

**TOWN OF ARUNDEL, MAINE
SELECT BOARD MEETING**

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**Monday September 25, 2023
Arundel Municipal Building
7PM
Meeting Room**

- I. Call to Order
- II. **PUBLIC HEARING** (1) Amend General Assistance Ordinance
(2) Food Truck Application “Bowlicious”
- III. Approval of Agenda
- IV. Public Forum – Public comment on non-agenda items
- V. Approve Minutes of September 11 & 18, 2023
- VI. Committee and Board Reports
- VII. Manager Report
 - Town Sign replacement
 - Cost Speed Signs/Solar
 - Standby Generator for Public Works
- VIII. Business
 - Action on amendments to the GA Ordinance
 - Renewal of Automobile Graveyard and/or Junkyard Permit
 - Payroll Warrant Policy
 - Food Truck Application approval
 - Approval of Payable Warrant
- IX. Adjournment

TOWN OF ARUNDEL

468 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

BUSINESS MEETING September 25, 2023

EXECUTIVE SUMMARY

Select Board Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

PUBLIC HEARING GA Ordinance: Yearly the Maximum's are modified as part of our process of approvals to the State Standards.

An application by Bowlicious (Food Truck) for an activity to take place at Vinegar Hill Music Theatre (Planning Board approval) has been received. Paperwork will be presented at your meeting but appears to be in order.

MANAGERS REPORT

-Town Sign Replacement: Folks have continued to inquiry when or if the Community signs that where stolen and never recovered would be replaced. I have begun the process of securing cost to have then created based on thoughts of the originals. I will share with you at the meeting what I have discovered.

-Cost Speed Signs: You folks had requested what it may cost to purchase and install those friendly reminder signs that have popped up in Kennebunk. Cost is around \$3,500.

Standby Generator/Public Works: I have collected costs for a standby generator for the Public Works Department. I will be seeking consideration and votes from you all as to how to proceed.

BUSINESS

-Action on GA Ordinance amendments: Packet included provides to you all the adjustments sought in the maximums.

-Renewal of Auto Graveyard: Approval being sought on the application submitted by long time applicant located at 2 Irving Road. The CEO has provided approval for this location.

Payroll Warrant Policy: Requesting approval of this annual policy to allow one Board member to sign payroll when the Payroll is submitted on an off week that the Board meets.

-Food Truck Application: Approval being sought on the Application reviewed during the public hearing.

-Payable Warrant: Will be provided for review and action.

ADJOURNMENT

**TOWN OF ARUNDEL
SELECT BOARD**
Monday September 18, 2023
Arundel Municipal Building
Meeting Room
7PM Meeting

Members present: Select Board Dan Dubois, Phil Labbe, Tom Danylik, Jason Nedeau, Velma Hayes

Others: TM Trefethen, Members of the Arundel Cottages, John Bell, Jack Reetz

Call to Order: Chairman Nedeau called meeting to order @ 7:00PM

Approval of Agenda: *MOTION Dubois second Labbe “Approve Agenda as amended” passed 5-0. (added payroll warrant).*

Public Forum: Resident Priscilla Coffin discussed

Approve Minutes: *MOTION Dubois second Danylik “approve minutes of August 14 and 28th as reviewed” passed 5-0.*

Business

-Board gathered to discuss an error on the Tax Rate Calculation and the Manager provided options to correct the error which was a miss calculation of anticipated revenue on Line #13 of the form. *MOTION Dubois second Danylik “to dedicate \$500,000 from fund balance so authorized in Article #30 of the 2023 Annual Town Meeting in the setting of the Tax Rate for FY 23/24”. Passed 5-0*

The Select Board will review this matter in February 2024 in order to decide on the remaining funds of \$70,340 and if they are in fact required to accomplish the anticipated revenue needed to achieve the approved tax rate of \$17/1,000.

-Payroll Warrant: *MOTION Hayes second Dubois “approve warrant as presented and reviewed” passed 5-0.*

-Resident Richard Ryder who has a summer home in Arundel Seasonal Cottages discussed the increase of his tax bill.

DRAFT AS OF 9-19-23

ADJOURNMENT

MOTION Hayes second Dubois "to adjourn" passed 5-0 @ 7:23PM

Respectfully submitted
Keith M. Trefethen
Town Manager

TOWN OF ARUNDEL
SELECT BOARD
Monday September 11, 2023
Arundel Municipal Building
Meeting Room
7PM Meeting

Members present: Select Board Dan Dubois, Phil Labbe, Tom Danylik, Jason Nedeau, Velma Hayes

Others: TM Trefethen, Members of the Arundel Cottages, Priscilla Coffin, Fire Chief Stevenson.

