

**TOWN OF ARUNDEL, MAINE
SELECT BOARD MEETING**

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**Monday November 13, 2023
Arundel Municipal Building
7PM**

Meeting Room

- I. Call to Order
- II. PUBLIC HEARING Food Truck “Bowlicious”
- III. Approval of Agenda
- IV. Public Forum – Public comment on non-agenda items
- V. Approve Minutes of October 23, 2023
- VI. Committee and Board Reports
- VII. Manager Report
 - Update FD Activities
 - Update Public Works Activities
- VIII. Business
 - Action on food truck application “Bowlicious”
 - Approval of Payable Warrant
- IX. Adjournment

TOWN OF ARUNDEL

468 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

BUSINESS MEETING November 13, 2023

EXECUTIVE SUMMARY

Select Board Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

PUBLIC HEARING An application by Bowlicious (Food Truck) for an activity to take place at Vinegar Hill Music Theatre (Planning Board approval) has been received. Paperwork will be presented at your meeting and it appears to be in order. This Food Truck is a repeat from previous approvals granted by the Select Board this year.

MANAGERS REPORT

-FD Updates: Chief Stevenson will be present to provide some updates to activities and project related to the Fire/Rescue Department.

-Public Works Updates: Terry Merrill will be in attendance to provide updates to activities and projects reference Public Works Department.

BUSINESS

-Food Truck Application "Bowlicious"

-Payable Warrant: Will be provided for review and action.

ADJOURNMENT

**TOWN OF ARUNDEL
SELECT BOARD**
Monday October 23, 2023
Arundel Municipal Building
Meeting Room
7PM Meeting

Members present: Select Board Dan Dubois, Phil Labbe, Tom Danylik, Jason Nedeau, Velma Hayes

Others: TM Trefethen, Jack & Joyce Reetz, folks from Arundel Cottages

Call to Order: Chairman Nedeau called meeting to order @ 7:00PM

Public hearing on food truck “Truckin Pizza” was called to order at 7PM by Chairman Nedeau no comments, hearing was closed at 7:02PM

Approval of Agenda: *MOTION Dubois second Labbe “Approve Agenda as amended” passed 5-0. (added RSU Finance Report; Hayes and Director’s meeting; Dubois)*

Public Forum: Jack Reetz mentioned his confusion with regard to the ballot questions for the November Elections.

Approve Minutes: *MOTION Dubois second Hayes “approve minutes of October 10, 2013 as presented” passed 5-0.*

Manager Report

-TIF Update: DECD requested additional reporting information which was provided, still waiting for a decision by the DECD.

-Little Free Library: Manager provided some background on the program (Free Book Exchange) and the Kiosk located on the Eastern Trail.

-Playground: Construction by Chad White on the playground behind the Municipal Building is underway.

-Plymovent at Fire Station is installed awaiting electric hook-up and testing. Manager also shared other efforts underway at the Fire Department with regard to Full Time employees and training, Status of Equipment and Vehicles and Hydrant & Cistern repair and testing.

-Sinnott Road paving is underway more work to follow but efforts are underway to expand the width of the pavement in the right of way to 22 feet as opposed to 18 feet.

-Haz Mat Day: has been secured as a Spring event to take place Saturday April 13, 2024 with more info to follow as date gets near.

Business

-Request for Modification of Parks & Recreation Reserve Account Policy
MOTION Danylik second Hayes “add the word expenses to the policy to provide additional flexibility to the Director in the use of these donated funds” passed 5-0

-Voter Registration Hours: *MOTION Dubois second Hayes “approve the request of the Town Clerk to modify Voter Registration Hours to coincide with Office Hours of the Clerk’s office at the Municipal Building” passed 5-0.*

-Appointment of Warden: *MOTION Hayes second Danylik “confirm the appointed of Sylvia Perreault by the Town Clerk as Warden for the upcoming election” passed 5-0.*

-Food Truck Application: *MOTION Dubois second Labbe “approve the application of “TRUCKIN PIZZA” for the activity to take place@ Vinegar Hill Music Theatre on October 28, 2023”passed 5-0-1 (Danylik).*

-Affordable Housing: A discussion on getting involved in workforce housing took place where the Select Board was in agreement that efforts should be undertaken by the Town to determine what involvement the Community should have in these efforts. Manager will reach out to the Town Planner who will approach the subject with the Planning Board. It is the hope that all Boards will be in agreement and that efforts on perhaps town owned land to develop workforce housing can take place.

-Payroll Warrant: *MOTION Hayes second Dubois “approve warrant as presented and reviewed” passed 5-0.*

ADJOURNMENT

MOTION Dubois second Labbe “to adjourn” passed 5-0 @ 7:47PM

Respectfully submitted
Keith M. Trefethen
Town Manager