

**TOWN OF ARUNDEL
SELECT BOARD**

Monday July 10, 2023
Arundel Municipal Building
Meeting Room
7PM Meeting

Members present: Select Board Dan Dubois, Phil Labbe, Tom Danylik, Jason Nedeau, Velma Hayes

Others: TM Trefethen, Andrew Stevenson, Joyce and Jack Reetz

Call to Order: Chairman Dubois called meeting to order @ 7:00PM

Election of Officers: *MOTION Dubois second Hayes “Elect Jason Nedeau as Board Chairman” passed 4-0-1, MOTION Dubois second Danylik “Elect Velma Jones Hayes as Vice Chairman” passed 4-0-1. MOTION Dubois second Labbe “Elect Tom Danylik as Secretary” passed 4-0-1.*

Approval of Agenda: *MOTION Dubois second Hayes “Approve Agenda as amended” passed 5-0. (Action on SCBA Quotes and Food Truck Applications).*

Public Forum: Deputy Chief Andy Stevenson discussed with the Select Board the activities and tasks being reviewed and accomplished at the Fire Department.

Committee & Board Reports: None

Approval of Minutes: *MOTION Dubois second Labbe “approve minutes of June 26, 2023 as presented” passed 5-0.*

Manager Report

-Changes in Transfer Station: The new change is still having growing pains. Casella Staff need to make a better effort of checking stickers and stop sending folks to the Municipal Building on the Punch Card and possible use of them in the future.

-159 Proctor Road: The property has been purchased by a company who’s business plan is to rehab and resell old run down properties. There effort is currently underway to accomplish and rehab effort.

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Business

-Appointments: *MOTION Dubois second Danylik “confirm the appointment of Jamie Lowery, Paul Green, Marty Cain to the Planning Board and John Bell to the Budget Board” passed 5-0. MOTION Hayes second Labbe “approve the list of employees presented by the Town Manager for their Annual Appointments as reviewed” passed 5-0.*

Code of Conduct Policy: *MOTION Dubois second Danylik “approve the Code of Conduct as reviewed with spelling and date corrections and sign at the next business meeting” passed 5-0*

-Review of Current Fees *MOTION Dubois second Hayes “approve the Recommended update of fees presented by the Land Use Office” passed 5-0.*
Select Board would like to have a discussion with the Planner relative to Impact Fees.

-Review Food Truck Applications: *MOTION Hayes second Dubois “approve food truck application for Crepe Elizabeth at Vinegar Hill Music Theatre for July 23rd and August 27th provided that the \$40 fee is paid” passed 4-0-1 (danylik abstains).*

MOTION Dubois second Hayes “approve food truck application for Son of a Bun for July 16th at Vinegar Hill Music Theatre and waive the \$20 fee” passed 4-0-1 (Danylik abstains).

-Self Contain Breathing Apparatus (SCBA): The Fire Department reviewed three companies (Scott-MSA-Drager) for an upgrade and replacement of the current SCBA equipment in use. The current equipment is reaching its end of use per NFPA standards. Funding for the replacement equipment will be from American Rescue Plan Funds as the Town approve the use of \$145,000 from these funds for this purchase. (MSA @ \$138,771.70, Scott @ \$138,095, Drager @ \$131,500. *MOTION Dubois second Labbe “approve the purchase of equipment from Drager @ \$131,500” passed 5-0.*

-Payable & Payroll Warrants: *MOTION Hayes second Dubois “approve warrants as presented and reviewed” passed 5-0.*

-Executive Session: *MOTION Dubois second Labbe “enter executive session under RSA 405 (6) (A) to discuss with the Town Manager his employment contract passed” 5-0 @ 7:55PM. MOTION Dubois second Labbe “end Executive Session” passed 5-0 @ 8:04 PM. MOTION Dubois Second Hayes “The Select Board and Manager agreed to a change in his original contract as Addendum #2*

which provides another weeks vacation that brings his vacation to 5weeks, provided that any additional compensation changes will be through the Budget Process only and provided a provision that termination of employment by either party will be with a 60 day notice”. Passed 5-0

ADJOURNMENT

MOTION Dubois second Labbe “to adjourn” passed 5-0 @ 8:06PM

Respectfully submitted
Keith M. Trefethen
Town Manager