

**TOWN OF ARUNDEL, MAINE
SELECT BOARD MEETING**

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**Monday January 26, 2026
Arundel Municipal Building
6:30PM
Meeting Room**

I. Call to Order

II. Approval of Agenda

III. Approval of Minutes January 12, 2025

IV. Public Forum – Public comment on non-agenda items

V. Committee and Board Reports

VI. Manager's Report

On Demand Meeting MDOT on Intersection Log Cabin & Old Post
Residential Sampling Whitten Hill Road
Wi-Fi Upgrade Arundel Municipal Building

VII. Business

Process & Procedure Development of Rent Stabilization Ordinance
Update Application Form Gilliam Field Use
Approve Payable Warrant

VIII. Adjournment

TOWN OF ARUNDEL

257 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

BUSINESS MEETING January 26, 2026

EXECUTIVE SUMMARY

Select Board Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

MANAGERS REPORT

MDOT On Demand Meeting: Log Cabin/Old Post Road Intersection Improvements. MDOT has a Link set up so folks can comment to them directly on this project set for construction in 2028. I have additional documents that will be at your meeting for review.

Residential Sampling Whitten Hill Road: Information from our Contractor has come in. It appears that all detected compounds are below the Limits.

Wi-Fi Upgrades: I had difficulty at your last meeting recording and uploading your meeting. The reason was the remote Wi-Fi was malfunctioning. I have approved and upgrade to the system to avoid these matters in the future.

BUSINESS

Process and Procedure Rent Stabilization Ordinance: I wanted to begin a discussion with you all on how you wish to proceed. We have a Model Ordinance we can follow and you could review other documents developed by other municipalities, along with the establishment of workshop sessions to discuss this matter. Depending on your discussion and process will dictate the length of Ordinance Development before it is sent to the voters for a vote.

Gilliam Field Use Application: Staff has made some adjustment to the application that need to be approved by the Board prior to implementation.

ADJOURNMENT

**TOWN OF ARUNDEL
SELECT BOARD**

Monday January 12, 2026
Arundel Municipal Building
Meeting Room
6:30PM Meeting

Members present: Select Board Tom Danylik, Velma Hayes, Phil Labbe, Chip Bassett, Dan Dubois

Others: TM Trefethen, Fire Chief Stevenson, Public Works Ben Byrne, Town Attorney Leah Rachin, State Senator Henry Ingwersen and 25 residents from Shady Oaks Mobile Home Park

Call to order: Chairman Danylik called the meeting of the Select Board to order @ 6:39 PM.

EXECUTIVE SESSION: *MOTION Dubois second Labbe “enter executive session under 405 (6) (E) discussion with Town Attorney concerning legal rights & duties” passed 5-0 @ 6:40PM. MOTION Dubois second Hayes “end executive session @ 7:32PM passed 5-0. No action taken or decision made.*

-Approval of Agenda: *MOTION Hayes second Labbe “approve agenda as amended passed 5-0. (Discuss RSU #21 Meeting Finance).*

-Public Forum: None

-Approval of Minutes: *MOTION Bassett second Hayes “approve minutes of December 22, 2025 as presented and reviewed” passed 5-0.*

-Committee & Board: Board member Hayes shared information from the Finance Committee.

-Manager Report

Fence @ Fire Station: Its up however the vendor neglected to place cement on the post holes. Therefor the vendor has reimbursed the town these funds and indicated to the town if the posts move they will return re-set the post and cement them in.

Future Changes @ Transfer Station: Casella has informed the town that they wish to vacate the people hiring business at the Transfer Station and just prefer to

Haul & Dispose of the Town Materials. Staff will look at alternatives to this proposal and recommend some action during the budget process.

FY 26/27 Municipal Budget Development: Process is underway with review to start with the Budget Board and Select Board in February,

-Business

LD 1765 Rent Stabilization in Manufactured Housing Communities: Board expressed that they have asked the Town Attorney to draft a revision of the Charter as it relates to providing authority to the Board with Emergency Powers when circumstances warrant. They also expressed that work will begin on the development of a Rent Stabilization Ordinance and that workshops on drafts and discussions will occur until it is presented at a future Town Meeting seeking voter decision on any presentation. (Charter amendment & Ordinance action). Several members of the Public voiced the urgency on this matter in seeking voter approval on these issues.

Payable Warrant: *MOTION Hayes second Labbe "approve the warrant as reviewed" passed 5-0.*

ADJOURNMENT

MOTION Dubois second Bassett "to adjourn" passed 5-0 @ 8:13PM

Respectfully submitted

Keith M. Trefethen
Town Manager



STATE OF MAINE
DEPARTMENT OF TRANSPORTATION
16 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0016

Janet T. Mills
GOVERNOR

Bruce A. Van Note
COMMISSIONER

January 16, 2026

Town of Arundel
Attn: Town Manager
257 Limerick Road
Arundel, ME 04046

RE: TOWN OF ARUNDEL, INTERSECTION SAFETY IMPROVEMENTS
WIN: 027046.00

Dear Town Manager:

The Maine Department of Transportation is conducting an on-demand public meeting for the proposed intersection between Log Cabin Road and Old Post Road.

