

**TOWN OF ARUNDEL, MAINE
SELECT BOARD MEETING**

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**Monday December 12, 2022
Arundel Municipal Building
7PM
Meeting Room**

- I. Call to Order
- II. Approval of Agenda
- III. Public Forum – Public comment on non-agenda items
- IV. Approve Minutes of November 28, 2022
- V. Committee and Board Reports
- VI. Manager Report
 - Meeting in two weeks
 - Municipal Charter 11-8-22 amended copy
 - Playground area update
 - Mack Truck update
 - Fire Station Roof update
 - Eastern Trail Fence Work
 - GIS Arundel
- VII. Business
 - Liquor License Renewal Bandaloo Restaurant
 - Approval of Payable & Payroll Warrants
- VII. - Other Business /Adjournment

TOWN OF ARUNDEL

468 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

BUSINESS MEETING December 12, 2022

EXECUTIVE SUMMARY

Select Board Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

MANAGERS REPORT

-Meeting in Two Weeks: The 26th of December is a paid Holiday as a result of Christmas falling on Sunday means Town employees have the Monday as the Holiday. Therefore I propose we move the Board meeting to Tuesday the 27th.

-Municipal Charter: At your meeting a copy of the Municipal Charter with the approved changes by the voters will be provided.

-Playground Update: Prepping the area is presently underway. Weather has delayed some efforts but once completed it will be ready for set up of equipment in the Spring.

-Mack Truck Update: Roger has visited the vendors location again and received an e-mail indicating that the Frame Rails are replaced, the unit is inside having the Engine & Transmission installed and the Cab will be placed on the unit shortly.

-Fire Station Roof: At this writing the Roof is to be completed on Saturday & Sunday (12-10 & 12-11). Will try to have photographs of the work for your meeting.

-Eastern Trail Fence Work: Eastern Trail received a grant for some fence work on the Trail in Arundel. Areas have been identified off of Hidden Meadows Drive. The Town will provide the remainder of our Eastern Trail Maintenance Budget to supplement the cost to purchase and install the fence and will work with the Gas Company and Vendors to complete the project.

-GIS Arundel: The Geographic Information System has been completed and installed on the Town Website. This technology allows folks to view properties and provide layers to identify Set Back, Zones, Wet Lands, abutters list etc..

BUSINESS

-Payable & Payroll Warrants: Will be provided for review and action.

ADJOURNMENT

**TOWN OF ARUNDEL
SELECT BOARD**
Monday November 28, 2022
Arundel Municipal Building
Meeting Room
7PM Meeting

Members present: Select Board Dan Dubois, Phil Labbe, Tom Danylik, Velma Hayes, Jason Nedeau

Others: Jack Reetz, TM Trefethen

Call to Order: Chairman Dubois called meeting to order @ 7PM

Approval of Agenda: *MOTION Nedeau second Labbe “approve as amended” passed 5-0.* (RSU Report & update on Route #1 Cross Walk discussion).

Public Forum: Open

Committee & Board Reports: Selectmen Dubois provided a report on the RSU #21 School Board Meeting.

Approval of Minutes: *MOTION Hayes second Danylik “approve minutes of November 14, 2022 as presented” passed 4-0-1 (Nedeau).*

Manager Report

-Escrow Account for Performance Assurance: Board reviewed the new Performance Assurance indicating Biddeford Savings holding an escrow for the road work on Route #1 for the Arundel Cottages Project. Board had no objections with the Manager signing the approved adjustments reviewed by all Attorneys for action.

-Crosswalk Route #1 Manager met with one of the Food Truck vendors. The Food Truck owners have agreed to purchase the pedestrian signals to be placed so we are in compliance with the approved plan. Manager will coordinate the purchase and placement.

Business

-Proposal for Fire Station Roof Repair : *MOTION Nedeau second Hayes to accept the alternative proposal from Robert Zuke Builders, LLC of Arundel Maine for a proposal not to exceed \$42,000” passed 5-0.* Two other contractors

were requested to provide alternative pricing . They were Williams Construction Company of Brewer Maine @ \$39,130.00 and AM Construction of Caribou Maine @ \$42,750.00 .

-General Ledger Statement: Selectmen Hayes provided some details as to what her expectations on the report were and had spoken to the Deputy Treasurer.

-TIF Capture Cost Committee: Some members of the Budget Board would like to get involved with this Committee. Manager now has seven folks of the community indicating there interest. They are Michael Thomas, Joe Simard, Chip Bassett, Jack Reetz, John Bell, Michelle Allen, Jack Turcotte. Board felt this group along with their involvement was enough and will coordinate a meeting to be held sometime the first of the new year.

Payable Warrant & Payroll: *MOTION Hayes second Labbe “approve warrants as presented and reviewed” passed 5-0.*

Further Business: Board wanted to know the status of 159 Proctor Road.

ADJOURNMENT

MOTION Nedeau second Labbe “to adjourn” passed 5-0 @ 7:58PM

Respectfully submitted

Keith M. Trefethen
Town Manager