

**TOWN OF ARUNDEL, MAINE  
SELECT BOARD MEETING**

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**Monday July 8, 2024  
Arundel Municipal Building  
7PM  
Meeting Room**

**MUNICIPAL OFFICERS FOR FY 24/25**

- I. Call to Order
- II. Approval of Agenda
- III. Public Forum – Public comment on non-agenda items
- IV. Approve Minutes of June 24, 2024
- V. Committee and Board Reports
- VI. Manager Report
  - Compactor & Containers Status
  - Workers Comp Safety Grant
  - Noise Complaint follow-up
- VII. Business
  - Payroll Warrant Policy for FY 24/25
  - Update Fee Schedule
  - Letter to Federal Officials passage of Art#35 @ATM
  - MDOT/ Town Speed Limit Reduction Request for Alfred Road
  - Payroll & Payable Warrants
- VIII. Adjournment

# TOWN OF ARUNDEL

468 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

BUSINESS MEETING July 8, 2024

## EXECUTIVE SUMMARY

Select Board Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

## MANAGERS REPORT

**-Compactor & Containers:** Containers have been delivered and we are presently putting them into service. Compactor installation has been delayed until this current week July 8<sup>th</sup>.

**-Workers Comp Safety Grant:** Fire Service was able to secure protective hoods for staff total of \$2,975 for the hoods and the grant.

**-Noise Complaint:** Just a follow-up to the operation of a Dyno at 660 Alfred Road. Town has a decibel meter purchased and an attempt to establish a decibel baseline will be undertaken soon. Preliminary review indicates that the current ordinance with regard to noise levels may be too low for present everyday activities.

## BUSINESS

**-Payroll Warrant Policy:** The Policy has been updated to address Select Board.

**-Update Fee Schedule:** The Planning Office informed me that some adjustments were needed with regard to DEP Surcharge on Septic and Staff Review Committee action to be appealed to the Planning Board.

**-Letters related to approval of ATM Article #35:** I have prepared the letters to our State and Federal Officials related to Cash-Back Carbon Pricing.

**-MDOT/Speed reduction on Limerick Road:** I have been providing you all the e-mail exchange. I guess the question is do we wish to ask for the speed survey.

**-Payable & Payroll Warrants:** Action required to release funds

## ADJOURNMENT

**TOWN OF ARUNDEL**  
**SELECT BOARD**  
Monday June 24, 2024  
Arundel Municipal Building  
Meeting Room  
7PM Meeting

Members present: Select Board Phil Labbe, Tom Danylik, Velma Hayes, & Dan Dubois.

Absent: Selectmen Nedeau

Others: TM Trefethen

**Call to order:** Vice Chairman Hayes called the meeting of the Select Board to order @ 7:00 PM

**Approval of Agenda:** *MOTION Dubois second Danylik “approve agenda as amended” passed 4-0. (RSU #21 Financial Report)*

**Public Forum:** Board Members Hayes on Ticks in and around the Municipal Building. Board member Dubois on Possible Picnic Tables in and around Playground.

**Approve Minutes:** *MOTION Danylik second Labbe “approve minutes of June 10, 2024 as presented” passed 4-0.*

**Committee & Board Reports:** Board member Hayes reported on RSU #21 finance meeting that she attended and passed on some paperwork shared at the morning meeting.

**Manager Report:**

**-Letter to MDOT:** All parties have presented materials to MDOT. The Town is awaiting a response to the inquiry.

**-Floodplain Management Ordinance:** Has been submitted to the NFIP for review and a sign off by them.

**-Letter on Noise Enforcement:** The Town was put on notice by an attorney from the Law Office of PretiFlaherty for his client about a possible Noise Ordinance violation. We are currently working our way through the complaint as it relates to decibel readings, length of time the noise exists and proper process and procedure to address this expressed concern in this matter.

