

**TOWN OF ARUNDEL, MAINE
SELECT BOARD MEETING**

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**Monday October 27, 2025
Arundel Municipal Building
7PM
Meeting Room**

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes October 14, 2025
- IV. Public Forum – Public comment on non-agenda items
- V. Committee and Board Reports
- VI. Manager's Report
 - Appeals Board Training follow-up
 - Objection to Notice/Clearview
 - Neighborhood Housing Trust discussion
- VII. Business
 - TIF Assessment Error
 - Approve Payable & Payroll Warrants
- VIII. Adjournment

TOWN OF ARUNDEL

257 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

BUSINESS MEETING October 27, 2025

EXECUTIVE SUMMARY

Select Board Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

MANAGERS REPORT

- Appeals Board Training: On Wednesday the 22nd. The town attorney conducted training with the new members (Select Board member Hayes was present for a refresher). Training materials were presented and I ordered Manuals for all members. No pending applications at this time in front of the Board.

-Objection to Notice/Clearview: An objection to the Notice posted by Mr. Thomas has been recorded at the Registry of Deeds. I will have a copy for you at the meeting on Monday. In addition, I have visited the Cul-de-sac and no signs are present.

-Neighborhood Housing Trust: Met with Larissa and Ira Camp this week. The Trust wishes to move forward with the possibility of developing Map 10 Lot 6, and are seeking what if any financial agreement (above the conveyance of property) could be counted upon.

BUSINESS

- TIF Assessment error: As I have provided in the memo sent to you all on the 16th I will be proposing some options for the Select Board to consider. In addition, I have asked the Assessor to attend the meeting in order to review the circumstances that led to the assessment error.

ADJOURNMENT

**TOWN OF ARUNDEL
SELECT BOARD**
Tuesday October 14, 2025
Arundel Municipal Building
Meeting Room
7PM Meeting

Members present: Select Board Tom Danylik, Velma Hayes, Dan Dubois, Phil Labbe, Chip Bassett

Others: TM Trefethen, Dave Lane, Ben Byrne (PW), Jay Bassett (PW), Curtis Robinson (Port City), Andy Hyland (Port City), Melanie Mitchell, Selana Fitandes.

Call to order: Chairman Danylik called the meeting of the Select Board to order @ 7:04 PM.

PUBLIC HEARING: Chairman Danylik opened the hearing on the General Assistance Ordinance as it related to new cost tables. Had a request from the public to view the new cost tables

-Approval of Agenda: *MOTION Dubois second Hayes “approve agenda as amended passed 5-0. (discussion on RSU #21 Finance Committee).*

-Public Forum: No discussion

-Approval of Minutes: *MOTION Bassett second Hayes “approve minutes of September 22, 2025 as presented and reviewed” passed 5-0.*

-Committee & Board: Board members Hayes discussed the RSU #21 and shared the associated paper materials with the Town Manager.

-Manager Report

Prevent Acquisition of Easement or Right of Way: Manager shared the letter from Town Attorney Rachin to Attorney Ferrante and Michael Thomas in reference to the sign posted by Mr. Thomas on the cul-de-sac near his property.

RSU#21 Budget Impact: Manager shared the cost associated with the new proposed RSU #21 Budget Adjustment to the Town. It is \$6,527,110.00 a reduction of \$22,526.00.

Haz-Mat Day: Date of April 11, 2026 has been established. Time will be determined at a later date.

Appeals Board Training: Attorney Rachin will be present on Wednesday the 22nd @ 7PM to discuss with the Appeals Board their duties and responsibilities as they hear scheduled appeals. This is as a result of new members appointed to this board.

-Business

Fire Station Review with Port City: Plans and design was reviewed with the public and committee members based on the months of effort put forth by staff and the committee. Questions were raised as it related to the existing building and perhaps the possibility of building on the rear of it and installing Garage Doors so we have pass through garage operation for vehicles. Port City will review and report back to the committee its thoughts and associated cost.

GA Ordinance Amendment: MOTION Dubois second Labbe “approve the cost tables proposal submitted by the State in reference to the General Assistance Ordinance.” Passed 5-0.

Hours of Voter Registration & Approval of Warden: MOTION Hayes second Dubois “approve the modification of voter registration hours as proposed by the Town Clerk and appoint Sylvia Perreault as Election Warden for the election on November 4, 2025” passed 5-0

Payable & Payroll Warrants: *MOTION Hayes second Dubois “approve the warrants as reviewed” passed 5-0.*

ADJOURNMENT

MOTION Dubois second Labbe “to adjourn” passed 5-0 @ 8:15 PM

Respectfully submitted

Keith M. Trefethen
Town Manager