Call to Order: Chairman Nedeau called meeting to order @ 7:00PM

PUBLIC HEARING Food Truck Gemini Cakes opened at 7PM no comments hearing closed.

Approval of Agenda: *MOTION Dubois second Labbe "Approve Agenda as presented" passed 5-0.*

Public Forum: Resident Priscilla Coffin discussed speed on Sinnott Road in and around her property.

Select Board member Hayes asked a question on the upcoming voting on have all Electricity delivered in the State operated by a Public Utility and what effect this would have on any Municipal Agreements (TIF Utility Safety with CMP).

Approve Minutes: *MOTION Dubois second Danylik "approve minutes of August 14 and 28th as reviewed" passed 5-0.*

Committee & Board Reports: Open

Manager Report

-Revaluation of Properties: Manager pointed out that it has been 20 years since the last Revaluation and that our certified Ratio is 77% and dropping. Steps will be taken to prepare some an RFP seeking a contractor and a proposed Dollar amount that can be presented to the Select Board and Budget Board for review.

-Maine PERS: Several outgoing employees and possible new employees on why they made decisions not to either stay in or take an open position in the Fire Department. Part of the decision was centered around the options of Retirement.

Manager indicated that a review of Maine PERS will be presented to the Select Board & Budget Board again during the budget process for further discussion.

Business

-HOA Members of Arundel Seasonal Cottages: Members of the HOA were present to speak with the Select Board and directly inform the Board of their engagement as active members in the operation of the resort and its infrastructure.

-MDOT Plan: Information was provided by the Engineers for the Arundel Cottages that the Turn Lane for the Resort on Route #1 has been presented to MDOT and is scheduled for construction in the Spring of 2024.

-Food Truck Application: *MOTION Dubois second Hayes “approve the application as presented for Gemini Cakes @ Vinegar Hill Music Theatre” passed 4-0-1 (Danylik)*

-Payable Warrant: *MOTION Hayes second Labbe “approve warrant as presented and reviewed” passed 5-0.*

ADJOURNMENT

MOTION Dubois second Hayes “to adjourn” passed 5-0 @ 7:45PM

Respectfully submitted
Keith M. Trefethen
Town Manager

PUBLIC HEARING

Monday, September 25, 2023

The Arundel Board of Selectmen will hold a Public Hearing at their regularly scheduled meeting to amend the municipal General Assistance Ordinance by repealing and replacing appendices A through H of the existing ordinance with the attached appendices A through H, which shall be in effect from October 1, 2023 – September 30, 2024. A copy of the Ordinance with Appendices is available for you to review at the Town Hall.

The meeting will be held in the Meeting Room at the Arundel Municipal Building at 7:00 P.M.

MUNICIPALITY OF ARUNDEL
GENERAL ASSISTANCE ORDINANCE

Pursuant to 22 M.R.S. § 4305(1), the municipal officers of the Municipality of Arundel, after notice and hearing, hereby amend the municipal General Assistance Ordinance by repealing and replacing appendices A through G of the existing ordinance with the attached appendices A through G, which shall be in effect from October 1, 2023 through September 30, 2024. This amendment will be filed with the Maine Department of Health & Human Services (DHHS) pursuant to 22 M.R.S. § 4305(4), and a copy of the ordinance and amended appendices shall be available for public inspection at the municipal office along with a copy of 22 M.R.S. chapter 1161.

Signed this 25th day of September, 2023, by the municipal officers:

Jason Nedeau

(Signature)

Velma Hayes

(Signature)

Thomas Danylik

(Signature)

Philip Labbe

(Signature)

Daniel Dubois

(Signature)

NEW MAXIMUM'S FOR 2023-2024

MAXIMUM LEVELS OF ASSISTANCE

No. in household

	1	2	3	4	5	6
Old	\$1,072.00	\$1,082.00	\$1,355.00	\$1,717.00	\$1,984.00	\$2,059.00
New	\$1,154.00	\$1,217.00	\$1,509.00	\$1,961.00	\$2,207.00	\$2,282.00

