

TOWN OF ARUNDEL
BOARD OF SELECTMEN

Monday August 8, 2022
Arundel Municipal Building
Meeting Room
7PM Meeting

Members present: Select Board Dan Dubois, Phil Labbe, Velma Jones Hayes, Tom Danylik, Jason Nedeau

Others: Town Manager Trefethen, Fire Chief Beaulieu, John Bell, Jack Reetz.

Call to Order: Chairman Dubois called meeting to order @ 7:00PM

Approval of Agenda: *MOTION Nedeau second Hayes “approve as amended” passed 5-0.* (added Mass Gathering, Personal Property Write-off, Resignation Tax Collector, Status Vinegar Hill Music Theatre)

Public Forum: None

Committee & Board Reports: None

Approval of Minutes: *MOTION Hayes second Labbe “approve minutes of July 25th as presented” passed 3-0-2 (Danylik-Nedeau)*

Manager Report

Draft Engineering Study Portland Road Sewer Project: Board reviewed the report and have requested a meeting with the Engineering Firm for Tuesday August 23rd. No action taken.

Crosswalk Route #1: Manager shared with the Board the cost for the Lighted Crossing Signals and the Survey and Plan developed by the Traffic Engineer. This information was shared with Mr. Binette along with the cost associated with this project (21,000 +-). Mr. Binette felt that this cost was excessive based upon the seasonal use of the property for the Food Trucks. Board felt that the Crosswalk request when the Food Trucks were approved was and should be part of the entire project.

Public Water/Arundel Municipal Building: The placement of the water fountain for water consumption by the public makes the entire water system a public water supply regulated by the state. Excessive Monitoring, sampling and reporting is

necessary if the Fountain remains. Removal of the Fountain and replace with water dispenser removes the requirement. The town will be taking steps to remove the fountain.

Dangerous Building 159 Proctor Road: Hearing will be taken place on August 22nd. Procedural process during the hearing was discussed. A meeting with the Town Attorney will be set up prior to the hearing in order to review the steps to be taken.

Town Clerk & Tax Collector Discussion: Clerk leaves employment on August 11th Tax Collector on August 18th. ***MOTION Nedeau second Hayes “Appoint Diana Boucher as Interim Town Clerk until a permanent replacement is hired” passed 5-0***

Options for Tax Collector are still ongoing.

Business

Ambulance Discussion with Fire Chief: The increase in Ambulance pricing has encouraged the chief to look at a replacement ambulance purchase sooner than anticipated. (Price has already jumped by \$70,000.) With build out times 22 to 36 months Chief recommends placing an order on the low bid (received 4 bids) he has already received on an Ambulance Purchase. \$2,500 down secures the Town in the Build out of an ambulance on the Low Bidder. ***MOTION Hayes second Danylik “place \$2,500 down on the purchase of a new Ambulance valued at \$317,754.00 from Autotronics provided approvals are given during the 23/24 Municipal Budget Process” passed 5-0.***

Website Policy: John Bell shared with the Board his proposal on a Website Policy in order to provide guidelines as to what is placed on the Town’s Website. ***MOTION Nedeau second Hayes “approve Website Policy as viewed by the Board of Selectmen” passed 5-0.***

Payable or Payroll Warrants: ***MOTION Hayes second Nedeau “approve Payable and payroll warrants as presented and reviewed” passed 5-0.***

Chairman Dubois asked the Manager if Vinegar Hill Music Theater was in compliance with existing business approvals. All indoor activities have been approved previously and are OK all outside events if undertaken would be in violation with any and all approvals this business was given.

ADJOURNMENT

MOTION Nedeau second Labbe “to adjourn” passed 5-0 @ 8:38PM

Respectfully submitted

Keith M. Trefethen
Town Manager