A link to this and other meetings can be seen at any time at bit.ly/mainedot-meetings.

A copy of the enclosed notice will be published in The Weekly Sentinel prior to the meeting and mailed to abutting property owners.

Thank you for your cooperation and assistance. If you have any questions, please let me know.

Sincerely,

Martin Rooney
Senior Project Manager
Highway Program

Enclosure



MaineDOT

Notice of Formal On-Demand PUBLIC MEETING Arundel

To discuss the proposed Safety Improvements at the Intersection of Log Cabin Road and Old Post Road.

MaineDOT invites and encourages you to attend an on-demand public meeting to provide information about the proposed project. This can be viewed at any time during the formal comment period and allows for online comments and questions that will be answered by MaineDOT staff. The formal comment period will last from January 20th, 2026, through February 4th, 2026

Questions, comments, or inquiries can be made at the on-demand meeting or directed to the Project Manager below.

Martin Rooney, Senior Project Manager
Maine Department of Transportation,
24 Child Street, 16 State House Station,
Augusta, Maine 04333-0016.
Telephone: 207-446-0364
Email: Martin.Rooney@maine.gov

Access to this and all other active meeting presentations is available on our Public Meetings Page located at bit.ly/mainedot-meetings. You can also access those meetings using the QR Code to the right.



For more information regarding MaineDOT Public Involvement, including meeting accessibility and available accommodations you may request for all types of meetings, please see the link to our Background Information page. bit.ly/background-publicinvolvement.

Work Identification Number 27046.00

Town Manager

From: Kristopher Plante <krisp@stgermain.com>
Sent: Friday, January 16, 2026 10:41 AM
To: Matthew.R.Young@maine.gov
Cc: Town Manager; John Marchewka
Subject: Residential Well Sampling- Whitten Hill Road, Kennebunk, ME
Attachments: L2581948.pdf; Table 1- Laboratory Results for Groundwater.pdf

Good morning,

We've received the analytical results from the residential well sampling completed the December. The results are summarized in the attached table along with the laboratory report. With the exception of arsenic at 127 Whitten Hill Road all detected compounds were below the Residential GW RAGs.

We mistakenly collected a sample from 139 Whitten Hill Road instead of 136 Whitten Hill Road, as specified in the approved work plan. We are actively working to schedule access to 136 Whitten and will collect the required samples as soon as possible.

The follow-up sampling at 136 Whitten will be completed at no additional cost to the project.

Let me know if you have any questions or need additional information.

Thanks,
Kris

Kristopher Plante
Project Manager
Mobile: 207.857.7521
Email: krisp@stgermain.com
StGermain.com



Table 1
Laboratory Results for Groundwater
Residential Sampling
Whitten Hill Road
Kennebunkport, Maine