NOTE: For each additional person add \$75.00 per month

FOOD

WEEKLY

MONTHLY

No. in household

Old/New

Old/New

1	\$ 65.35/\$ 67.67	\$ 281.00/\$ 291.00
2	\$120.00/\$124.42	\$ 516.00/\$ 535.00
3	\$172.09/\$178.14	\$ 740.00/\$ 766.00
4	\$218.37/\$226.28	\$ 939.00/\$ 973.00
5	\$259.53/\$268.60	\$1,116.00/\$1,155.00
6	\$311.40/\$322.33	\$1,339.00/\$1,386.00
7	\$344.19/\$356.28	\$1,480.00/\$1,532.00
8	\$393.26/\$407.2	\$1,691.00/\$1,751.00

NOTE: For each additional person add \$146.00/\$219.00/mo

HOUSING

UNHEATED

No. of bedrooms

(Old) Weekly/Monthly

(New) Weekly/Monthly

0	\$218.00/\$ 937.00	\$235.00/\$1,010.00
1	\$218.00/\$ 937.00	\$239.00/\$1,029.00
2	\$262.00/\$1,128.00	\$295.00/\$1,267.00
3	\$335.00/\$1,440.00	\$388.00/\$1,667.00
4	\$382.00/\$1,642.00	\$429.00/\$1,845.00

HOUSING

HEATED

No. of bedrooms

(Old) Weekly/Monthly

(New) Weekly/Monthly

0	\$246.00/\$1,057.00	\$265.00/\$1,139.00
1	\$248.00/\$1,065.00	\$279.00/\$1,200.00
2	\$310.00/\$1,334.00	\$346.00/\$1,488.00
3	\$394.00/\$1,693.00	\$450.00/\$1,936.00
4	\$455.00/\$1,955.00	\$506.00/\$2,177.00

NEW

HOUSING – RECOVERY RESIDENCES

WEEKLY

MONTHLY

Old/New

Old/New

\$186.38/\$225.00

\$798.75/\$900.00

ELECTRIC (WITHOUT ELECTRIC HOT WATER)

No. in household	(Old)	Weekly/Monthly	(New)	Weekly/Monthly
1		\$19.95/\$ 85.50		\$19.95/\$ 85.50
2		\$22.52/\$ 96.50		\$22.52/\$ 96.50
3		\$24.97/\$107.00		\$24.97/\$107.00
4		\$27.53/\$118.00		\$27.53/\$118.00
5		\$29.88/\$128.50		\$29.88/\$128.50
6		\$32.55/\$139.50		\$32.55/\$139.50

NOTE: For each additional person add \$10.50 per month.

ELECTRIC (WITH ELECTRIC HOT WATER)

No. in household	(Old)	Weekly/Monthly	(New)	Weekly/Monthly
1		\$29.62/\$127.00		\$29.63/\$127.00
2		\$34.07/\$146.00		\$34.07/\$146.00
3		\$39.67/\$170.00		\$39.67/\$170.00
4		\$46.32/\$198.50		\$46.32/\$198.50
5		\$55.65/\$238.50		\$55.65/\$238.50
6		\$58.68/\$251.50		\$58.68/\$251.50

NOTE: For each additional person add \$14.50 per month.

PERSONAL CARE AND HOUSEHOLD SUPPLIES – CHILDREN UNDER 5 YEARS

No. of children	(Old)	Weekly/Monthly	(New)	Weekly/Monthly
1		\$12.80/\$ 55.00		N/C
2		\$17.40/\$ 75.00		N/C
3		\$23.30/\$100.00		N/C
4		\$27.90/\$120.00		N/C

PERSONAL CARE AND HOUSEHOLD SUPPLIES

No. of children	(Old)	Weekly/Monthly	(New)	Weekly/Monthly
1-2		\$10.50/\$45.00		N/C
3-4		\$11.60/\$50.00		N/C
5-6		\$12.80/\$55.00		N/C
7-8		\$14.00/\$60.00		N/C

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

	Old	New
<u>BURIAL</u>	\$1,475.00	N/C
<u>CREMATION</u>	\$1,025.00	N/C

MAXIMUM LEVELS OF ASSISTANCE 2023-2024

MAXIMUM LEVELS OF ASSISTANCE

No. in household

1	2	3	4	5	6
\$1,154.00	\$1,217.00	\$1,509.00	\$1,961.00	\$2,207.00	\$2,282.00

Additional members, add \$75/each additional person

When giving out assistance, grant the lesser amount – deficit or unmet need.
Unless you find that an emergency exists.

