

**TOWN OF ARUNDEL, MAINE
SELECT BOARD MEETING**

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**Monday May 13, 2024
Arundel Municipal Building
7PM
Meeting Room**

I. Call to Order

PUBLIC HEARING FOOD TRUCK APPLICATION – “Soul Slice Pizza LLC DBA Pigpens BBQ”, “Terra Firma Food Truck”, “Sook Thai Mobile”

II. Approval of Agenda

III. Public Forum – Public comment on non-agenda items

IV. Approve Minutes of April 29, 2024

V. Committee and Board Reports

VI. Manager Report

- Status Engine 44
- Status of Punch Card Use after 6/30/24
- Resignation of School Board member

VII. Business

- Confirmation of Election Warden
- Business Hours for Voter Registration
- Food Truck Application “Pigpens BBQ”
- Food Truck Application “Terra Firma” & “Sook Thai Mobile”
- Liquor License Application “Dutch Elm Golf Course”
- Liquor License Application “TNT Event Services” Qualified Caterer

VIII. Adjournment

TOWN OF ARUNDEL

468 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

BUSINESS MEETING May 13, 2024

EXECUTIVE SUMMARY

Select Board Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

PUBLIC HEARING FOOD TRUCKS: The Town has been provided (3) Applications (1) "Pigpens BBQ" is on property owned by Todd Toussaint @ 1654 Portland Road. The CEO has reviewed and signed off with conditions. The other two are "Terra Firma" & "Sook Thai Mobile" located within the approved property of Vinegar Hill Music Theatre.

MANAGERS REPORT

-Status Engine 44: Parts have been ordered and Unit will be relocated in the garage for removal of broken parts and replace thereof.

-Status of Punch Cards: Have come to an agreement with Casella on reimbursement of unused punch cards.

-Resignation of School Board Member: Erin Nadeau has submitted her resignation. Per Charter the Select Board must appoint within 30 days and with the ATM on June 11th & 12th I have asked for legal advice with regard to procedural matters.

BUSINESS

-Confirm Election Warden: The Town Clerk has submitted Sylvia Perreault' s name for confirmation as Election Warden for the voters on June 11, 2024.

-Business Hours Voter Registration: The Town Clerk has requested a modification of Registration Hours as provided by State Statute.

Food Truck Pigpens BBQ: Vote required on the application reviewed during the Public Hearing.

Food Truck Terra Firma & Sook Thai Mobile: Vote required on the applications reviewed during the Public Hearing.

-Liquor License Dutch Elm Golf Course: Dutch Elm seeking renewal of their license. This is a Business that has been approved in the past.

-Liquor License TNT Event Services: This is for a Qualified Catering Service on Sinnott Road and is strictly for the storage of Spirits (locked cabinet) for consumption at remote events.

-Payable Warrant: Action required to release payment of invoices.

ADJOURNMENT

Draft as of 4-30-24

TOWN OF ARUNDEL
SELECT BOARD
Monday April 29, 2024
Arundel Municipal Building
Meeting Room
7PM Meeting

Members present: Select Board Phil Labbe, Tom Danylik, Velma Hayes, Jason Nedeau, & Dan Dubois

Others: TM Trefethen, Gail Spoffard, Chip Bassett, Diane Robbins-Mockus, Sharon Binette

Call to order: Chairman Nedeau called the regular meeting of the Select Board to order @ 7:00 PM

Public Hearing: Chairman Nedeau opened the public hearing @7:00PM for “Coast to Coast Catering looking to operate a Food Truck in the approved food court located at Binette property on Portland Road. No comments Public Hearing closed @ 7:02PM.

Approval of Agenda: *MOTION Dubois second Hayes “approve agenda as amended” passed 5-0 (added payroll warrant).*

Public Forum: School Board member Gail Spoffard informed the Board of the upcoming meeting to discuss the RSU #21 Budget and encourage the elected officials to attend.

Resident Diane Robbins-Mockus discussed with the Board the process and procedure she has witness in the activities of the Planning Board as it relates to ordinance revisions, public discussion process. She also spoke about the Punch Cards once used at the Transfer Station and commented on the proposed subdivision proposal off of Clearview Estates.

Resident Chip Bassett discussed the Flood Plain Ordinance and Flood Plain Maps.

Approve Minutes: *MOTION Dubois second Hayes “approve minutes of April 22, 2024 as corrected” Passed 5-0.*

Committee & Board Reports: None

Manager Report: None

Draft as of 4-30-24

Business

- Approval of Food Truck: *MOTION Hayes second Danylik “approve Coast to Coast Food Truck to be located as one of three trucks approved for Binette site on Portland Road” passed 5-0.*

-Approval ATM Warrant: *MOTION Dubois second Danylik “approve the Annual Town Meeting Warrant for June 11 & 12, 2024 as presented” passed 5-0*

-Approval of Payroll Warrant: *MOTION Hayes second Dubois “approve as reviewed” passed 5-0*

ADJOURNMENT

MOTION Dubois second Labbe “to adjourn” passed 5-0 @ 7:53 PM

Respectfully submitted

Keith M. Trefethen
Town Manager