LOCATION	129 WITTEN RD	125 WITTEN RD	21 WITTEN RD	119 WITTEN RD	127 WITTEN RD	139 WITTEN RD (D)	139 WITTEN RD (S)	DUPLICATE	FIELD BLANK	Maine DEP GW Remedial Action Guidelines
SAMPLING DATE	12/22/2025	12/22/2025	12/22/2025	12/22/2025	12/22/2025	12/22/2025	12/22/2025	12/22/2025	12/22/2025	
SAMPLE TYPE	WATER	WATER	WATER	WATER	WATER	WATER	WATER	WATER	WATER	ME-RAGS-GR
Anions by Ion Chromatography										
Chloride	40600	11300	22200	7080	10400	31900	14600	11200	-	NS
Sulfate	22900	16800	24600	9290	22600	15200	12400	16800	-	NS
General Chemistry										
Alkalinity, Total	136	104	144	143	137	70.1	60.2	104	-	NS
Bromide	500 U	500 U	500 U	500 U	500 U	500 U	500 U	500 U	-	NS
Nitrogen, Ammonia	88	106	75 U	75 U	75 U	75 U	75 U	136	-	NS
Nitrogen, Nitrate/Nitrite	170	110	100 U	280	100 U	100 U	110	340	-	NS
Solids, Total Dissolved	260000	160000	210000	180000	190000	140000	55000	150000	-	NS
Total Organic Carbon	500 U	500 U	520	520	500 U	500 U	980	500 U	-	NS
Total Metals										
Arsenic	10 U	10 U	10 U	10 U	16.4	10 U	10 U	10 U	-	0.52
Boron	30 U	30 U	47.7	30 U	34.8	30 U	30 U	30 U	-	4000
Calcium	10200	10800	6990	27900	1340	6210	15100	11100	-	NS
Iron	50 U	50 U	50 U	50 U	50 U	50 U	69	50 U	-	14000
Magnesium	2990	5790	3200	6580	433	1790	2540	5970	-	NS
Manganese	10 U	15.5	10 U	10 U	10 U	28.8	10 U	15.2	-	430
Potassium	2500 U	4960	2500 U	3670	2500 U	3770	4440	5060	-	NS
Sodium	84400	37300	89900	32300	76600	51900	19400	38400	-	NS
Perfluorinated Alkyl Acids by Isotope Dilution										
1H,1H,2H,2H-Perfluorodecane sulfonic Acid (8:2FT) (PFDA)	0.00192 U	0.00184 U	0.00183 U	0.00178 U	0.00172 U	0.00176 U	0.00186 U	0.00182 U	0.00189 U	NS
1H,1H,2H,2H-Perfluorohexane sulfonic Acid (4:2FT) (PFHxS)	0.00192 U	0.00184 U	0.00183 U	0.00178 U	0.00172 U	0.00176 U	0.00186 U	0.00182 U	0.00189 U	NS
1H,1H,2H,2H-Perfluorooctane sulfonic Acid (6:2FT) (PFOS)	0.00192 U	0.00184 U	0.00183 U	0.00178 U	0.00172 U	0.00176 U	0.00186 U	0.00182 U	0.00189 U	NS
2,3,3,3-Tetrafluoro-2-[1,1,2,2,3,3,3-Heptafluoropropoxy]-Propanoic Acid (HFPO-DA)	0.0192 U	0.0184 U	0.0183 U	0.0178 U	0.0172 U	0.0176 U	0.0186 U	0.0182 U	0.0189 U	0.06
4,8-Dioxa-3h-Perfluorononanoic Acid (ADONA)	0.00192 U	0.00184 U	0.00183 U	0.00178 U	0.00172 U	0.00176 U	0.00186 U	0.00182 U	0.00189 U	NS
N-Ethyl Perfluorooctanesulfonamideacetic Acid (NEFOSAA)	0.00192 U	0.00184 U	0.00183 U	0.00178 U	0.00172 U	0.00176 U	0.00186 U	0.00182 U	0.00189 U	NS
N-Methyl Perfluorooctanesulfonamideacetic Acid (MeFOSAA)	0.00192 U	0.00184 U	0.00183 U	0.00178 U	0.00172 U	0.00176 U	0.00186 U	0.00182 U	0.00189 U	NS
Perfluorobutane sulfonic Acid (PFBS)	0.00736	0.00856	0.00368	0.00178 U	0.0249	0.00607	0.00243	0.00876	0.00189 U	6
Perfluorobutanoic Acid (PFBA)	0.00192 U	0.00426	0.00183 U	0.00178 U	0.00375	0.00217	0.0079	0.00419	0.00189 U	19
Perfluorodecane sulfonic Acid (PFDS)	0.00192 U	0.00184 U	0.00183 U	0.00178 U	0.00172 U	0.00176 U	0.00186 U	0.00182 U	0.00189 U	NS
Perfluorodecanoic Acid (PFDA)	0.00192 U	0.00184 U	0.00183 U	0.00178 U	0.00172 U	0.00176 U	0.00186 U	0.00182 U	0.00189 U	NS
Perfluorododecanoic Acid (PFDoA)	0.00192 U	0.00184 U	0.00183 U	0.00178 U	0.00172 U	0.00176 U	0.00186 U	0.00182 U	0.00189 U	NS
Perfluorohexane sulfonic Acid (PFHxS)	0.00192 U	0.00184 U	0.00183 U	0.00178 U	0.00172 U	0.00176 U	0.00186 U	0.00182 U	0.00189 U	NS
Perfluorohexanoic Acid (PFHxA)	0.00192 U	0.00184 U	0.00183 U	0.00178 U	0.00172 U	0.00176 U	0.00186 U	0.00182 U	0.00189 U	NS
Perfluorohexadecanoic Acid (PFHxDA)	0.00383 U	0.00368 U	0.00366 U	0.00357 U	0.00344 U	0.00352 U	0.00372 U	0.00364 U	0.00378 U	NS
Perfluorohexanesulfonic Acid (PFHxS)	0.00192 U	0.00184 U	0.00183 U	0.00178 U	0.00261	0.00247	0.00186 U	0.00182 U	0.00189 U	0.39
Perfluorohexanoic Acid (PFHxA)	0.00254	0.00565	0.00183 U	0.00178 U	0.00518	0.00236	0.0188	0.0055	0.00189 U	9.9
Perfluoronanesulfonic Acid (PFNS)	0.00192 U	0.00184 U	0.00183 U	0.00178 U	0.00172 U	0.00176 U	0.00186 U	0.00182 U	0.00189 U	NS
Perfluorononanoic Acid (PFNA)	0.00192 U	0.00184 U	0.00183 U	0.00178 U	0.00172 U	0.00176 U	0.00186 U	0.00182 U	0.00189 U	0.059
Perfluorodecanoic Acid (PFDA)	0.00383 U	0.00368 U	0.00366 U	0.00357 U	0.00344 U	0.00352 U	0.00372 U	0.00364 U	0.00378 U	NS
Perfluorooctanesulfonamide (FOSA)	0.00192 U	0.00184 U	0.00183 U	0.00178 U	0.00172 U	0.00176 U	0.00186 U	0.00182 U	0.00189 U	NS
Perfluorooctane sulfonic Acid (PFOS)	0.00248	0.00516	0.00183 U	0.00178 U	0.0246	0.0393	0.00888	0.00604	0.00189 U	0.04
Perfluorooctanoic Acid (PFOA)	0.00304	0.0048	0.00183 U	0.00178 U	0.0128	0.0106	0.00528	0.00572	0.00189 U	0.06
Perfluoropentane sulfonic Acid (PFPeS)	0.00192 U	0.00184 U	0.00183 U	0.00178 U	0.00172 U	0.00176 U	0.00186 U	0.00182 U	0.00189 U	NS
Perfluoropentanoic Acid (PFPeA)	0.00295	0.0104	0.00183 U	0.00178 U	0.00514	0.00298	0.0296	0.0106	0.00189 U	NS
Perfluorotridecanoic Acid (PFTA)	0.00192 U	0.00184 U	0.00183 U	0.00178 U	0.00172 U	0.00176 U	0.00186 U	0.00182 U	0.00189 U	NS
Perfluorotridecanoic Acid (PFTDA)	0.00192 U	0.00184 U	0.00183 U	0.00178 U	0.00172 U	0.00176 U	0.00186 U	0.00182 U	0.00189 U	NS
Perfluoroundecanoic Acid (PFUnA)	0.00192 U	0.00184 U	0.00183 U	0.00178 U	0.00172 U	0.00176 U	0.00186 U	0.00182 U	0.00189 U	NS
PFAS, Total (6)	0.00552	0.0119	0.00183 U	0.00178 U	0.0424	0.0543	0.0168	0.0118	0.00189 U	NS