FOOD

WEEKLY

MONTHLY

No. in household

1	\$ 67.67	\$ 291.00
2	\$ 124.42	\$ 535.00
3	\$ 178.14	\$ 766.00
4	\$ 226.28	\$ 973.00
5	\$ 268.60	\$1,155.00
6	\$ 322.33	\$1,386.00
7	\$ 356.28	\$1,532.00
8	\$ 407.21	\$1,751.00

Additional members, add \$146/mo.

Effective 10/01/22-9/30/23

HOUSING

UNHEATED

HEATED

No. of bedrooms

Weekly

Monthly

Weekly

Monthly

0	\$235.00	\$1,010.00	\$265.00	\$1,139.00
1	\$239.00	\$1,029.00	\$279.00	\$1,200.00
2	\$295.00	\$1,267.00	\$346.00	\$1,488.00
3	\$388.00	\$1,667.00	\$450.00	\$1,936.00
4	\$429.00	\$1,845.00	\$506.00	\$2,177.00

Additional members add \$0/mo

Effective 10/01/22-9/30/23

HOUSING – RECOVER RESIDENCES

WEEKLY

MONTHLY

\$225.00

\$900.00

BURIAL

\$1,475.00

CREMATION

\$1,025.00

10/01/2023 to 9/30/2024

ELECT. MAX FOR HOUSEHOLDS WITHOUT ELECTRIC HOT WATER

No. in household	Weekly	Monthly
1	\$19.95	\$ 85.50
2	\$22.52	\$ 96.50
3	\$24.97	\$107.00
4	\$27.53	\$118.00
5	\$29.88	\$128.50
6	\$32.55	\$139.50

Additional members, add \$10.50/mo

ELECTRICITY MAX. FOR HOUSEHOLDS WITH ELECTRIC HOT WATER

No. in household	Weekly	Monthly
1	\$29.63	\$127.00
2	\$34.07	\$146.00
3	\$39.67	\$170.00
4	\$46.32	\$198.50
5	\$55.65	\$238.50
6	\$58.68	\$251.50

Additional members, add \$14.50/mo

PERSONAL CARE AND HOUSEHOLD SUPPLIES - CHILDREN UNDER 5 YRS

No. of children	Weekly	Monthly
1	\$12.80	\$ 55.00
2	\$17.40	\$ 75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

PERSONAL CARE AND HOUSEHOLD SUPPLIES

No. in household	Weekly	Monthly
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

Additional members, add \$1.25/wk or \$5.00/mo

FUEL

September	50 gallons	January	225 gallons
October	100 gallons	February	225 gallons
November	200 gallons	March	125 gallons
December	200 gallons	April	125 gallons
		May	50 gallons

10/01/2023 to 9/30/2024

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Office for Family Independence
109 Capitol St.
11 State House Station
Augusta, Maine 04333-0011
Tel.: (207) 624-4168; Toll-Free: (800) 442-6003
TTY: Dial 711 (Maine Relay); Fax: (207) 287-3455

To: Welfare Officials and Contracted Agents
From: Sara Denson, Program Manager, General Assistance
Date: August 28, 2023
Subject: New GA Maximums for October 1, 2023

Enclosed please find the following items:

- MMA's new (October 1, 2023–September 30, 2024) “**General Assistance Ordinance Appendices**” (A – H).
- Recovery Residence Housing Maximums (October 1, 2023-September 30, 2024)
- “**GA Ordinance Adoption Form**” which was developed so that municipalities may easily send DHHS proof of the adoption of any updated or changed GA Ordinance. Once the selectpersons or council adopts the new ordinance, the enclosed form should be signed and submitted to DHHS. (*see “Filing of GA Ordinance and/or Appendices” below for further information*).
- “**GA Maximums Adoption Form**” which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS. (*see “Filing of GA Ordinance and/or Appendices” below for further information*).

Updates

Please note that updates have been made to Appendix A (overall maximums), Appendix B (food maximums), and Appendix C (housing maximums) of the General Assistance Ordinance. There is also a new Recovery Residence Housing Maximums guide. You can find information about the MMA Model Ordinance on the Maine Welfare Director’s Association (MWDA) website at www.mainewelfaredirectors.org.

Appendix A – H

The enclosed Appendices A – H have been revised for your municipality’s General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices A – G. Even if you are not updating your GA Ordinance, **the municipal officers must approve/adopt the new Appendices yearly.**

The Adoption Process

The **municipal officers (i.e., selectpersons/council)** adopt the local **General Assistance Ordinance and yearly Appendices**, even in town meeting communities. The law requires that the municipal officers conduct a **notice and hearing** prior to the adoption of the Ordinance and/or Appendices. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance and/or appendices either in its posted form or as amended in light of public discussion.

