the town vote to authorize the Board of Selectmen to sell, or otherwise dispose of excess vehicles and equipment pursuant to and consistent with the written policy adopted by the Board of Selectmen after public notice, and deposit any proceeds into the appropriate department's reserve account?

**ARTICLE 37:** Shall the town vote to authorize the Board of Selectmen to accept donations of funds, real estate and/or equipment on behalf of the town and to spend them, as they deem appropriate.

**ARTICLE 38:** Shall the town vote to authorize the Selectmen to transfer available funds such as tree growth, veteran's exception, excise tax, registration fees and any other funds which might be used for reduction of the tax commitment?

**ARTICLE 39:** Shall the town vote to authorize the Board of Selectmen to enter into multi-year contracts (not to exceed five years) for the lease or purchase of goods and services, when they deem it in the best financial interest of the Town?

**ARTICLE 40:** Shall the town vote to transfer funds received through the sale of tax acquired property to the Municipal Building Reserve Fund?

**ARTICLE 41:** Shall the town vote to authorize the Tax Collector to collect partial payments and pre-payments of real property and personal property taxes?

**ARTICLE 42:** Shall the town vote to authorize the Treasurer to collect partial payments of real property liens?

**ARTICLE 43:** Shall the town vote to set due dates on all property taxes as of **October 10, 2024** or 30 days after tax bills are mailed (whichever is later) and **April 10, 2025**?

**ARTICLE 44:** Shall the town vote to charge interest at the rate of **8:50%** per annum on all real and personal property taxes remaining unpaid after the due dates set in Article 38

**ARTICLE 45:** Shall the town vote to pay interest at the rate of **4:50%** per Annum on overpayments of real and personal property taxes refunded as result of a grant or abatement?

**ARTICLE 46:** Shall the town vote to authorize the Board of Selectmen on behalf of the town, to sell and dispose of any property acquired by the town for non-payment of taxes, consistent with state statutes and laws, except that the Municipal Officials shall use the special sale process required by 36 M.R.S. 943-C for qualifying homestead property if they choose to sell to anyone other than the former owner (s). In all cases the conveyance is to be made by municipal quitclaim

**ARTICLE 47:** Shall the town vote to accept and spend, as deemed by the Board of Selectmen to be in the best interest of the town, any and all grant monies awarded to the Town of Arundel by the United States Government and / or the State of Maine under the Community Development Block Grant Program, the Land & Water Conservation Grant Program or any other similar grant programs in the upcoming fiscal year?

Dated at Arundel, Maine April 29 , 2024

\_\_\_\_\_ Jason Nedeau Chair

\_\_\_\_\_ Velma Jones Hayes

\_\_\_\_\_ Philip Labbe

\_\_\_\_\_ Tom Danylik

\_\_\_\_\_ Dan Dubois

A majority of the Municipal Officers Arundel, Maine