

**Arundel Staff Review Committee  
Meeting Minutes  
February 16, 2021  
Lady Slipper Lane 9:00 AM  
Town Offices 9:45 AM**

**Call to Order:** The meeting was called to order at 9:00 am

**Members:** Roger Taschereau, *Public Works Director*; Renald Tardif, *Deputy Fire Chief*; Beth Newcomb, *Assessor*, Jim Nagle, *CEO*

**Public:** Linda & Bob Zuke, Mary Beth Luce, Greg Paul, Craig Gendron, Bruce Read, Terry Merrill

**I. Site Walk & Public Hearing: *Lady Slipper Lane @ 9:00 am***

**Item 1:** ***Lady Slipper Lane Private Way Application and Administrative Review:*** Proposal to reconstruct Lady Slipper Way to compliance with the standards of Section 2.3.1 of the *Arundel Street Design and Construction Ordinance*. Linda Zuke is the applicant and owner.

Jim Nagle opened the public hearing and site walk at 9:04am  
Jim Nagle closed the public hearing and site walk at 9:12am

**II. Application Review: *Public Meeting Room Arundel Town Offices 257 Limerick Road @ 9:45 am***

**Item 2:** ***Lady Slipper Lane Private Way Application and Administrative Review:*** Proposal to reconstruct Lady Slipper Way to compliance with the standards of Section 2.3.1 of the *Arundel Street Design and Construction Ordinance*. Linda Zuke is the applicant and owner.

The meeting was reconvened at 9:45am at the Town Office. There was discussion regarding postponing the meeting at this time.

*Motion was made by Deputy Chief Tardif to proceed with the meeting as scheduled with a second by Ms. Newcombe. Motion passed with all in favor.*

Mary Beth Luce, a resident of Lady Slipper Lane, expressed concerns regarding her driveway access as well as the inspection process. Her concern regarding her driveway access was addressed by the applicant. Jim informed her that the design engineer will verify for the Town that the road is constructed as designed on the approved plan.

The committee proceeded to review and vote on the approval criteria.

### 2.5.2 Approval Criteria:

The Staff Review Committee shall review all Private Way applications in accordance with all of the evidence submitted by the applicant, and shall specific findings of fact that the following standards have been met:

1. The proposed Private Way conforms with the design standards of Section 2.3 of this Ordinance.

*Motion Mr. Taschereau, second Deputy Chief Tardif, motion carried with all in favor.*

2. The proposed Private Way has received all applicable State and Federal permits;

*Motion Mr. Taschereau, second Deputy Chief Tardif, motion carried with all in favor.*

3. The proposed Private Way provides adequate soil erosion and sedimentation controls in conformance with section 5.4 of the Arundel Land Use Ordinance;

*Motion Mr. Taschereau, second Deputy Chief Tardif, motion carried with all in favor.*

4. The proposed Private Way will not adversely impact on or off-site drainage systems, particularly municipal systems, and complies with section 5.20 of the Arundel Land Use Ordinance;

*Motion Mr. Taschereau, second Deputy Chief Tardif, motion carried with all in favor.*

5. The proposed Private Way is in conformance with section 5.8 Floodplain Management and section 8.0 Shoreland Zoning regulations of the Arundel land Use Ordinance.

*Motion Mr. Taschereau, second Deputy Chief Tardif, motion carried with all in favor.*

6. The proposed Private Way will not have an adverse impact upon existing vehicle circulation systems and safety within the neighborhood and community.

*Motion Deputy Chief Tardif, second Mr. Taschereau, motion carried with all in favor.*

*Mr. Taschereau moved to grant approval of the private way plan as submitted for Lady Slipper Lane. Second by Deputy Chief Tardif, motion carried with all in favor.*

### Adjourn

*Deputy Chief Tardif moved to adjourn at 10:14am, second by Ms. Newcombe. Motion carried with all in favor.*

Respectfully submitted,  
Ann Tardif, SRC Secretary

