

**TOWN OF ARUNDEL, MAINE
SELECT BOARD MEETING**

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**Monday August 26, 2024
Arundel Municipal Building
7PM
Meeting Room**

- I. Call to Order
- II. Approval of Agenda
- III. Public Forum – Public comment on non-agenda items
- IV. Approve Minutes of August 12, 2024
- V. Committee and Board Reports
- VI. Manager Report
 - Status of the Tax Assessor
 - 2025 Preliminary State Valuation Report
 - MLD Principal Meeting (Evacuation Site)
 - Damage to Proctor Road
 - SMPDC Meeting with Planner & Executive Director
 - Fire Station Boundary & Existing Conditions Survey
- VII. Business
 - RFP Gas-Diesel-Propane
 - Letter to MDOT Commissioner Van Note
 - Liquor License/Vinegar Hill Music Theatre
 - Payable Warrants
- IX. Adjournment

TOWN OF ARUNDEL

257 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

BUSINESS MEETING August 26, 2024

EXECUTIVE SUMMARY

Select Board Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

MANAGERS REPORT

-Tax Assessor: She has returned to work on a limited basis as a result of knee replacement surgery working on materials for the tax rate setting as all values need to be calculated. We may need a special meeting when the materials are ready to set the tax rate.

-State Valuation Report: The state concluded their Assessment Review of value in Arundel and have concluded that presently our assessment ratio is a combined ratio of 62%. Note* if our ratio was 100% the tax rate based on this year's assessment would be 10.54/1,000.

-Meet with MLD Principal: I can report out to you of my meeting with the school principal. We are discussing the inclusion of the Arundel Meeting Room in the event an evacuation of the MLD School is necessary because of an emergency.

-Proctor Road Damage: The Public Works Department discovered that a portion of the Road was damage by track equipment being loaded and unloaded on the Road. Public Works will be meeting with folks this week.

-Meeting with Planner & Executive Director from SMPDC: Meeting is set up to iron out some procedural matters as it relates to the new contract planner and his interaction with Staff-Planning Board-General Public.

-Fire Station Boundary & Condition Survey: BH2M has been retained to perform these services. I also have some info related to our Ordinance and the Construction anticipated upon the site.

BUSINESS

-RFP for Energy Needs: Proposal should be back for consideration as to costs and vendors for Gas-Diesel-Propane.

-Letter to MDOT Commissioner Van Note : I have developed a draft letter for your consideration and sent it to you all on 8/20/24.

-Liquor License Vinegar Hill Music Theatre: A application for your consideration will be presented at your meeting. This is a renewal of their existing License.

-Payable Warrants: Action required to release funds

ADJOURNMENT

**TOWN OF ARUNDEL
SELECT BOARD**
Monday August 12, 2024
Arundel Municipal Building
Meeting Room
7PM Meeting

Members present: Select Board Phil Labbe, Tom Danylik, Velma Hayes, & Dan Dubois, Jason Nedeau

Others: TM Trefethen, Fire Chief Andy Stevenson, Public Works Head Terry Merrill, Henry Ingwersen

Call to order: Chairman Hayes called the meeting of the Select Board to order @ 7:00 PM

Approval of Agenda: *MOTION Dubois second Danylik “approve agenda as amended” passed 5-0.* (added discussion Food truck (Black Salt) and application for a Catering Permit.

Public Hearing: Food Trucks Great Wave Sushi & Black Salt to be located at Vinegar Hill Music Theatre Hearing started at 7:00 and ended at 7:03 no comments from public expressed.

Public Forum: Terry Merrill updated the Board on Road Striping and Issues related to the Wheeled Excavator.

Approve Minutes: *MOTION Dubois second Labbe “approve minutes of July 22, 2024 as presented” passed 5-0*

Committee & Board Reports: Board member Dubois updated the members on activities of the Planning Board

Manager Report:

-Compactor & Containers: Presently being set in place expecting operation prior to Wednesday opening of facility.

-RFP Gas-Diesel-Propane: Expected back for Board review on Monday the 26th.

-Meeting with MDOT: Met on site on 8-6-24 & 8-7-24 to discuss speed stripping, rumble strips, speed signs on the 6th with MDOT Steve Landry and again on the 7th we met with Dennis Emidy to discuss Signals installed at Limerick Road with Turn

Lane (East Bound onto Limerick) and turn lanes installed at the Intersection of Thompson & Trout Brook Road with Alfred Road. We also discussed a Round-a-bout install at Limerick. The cost of a Round-a-bout was cost prohibitive. Select Board will support Plans for Signals @ Limerick and Turn Lanes at Thompson & Trout Brook. Still wish to discuss speed (and reduction thereof) for the length of road in Arundel. Manager will develop letter to MDOT Commission that will be reviewed by the Board at their next meeting.

-Weimert Quit Claim Deed: Deed has been signed and recorded plans now can become in earnest to address the intersection at Limerick & Brimstone Roads.

-ARPA Funds: Town has \$87,000 +/- for remaining balance. Manager is coming up with some options to expend those funds. Must be dedicated for use by December of this year.

-MMA Executive Committee: *MOTION Danylik second Nedeau “provide authority to the Town Manager to fill out ballot for MMA Executive Committee as presented by MMA on behalf of the Town of Arundel” passed 5-0.*

Business

-Food Trucks Great Wave Sushi & Black Salt: *MOTION Dubois second Nedeau “approve both food trucks on the dates provided @ Vinegar Hill Music Theatre” passed 4-0-1 (Danylik)*

-Mass Gathering AHS: *MOTION Dubois second Nedeau “approve the mass gathering permit for Arundel Historical Society for their annual Heritage Days and waive the fee” passed 4-0-1 (Hayes)*

-Club Liquor License/Fraternal Order of Eagles: *MOTION Danylik second Labbe “approve the Club Application submitted by the Fraternal Order of Eagles” passed 5-0.*

-Application for Catering Permit: *MOTION Nedeau second Danylik “approve the Catering Permit for Funky Bow who will provide beverages as part of the event held by the Arundel Conservation Trust and Trail Fest” Passed 5-0*

- Payable Warrants: *MOTION Nedeau second Labbe “approve the payable warrants (FY23/24 & FY24/25t as reviewed” passed 5-0.*

ADJOURNMENT

MOTION Dubois second Nedeau “to adjourn” passed 5-0 @ 8:02 PM

Respectfully submitted

Keith M. Trefethen
Town Manager