Municipalities May Establish Their Own Maximums

Municipalities may establish their own maximum levels of assistance provided that the proposed levels of assistance are reasonable and meet adequate standards sufficient to maintain the health and safety of applicants in the municipality. The municipality must submit to the Department documentation to justify these levels of assistance and verify that the figures developed are appropriate to maintain health and decency.

A municipality's maximum assistance level for Food may not be below the Department provided figures which are issued by the USDA and published annually following a study of cost of food for various family sizes. A market basket survey may be used to establish food maximums if the maximums provided by the USDA are insufficient to maintain health in the municipality. (C.M.R. 10-144, Chapter 323, Section V).

Filing of GA Ordinance and/or Appendices

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted, should that ordinance differ from the MMA Model. Any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS will accept the enclosed "adoption sheet" as proof that your Municipal Officers have adopted the current MMA Model GA maximums and/or ordinance. If you are not making changes to your adopted ordinance, you are only required to submit verification that the new Appendices have been adopted.

Appendix A

Effective: 10/01/23-09/30/24

COUNTY	1	2	3	4	5*
York County HMFA: Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells	1,154	1,217	1,509	1,961	2,207
York/Kittery/S.Berwick HMFA: Berwick, Eliot, Kittery, South Berwick, York	1,327	1,393	1,834	2,489	3,175

*Note: Add \$75 for each additional person.

Non-Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Aroostook County	742	812	951	1,281	1,464
Franklin County	781	834	1,033	1,383	1,695
Hancock County	965	996	1,198	1,521	1,655
Kennebec County	879	899	1,120	1,470	1,587
Knox County	905	913	1,120	1,490	1,592
Lincoln County	1,004	1,013	1,282	1,582	2,069
Oxford County	873	878	1,072	1,514	1,761
Piscataquis County	752	810	1,000	1,326	1,598
Somerset County	810	851	1,098	1,430	1,532
Waldo County	1,041	1,047	1,256	1,558	2,132
Washington County	811	816	1,060	1,328	1,453

* Please Note: Add \$75 for each additional person.

2023-2024 Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. As of October 1, 2023, those amounts are:

Number in Household	Weekly Maximum	Monthly Maximum
1	\$ 67.67	\$ 291.00
2	124.42	535.00
3	178.14	766.00
4	226.28	973.00
5	268.60	1,155.00
6	322.33	1,386.00
7	356.28	1,532.00
8	407.21	1,751.00

Note: For each additional person add \$219 per month.

Appendix C

Effective: 10/01/23-09/30/24

Metropolitan FMR Areas

Penobscot Cty. HMFA	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	163	702	193	831
1	163	702	194	836
2	206	884	257	1,105
3	259	1,114	322	1,383
4	273	1,175	351	1,507
Portland HMFA				
Portland HMFA	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	284	1,223	314	1,352
1	327	1,405	366	1,576
2	419	1,803	471	2,024
3	539	2,317	601	2,586
4	660	2,839	738	3,171
Sagadahoc Cty. HMFA				
Sagadahoc Cty. HMFA	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	185	794	215	923
1	216	930	256	1,101
2	260	1,118	311	1,339
3	364	1,563	426	1,832
4	432	1,857	509	2,189
York Cty. HMFA				
York Cty. HMFA	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	235	1,010	265	1,139
1	239	1,029	279	1,200
2	295	1,267	346	1,488
3	388	1,667	450	1,936
4	429	1,845	506	2,177
York/Kittery/S. Berwick HMFA				
York/Kittery/S. Berwick HMFA	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	275	1,183	305	1,312
1	280	1,205	320	1,376
2	370	1,592	422	1,813
3	511	2,195	573	2,464
4	654	2,813	731	3,145

2023-2024 GA Housing Maximums Recovery Residences

The following Recovery Residence maximums are in effect from 10/1/2023- 9/30/2024

Non-Metropolitan FMR Areas

<u>Aroostook County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	148.88	595.50

<u>Franklin County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	153.00	612.00

<u>Hancock County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	183.56	734.25

<u>Kennebec County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	165.38	661.50

<u>Knox County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	165.38	672.00

<u>Lincoln County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	186.75	747.00

<u>Oxford County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	161.44	645.75

<u>Piscataquis County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	148.50	594.00

<u>Somerset County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	156.38	599.25

<u>Waldo County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	193.13	772.50

<u>Washington County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	149.81	599.25

Metropolitan FMR Areas

<u>Bangor HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	189.75	759.00

<u>Cumberland Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	228.38	913.50

<u>Lewiston/Auburn MSA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	170.25	681.00

<u>Penobscot Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	156.75	627.00

<u>Portland HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	295.50	1182.00

<u>Sagadahoc Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	206.44	825.75

<u>York Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	225.00	900.00

<u>York/Kittery/S Berwick HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	258.00	1032.00

2023-2024 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from October 1, 2023 to September 30, 2024.

APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
<p>NOTE: For each additional person add \$75 per month.</p> <p>(The applicable figures from Appendix A, <i>once adopted</i>, should be inserted here.)</p>						

APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	\$ 67.67	\$ 291.00
2	124.42	535.00
3	178.14	766.00
4	226.28	973.00
5	268.60	1,155.00
6	322.33	1,386.00
7	356.28	1,532.00
8	407.21	1,751.00
<p>NOTE: For each additional person add \$219 per month.</p>		

APPENDIX C - HOUSING MAXIMUMS

<u>Number of Bedrooms</u>	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0				
1				
2				
3				
4				
<p>(The applicable figures from Appendix C, <i>once adopted</i>, should be inserted here.)</p>				

FOR MUNICIPAL USE ONLY

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households *Without Electric Hot Water*:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$19.95	\$ 85.50
2	\$22.52	\$ 96.50
3	\$24.97	\$107.00
4	\$27.53	\$118.00
5	\$29.88	\$128.50
6	\$32.55	\$139.50

NOTE: For each additional person add \$10.50 per month.

2) **Electricity Maximums for Households *With Electrically Heated Hot Water*:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$29.63	\$127.00
2	\$34.07	\$146.00
3	\$39.67	\$170.00
4	\$46.32	\$198.50
5	\$55.65	\$238.50
6	\$58.68	\$251.50

NOTE: For each additional person add \$14.50 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

FOR MUNICIPAL USE ONLY

2023-2024 Mileage Rate

This municipality adopts the State of Maine travel expense reimbursement rate as set by the Office of the State Comptroller. The current rate for approved employment and necessary medical travel etc. is 46 cents (46¢) per mile.

Please refer to the Office of the State Controller for changes to this rate at 626-8420 or visit <http://www.state.me.us/osc/>

Funeral Maximums

Burial Maximums

The maximum amount of general assistance granted for the purpose of burial is **\$1,475**. The municipality's obligation to provide funds for burial purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable burial expenses are limited to:

- removal of the body from a local residence or institution
- a secured death certificate or obituary
- embalming
- a minimum casket
- a reasonable cost for necessary transportation
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator, where there is an actual cost, for:

- the wholesale cost of a cement liner if the cemetery by-laws require one;
- the opening and closing of the grave site; and
- a lot in the least expensive section of the cemetery. If the municipality is able to provide a cemetery lot in a municipally owned cemetery or in a cemetery under municipal control, the cost of the cemetery lot in any other cemetery will not be paid by the municipality.

Cremation Maximums

The maximum amount of assistance granted for a cremation shall be **\$1,025**.

The municipality's obligation to provide funds for cremation purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable cremation expenses are limited to:

- removal and transportation of the body from a local residence or institution
- professional fees
- crematorium fees
- a secured death certificate or obituary

Appendix H

Effective: 10/01/23-9/30/24

- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator where there is an actual cost, for:

- a cremation lot in the least expensive section of the cemetery
- a reasonable cost for a burial urn not to exceed \$55
- transportation costs borne by the funeral director at a reasonable rate per mile for transporting the remains to and from the cremation facility.

ARUNDEL FOOD TRUCK APPLICATION

A.d. #20

Name: Boujicious

Mailing Address: 567 Meadow Rd

Topsham ME 04086

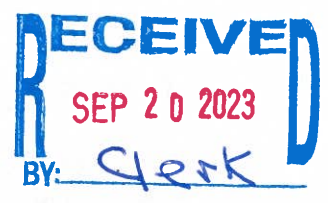
Business location: same

Telephone: (207) 355-1215

Driver's License #: State ME # 1860188

Proof of Identity verified:

Copy of lease or permission from property owner:



Describe nature, character and quality of food to be sold:

Fall Festival @ Vinegar Hill Music Theatre
GF foods, sweet + savory bowls, smoothies

Give specific location(s) where the food truck intends to conduct business:

53 Old Post Rd, Arundel

Times of operation:

10-8-23 ~~10-8-23~~ 12-5pm

Name & business address of any company or organization hired or employed by:

Vinegar Hill

Registration /License number of any vehicle used in business:

Attached

Deputy Clerk

From: Kristen Kresge <kristen@vinhillmusic.com>
Sent: Wednesday, September 20, 2023 11:46 AM
To: Deputy Clerk
Cc: Town Clerk
Subject: Food Trucks for 10/8

Hi Dori!

