

**TOWN OF ARUNDEL, MAINE  
SELECT BOARD MEETING**

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**Monday June 24, 2024  
Arundel Municipal Building  
7PM  
Meeting Room**

- I. Call to Order
- II. Approval of Agenda
- III. Public Forum – Public comment on non-agenda items
- IV. Approve Minutes of June 10, 2024
- V. Committee and Board Reports
- VI. Manager Report
  - Letter to MDOT
  - Floodplain Management Ordinance
  - Letter on Noise Enforcement 660 Alfred Road
- VII. Business
  - Ballot Election MMA Legislative Policy Committee
  - Payroll Warrant Policy for FY 24/25
  - Approval of Annual Appointments for FY 24/25
  - PACTS Membership Status
  - Payroll & Payable Warrants
- VIII. Adjournment

# TOWN OF ARUNDEL

468 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

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BUSINESS MEETING June 24, 2024

## EXECUTIVE SUMMARY

Select Board Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

## MANAGERS REPORT

**-Letter to MDOT:** The Letter has been sent to the commissioner along with Senator Ingwersen, Representative Parry and Sheriff King. Sheriff King sent a letter supporting our position and our elected officials have made direct contact to the Commissioner endorsing the Town's position. At this writing I have yet to hear any answer from the Commissioner.

**-Floodplain Management Ordinance:** The ordinance approved by the voters in June has been sent to the Sue Baker the State Coordinator of the NFIP. Our plan is reviewed and then provided the OK if it meets the standards.

**-Noise Enforcement Letter:** We received a letter from the Attorney representing the Agway business on Route 111. The complaint centers around noise from the neighboring business.

## BUSINESS

**-MMA LPC Voting:** MMA has provided a nomination sheet for the Legislative Policy Committee, a review and possible vote by the Board on the candidates would be appropriate.

**-Payroll Policy:** Yearly before the new fiscal year begins a possible renewal of the policy is sought. As you know this approval allows a Board member to sign off on payroll warrants on those times they do not coincide with your business meetings.

**Annual Appointments:** Yearly a slate of appointments is presented by the Manager seeking your approval.

**PACTS Membership Status:** Additional materials were requested and delivered in order for the Board to decide if we stay in the MPO (Metropolitan Planning Organization)

**-Payable & Payroll Warrants:** Action required to release funds

## ADJOURNMENT

**TOWN OF ARUNDEL**  
**SELECT BOARD**  
Monday June 10, 2024  
Arundel Municipal Building  
Meeting Room  
7PM Meeting

Members present: Select Board Phil Labbe, Tom Danylik, Velma Hayes, & Dan Dubois, Jason Nedeau

Others: TM Trefethen, Andy Stevenson, Charles Bassett, Emily Nedeau

**Call to order:** Chairman Nedeau called the meeting of the Select Board to order @ 7:00 PM

**Approval of Agenda:** *MOTION Dubois second Labbe “approve agenda as amended” passed 5-0. (RSU #21 Report)*

**Public Forum:** None

**Approve Minutes:** *MOTION Dubois second Labbe “approve minutes of May 28, 2024 as presented” Passed 4-0-1 (Nedeau). MOTION Dubois second Danylik: Approve minutes of June 4, 2024 as presented: passed 4-0-1 (Nedeau)*

**Committee & Board Reports:** Board member Dubois reported on RSU #21 meeting of June 3, 2024.

**Manager Report:**

- Deputy Town Clerk: Heather Emmons has accepted the position of Deputy Town Clerk. She begins duties on Monday June 17, 2024
- PACTS Membership: The Select Board reviewed the letter and asked the manager to reach out to PACTS and ask some questions related to involvement and possible expansion of district to include more of Arundel. PACTS is seeking our continued membership.
- Retirement @ Fire Rescue: Renald Tardif will be retiring end of the fiscal year. The Fire Service will coordinate a retirement event and provide the Board the details.
- BOAR: Manager let the Board know the activities of the Committee and that they will be making a decision on their first case very soon,

**Business**

- Letter to MDOT Commissioner: The Board will be requesting per the letter for MDOT to consider the lowering of the speed on Rt 111 to go hand in hand with the Center Turning Lane. Copies of letter will be sent to State Senator Ingwersen, Representative Parry and Sheriff King seeking their support. ***MOTION Dubois second Hayes “approve and send the letter prepared, sign and send along to MDOT Commissioner” passed 5-0.***

-Bentley’s Saloon On premises Liquor Application: ***MOTION Dubois second Hayes “approve the application with the removal of events in October 5<sup>th</sup>, 8<sup>th</sup>, 13<sup>th</sup> as they fall outside the expiration date of the application and retroactively approve the events that occurred in May prior to signing this application”, Passed 5-0.*** The Board also wants the business to insure the dates of the outside events in the future will match the application expiration request. ***MOTION Hayes second Dubois “approve the payable warrant and payroll warrant as reviewed” passed 5-0.***

**ADJOURNMENT**

***MOTION Dubois second Hayes “to adjourn” passed 4-0 @ 7:29 PM***

Respectfully submitted

Keith M. Trefethen  
Town Manager