

TOWN OF ARUNDEL
BOARD OF SELECTMEN

Tuesday October 11, 2022
Arundel Municipal Building
Meeting Room
7PM Meeting

Members present: Select Board Dan Dubois, Phil Labbe, Tom Danylik, Jason Nedeau, Velma Hayes

Others: Town Manager Trefethen

Call to Order: Chairman Dubois called meeting to order @ 7PM

Approval of Agenda: *MOTION Nedeau second Hayes “approve as presented” passed 5-0.*

Public Forum: Selectmen Hayes asked about a view of Talbot Drive Street Light to insure it is working.

Committee & Board Reports: None Reported

Approval of Minutes: *MOTION Labbe second Danylik “approve minutes of September 26, 2022 as presented” passed 4-0-1 (Hayes)*

Manager Report

-Status of open positions in Municipal Building: They have been filled Town Clerk is Rachel Bull who has 14 years experience in Municipal Government and Deputy Clerk/Collector is Sherry Chenard. Rachel has already started work and Sherry starts November 1, 2022.

-PP Policy Changes for FT Fire/EMS employees: Manager informed the board that shortly changes in the Personnel Policies will be proposed. Because of their Shift Schedules the Fire Service Employees will be working 24 hour days.

-Preliminary State Valuation: Paperwork was shared with the Board on the calculations used to set the Towns Certified Ratio 86%. Discussions needs to begin as to how the town will proceed when time comes in updating overall values to achieve 100% Town valuation.

Business

-Approval of Tri-Party Agreement: *MOTION Nedeau second Labbe*
“Authorize the Town Manager to sign the Tri Party Agreement of behalf of the Town for the Route #1 upgrades for the Arundel Cottages Entrance” passed 5-0.

-Appointment of Election Warden: *MOTION Nedeau second Hayes* “Approve the appointment of Simone Boissonneault as election warden for November 8, 2022” passed 5-0.

-Waiver of Buiness Hours Voter Registration: *MOTION Hayes second Nedeau*
“approve the request to modify Voter Registration Hours to coincide with the Municipal Building Hours” passed 5-0.

-Sign Special Town Meeting Warrant 11-8-22: *MOTION Nedeau second Danylik* “ sign the Special Town Meeting Warrant as reviewed” passed 5-0.

Payable Warrant: *MOTION Nedeau second Labbe* “approve payable warrant as presented and reviewed” passed 5-0.

Further Business: Roger will be meeting with Dearborn Construction this week for the DEMO of the Old Town Hall. Town may be able to secure a John Deere Tractor from RSU #21 (purpose will be to mow fields and Eastern Trail). A Draft Application for the Business Directory was shared with John Bell. Selectmen Nedeau wants to discuss other uses for TIF funds from the Route #1 Arundel Cottages TIF.

ADJOURNMENT

MOTION Nedeau second Labbe “to adjourn” passed 5-0 @ 7:34PM

Respectfully submitted

Keith M. Trefethen
Town Manager