I am keeping my fingers crossed that our 2 last food trucks for 10/8 make it in by EOD tomorrow! Permission for both below:

I give permission for Texas Grace Kitchen and Bowlicious ME food trucks to set up at Vinegar Hill Music Theatre's property on Sunday, October 8th from 10am - 5pm.

Let me know if you need anything else- thank you!

Kristen Kresge
Marketing & Office Manager
Vinegar Hill Music Theatre
207-985-5552
vinhillmusic.com



01/29/1986

ENDORSEMENTS:
None

CLASS: C-Single vehicle or combination of vehicles that does not meet definition of Class A or Class B license.
RESTRICTIONS: B-Corrective Lenses



DIRIGO

State of Maine Vehicle Registration

Eff. Date is Validation Date But Not Prior To: 09/05/2023 Expires: 02/28/2025 Insurance: _____

CLASS	REGISTRATION NUMBER	
TL	C382309	
NET WEIGHT	REGISTERED WEIGHT	FUEL
STYCLE	TIRES	AXLES
UT	4	2
Local Ex Tax	09/05/2023	N/A
Fees	40.00	40.00
Agent Fee	4.00	4.00
Sales Tax	550.00	550.00
-NP -NON-EXC TL		
User Id		AC
E-New-Reg		

www.maine.gov/sos

VIN	502BE2023PP044576
YEAR	2022
MAKE	QUAL
MODEL	E8X20
COLOR	WH
REGISTRANT(S)	PINKHAM, STEPHANIE L
LESSOR	
MAILING ADDRESS	567 MEADOW RD TOPSHAM ME 04086
LEGAL RESIDENCE	567 MEADOW RD TOPSHAM ME 04086
DOB(s)/ID #	01/29/1986
UNIT #	
DOT #	
Registration Void Unless Validated	
VALIDATED REGISTRATION	
Town of Topsham	23080 09/05/2023
	594.00
	28612091



Tax Receipt #: 28612091

Sticker # (M) 02S 7429075 (Y) 25S 9635450

MVT-3E Rev. 08-2016 REGISTRATION



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/20/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Higgins & Bolduc Agency Inc dba HB Insurance P O Box 369 Oakland ME 04963	CONTACT NAME: Nichole Kindelan PHONE (A/C, No, Ext): (207) 465-2531 E-MAIL ADDRESS: nichole@InsureWithHB.com FAX (A/C, No): (207) 465-2532																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A :</td> <td>Concord Group Insurance</td> <td>20672</td> </tr> <tr> <td>INSURER B :</td> <td></td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A :	Concord Group Insurance	20672	INSURER B :			INSURER C :			INSURER D :			INSURER E :			INSURER F :	
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INSURER C :																					
INSURER D :																					
INSURER E :																					
INSURER F :																					
INSURED Bowlicious, LLC 567 Meadow Rd Topsham ME 04086-5754																					


COVERAGES **CERTIFICATE NUMBER:** CL2392010203 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			20052926	08/01/2023	08/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			20052925	08/01/2023	08/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Medical payments \$ 2,000
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB OCCUR CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER **CANCELLATION**

Town of Arundel 257 Limerick Road Arundel ME 04046	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Town of Arundel
Application for Automobile Graveyard and/or Junkyard Permit

MUNICIPAL OFFICE USE ONLY

Tentative Date of Hearing _____	Application Received <u>9-11 2002</u>
Time of Hearing _____	Permit No. _____
Place of Hearing <u>Arundel Municipal Complex</u>	Fee Paid \$ <u>50.00</u> Adv. Fee _____
Notifications sent by Rachel Bull, Town Clerk	Date _____

To the Town Arundel, County of York, Maine

I/We Cynthia Dubois Trustee hereby make application for a permit to establish, operate or maintain an **Automobile Graveyard, Automobile Recycling Business and/or Junkyard** at the following described location and in accordance with the provisions of Title 30-A, Sections 3751 to 3760, Chapter 183.

Answer all questions in full.