**Business**

**- Ballot for MMA Legislative Policy Committee: *MOTION Dubois Second Hayes “approve the nomination of Mary Hoffman from the Town of Hollis to the LPC” passed 3-0-1 (Danylik).***

**-Payroll Warrant Policy:** The Select Board tabled action on this document until the Policy can be corrected it from Selectmen as they are now called the Select Board.

**-Approval of Annual Appointments: *MOTION Danylik second Labbe “approve the appointments recommended by the Town Manager” passed 4-0.***

**-PACTS Membership Status:** Board reviewed the e-mail exchanges by the Manager and Chris Chop of GPCOG as additional information was provided. (1) all of Arundel would be in the PACTS Area and (2) possible work related to transportation in our area would not occur until FY28. ***MOTION Dubois second Danylik “Arundel will pass on PACTS membership at this time” passed 4-0.***

**-Payroll & Payable Warrants: *MOTION Dubois second Labbe “approve the payable warrant and payroll warrant as reviewed” passed 4-0.***

Board also discussed what was happening at the old Holly’s Gas on Route 111 and if Consolidated Communication had taken any action on the Utility Pole on Limerick/Brimstone Roads.

**ADJOURNMENT**

***MOTION Dubois second Labbe “to adjourn” passed 4-0 @ 7:35 PM***

Respectfully submitted

Keith M. Trefethen  
Town Manager

**Chairman****Vice-Chairman****Secretary**

	<b>Chairman</b>	<b>Vice-Chairman</b>	<b>Secretary</b>
2024-2025	Velma Jones Hayes	Thomas Danylik	Dan Dubois
2023-2024	Jason Nedeau	Velma Jones Hayes	Thomas Danylik
2022-2023	Dan Dubois	Jason Nedeau	Velma Jones Hayes
2021-2022	Tom Danylik	Dan Dubois	Jason Nedeau
2020-2021	Velma Jones Hayes	Thomas Danylik	Daniel Dubois
2019-2020	Jason Nedeau	Velma Jones Hayes	Thomas Danylik
2018-2019	Dan Dubois	Jason Nedeau	Velma Jones Hayes
2017-2018	Thomas Danylik	Dan Dubois	Jason Nedeau
2016-2017	Velma Jones Hayes	Thomas Danylik	Daniel Dubois
2015-2016	Jason Nedeau	Velma Jones Hayes	Tom Danylik
2014-2015	Dan Dubois	Jason Nedeau	Velma Jones Hayes
2013-2014	Thomas Danylik	Dan Dubois	Velma Jones Hayes
2012-2013	Velma Jones Hayes	Thomas Danylik	Daniel Dubois
2011-2012	Velma Jones Hayes	Mark Paulin	Phil Labbe
2010-2011	Tom Danylik	Velma Jones Hayes	Mark Paulin
2009-2010	Dana Peck	Thomas Danylik	Byron Kindley
2008-2009	Mark Paulin	Dana Peck	Tom Danylik
2007-2008	David Lane	Mark Paulin	Dana Peck
2006-2007	Mark Laprel	David Lane	Mark Paulin
2005-2006	Velma Jones Hayes	Mark Laprel	Roland Drew
2004-2005	David Lane	Velma Jones Hayes	Roland Drew
2003-2004	Paul Brouillard	David Lane	Velma Jones Hayes
2002-2003	Roland Drew	Velma Jones Hayes	Paul Brouillard
2001-2002	Tom Danylik	David Lane	Velma Jones Hayes
2001-2000	Roland Drew	Tom Danylik	Velma Jones Hayes
2000-1999	Velma Jones Hayes	Roland Drew	Tom Danylik
1999-1998	David Lane	Velma Jones	Roland Drew
1998-1997	John Cliché	David Lane	Velma Jones
1997-1996	Roland Drew	John Cliché	David Lane
1996-1995	Velma Jones	Tom Danylik	John Cliché
1995-1994	Tom Danylik	Therese Cliché	Velma Jones
1994-1993	David Lane	Therese Cliché	Tom Danylik