

**TOWN OF ARUNDEL
SELECT BOARD**

Monday September 25, 2023
Arundel Municipal Building
Meeting Room
7PM Meeting

Members present: Select Board Dan Dubois, Phil Labbe, Tom Danylik, Jason Nedeau, Velma Hayes

Others: TM Trefethen, Members of the Arundel Cottages, Terry Merrill, Andy Stevenson

Call to Order: Chairman Nedeau called meeting to order @ 7:00PM

PUBLIC HEARING On General Assistance Ordinance Changes was open at 7PM by Chairman Nedeau no questions were asked.

PUBLIC HEARING ON Food Truck at Vinegar Hill Music Theatre for “Bowlicious” and “Texas Grace” was open no questions asked. Public Hearing were closed at 7:01PM

Approval of Agenda: *MOTION Dubois second Labbe “Approve Agenda as presented” passed 5-0.*

Public Forum: Owners in the Arundel Cottages Seasonal Resort spoke with the Select Board with regard to the land assessment adjustments made within the Resort Property that appeared on this year’s Tax Bill.

Approve Minutes: *MOTION Dubois second Hayes “approve minutes of September 11 and 18 as reviewed and amended ” passed 5-0.*

Manager Report

-Town Signs Replacement: Manager provided the Board an estimate for replacement of Signs stolen several years back (\$15,000 for four). Board asked on Insurance and if it was collected.

-Cost on Speed Signs: Portable Speed signs (similar to what appeared in Kennebunk were viewed) and their cost were discovered by the Manager. Cost are around \$3,500 for a unit.

-Standby Generator for the Public Works were solicited. Four estimates were received ranging from \$27,166 to \$27,900 these are above the Purchasing policy with regard to a Formal Process (\$25,000) as opposed to a informal request.

MOTION Danylik second Dubois “While the board recognizes that the Town’s purchasing policy requires it to engage in a formal bid process for acquisition of items or services anticipated to exceed \$25,000 in cost, the board finds that the Town Manager having secured four estimates for the pubic works generator substantially complied with the subject policy such that no additional formal bid process need to be undertaken” passed 5-0.

MOTION Hayes second Danylik “approved the Estimate of \$27,900 for the purchase of the Generator through Power Point of Saco, Maine” passed 5-0.

Business

-Action on GA Amendments: *MOTION Dubois second Hayes “approve amendments as presented and reviewed” passed 5-0.*

-Renewal of Automobile Graveyard/Junkyard: *MOTION Dubois second Labbe “approve the renewal application presented by Randrick Trust for 2 Irving Road and sign the permit” passed 5-0.*

-Payroll Warrant Policy: *MOTION Hayes second Danylik “approve the annual renewal of the payroll policy to allow One Board member to sign-off on payroll on off Business Meeting dates” passed 5-0*

-Food Trucks: *MOTION Hayes second Dubois “approve the Food Truck “Bowlicious” and “Texas Grace” application to be located at the Vinegar Hill Music Theatre a location approved by the Planning Board for Trucks during events” passed 4-0-1 (Danylik)*

-Payroll Warrant: *MOTION Hayes second Danylik “approve warrant as presented and reviewed” passed 5-0.*

ADJOURNMENT

MOTION Dubois second Labbe “to adjourn” passed 5-0 @ 7:48PM

Respectfully submitted
Keith M. Trefethen
Town Manager