1. Give location of Automobile Graveyard and/or Junkyard

2 Irving Rd,
Arundel, Me. 04046

2. Is this application made by or for a company, partnership, corporation, individual?

3. Is this property leased? YES Property owned by Randrick Trust

Address: 2 Irving Rd, Arundel, Me. 04046

4. How is "yard" screened? Fence? (type) _____ Height: _____;
 Trees? (type) _____ Embankment? ; Gully? _____; Hill? _____; Other? _____

5. How far is edge of "yard" from center of highway? 244 feet.

6. Can junk be seen from any part of highway? Yes _____ No

7. Was Junkyard Law, Requirements and Fees explained to you? Yes No _____

8. Is any portion of this "yard" on public property? Yes _____ No

9. Is "yard" within 300 feet of a Public Park, Public Playground, Public Bathing Beach, School, Church, or Cemetery? Yes _____ No

10. When was "yard" established? 1981 By whom? Maree Dubois

11. When was last permit issued? 2002 To whom? Randrick Trust

The undersigned certifies that the above information is true and correct to the best of his/her knowledge and that he/she is the owner or agent of the property or that he/she has been duly authorized by the owner,

individual, partnership, company or corporation to make this application and to receive the permit under the law.

Signed by: Cynthia Dubois Trustee
For: Name of Company - Corporation, Partnership, Individual

Address: 2 Irving Rd,
Arundel, Me. 04046 Tel: 207-4689160
207 282-4445

Make complete sketch of "yard". Show footage all sides and location in relationship to adjacent properties. Show distance (in feet) from edge of "yard" to center of highway.

Tax Map 19 Lot 6 Zone _____

- 1 copy to Town
- 1 copy to Applicant
- 1 copy to Motor Vehicle Division, Dealer Section

Title 30-A: MUNICIPALITIES AND COUNTIES

Part 2: MUNICIPALITIES

Subpart 6: REGULATION, LICENSES AND PERMITS

Chapter 183: ECONOMIC REGULATION

Subchapter 1: JUNKYARDS AND AUTOMOBILE GRAVEYARDS

§3754. Hearings

Municipal officers or county commissioners, as provided for in section 3753 ([./30-A/title30-Asec3753.html](#)), shall hold a public hearing before granting a permit to establish a new automobile graveyard, automobile recycling business or junkyard and may hold public hearings annually regarding the relicensing of these facilities. Municipal officers or county commissioners shall require an applicant to provide proof of mailing the notice of the application to all abutting property owners. Municipal officers or county commissioners shall also post a notice of the hearing at least 7 and not more than 14 days before the hearing in at least 2 public places in the municipality or unorganized territory and publish a notice in one newspaper having general circulation in the municipality or unorganized territory in which the automobile graveyard, automobile recycling business or junkyard is to be located. The municipal officers or county commissioners shall give written or electronic notice of the application to establish a new automobile graveyard or automobile recycling business to the automobile dealer licensing section of the Department of the Secretary of State, Bureau of Motor Vehicles by mailing a copy of the application at least 7 and not more than 30 days before the hearing. The municipal officers or county commissioners shall give written notice of the application to the public water supplier if the application is for an automobile graveyard, automobile recycling business or junkyard located within the supplier's source water supply area. The notice may be given by mailing a copy of the application at least 7 and not more than 14 days before the hearing. [PL 2005, c. 424, §2 (AMD).]

SECTION HISTORY

PL 1987, c. 737, §§A2,C106 (NEW). PL 1989, c. 6 (AMD). PL 1989, c. 9, §2 (AMD). PL 1989, c. 104, §§C8,10 (AMD). PL 1993, c. 173, §4 (AMD). PL 1999, c. 761, §5 (AMD). PL 2003, c. 312, §8 (AMD). PL 2005, c. 424, §2 (AMD).

The Revisor's Office cannot provide legal advice or interpretation of Maine law to the public.
If you need legal advice, please consult a qualified attorney.

Adopted at Selectmen's Meeting November 23, 1992

Town of Arundel
BOARD OF SELECTMEN'S POLICY

RE: Payroll Warrant

As per M.R.S.A. Title 30A, Section 5603, it shall be the policy of the Arundel Board of Selectmen to permit the disbursement of Employees' Wages and Benefits when the Disbursement Warrant has been signed by ONE (1) or more of the Municipal Officers.

Renewal for FY 2024

Effective July 1, 2023 to June 30, 2024

Renewed: September 25, 2023

A Majority of the Board of Selectmen

Arundel, Maine