Notes:

Concentrations reported in micrograms/liter (ug/l)

Bold = detected above laboratory reporting limit

U = not detected above listed limit.

NS = no standard

Underline = laboratory reporting limit exceeds Maine DEP RAGs

Shading = exceedance of Maine DEP RAGs

ME-RAGS-GR: Maine Groundwater Residential Remedial Action Guidelines (RAGs) Criteria per Maine DEP RAGs dated November 15, 2023.

APPENDIX 2

Model Municipal Rent Stabilization Ordinance

This model ordinance has been developed as a resource for municipalities, pursuant to L.D. 1765. Municipalities are urged to consult with their legal counsel for ordinance drafting and to determine how to best integrate these concepts into the framework of existing local law. Key issues have been identified for consideration in underlined and italicized text below, but resolution of those issues are left for municipal officials to decide based on local conditions.

Note: “mobile homes” and “mobile home parks” are terms commonly used in municipal ordinances in Maine. Similarly, “manufactured housing” and “manufactured housing communities” are terms often found in local ordinances. Both terms are referenced in State law, and this model ordinance assumes that the words may be used interchangeably according to the preference of the municipality.

Article 1: Purpose

The purpose of this ordinance is to protect the health, safety, and welfare of residents living in mobile home parks by preventing unreasonable lot rent and fee increases. Mobile homes represent a crucial source of unsubsidized affordable housing. However, because residents typically own their homes but not the land underneath them, they face unique vulnerabilities to excessive rent and fee increases. While mobile home park owners should expect to receive a reasonable return on their investment, residents of those parks should expect to be protected from unnecessary, excessive cost increases because they may be put at risk of homelessness or severe housing insecurity.

Article II. Definitions

- **Administrator:** “Administrator” means the municipal official responsible for the administration and enforcement of this mobile home park rent stabilization ordinance.
- **Base Rent:** “Base Rent” means the rent amount charged for any mobile home park lot which is in effect on any specific date.

- **Consumer Price Index (CPI):** “Consumer Price Index” or “CPI” means the Consumer Price Index for All Urban Consumers (CPI-U), Northeast Region, as published by the U.S. Department of Labor, Bureau of Labor Statistics.
- **Mobile Home:** “Mobile Home” means a structure, transportable in one or more sections, which is 8 body feet or more in width and 32 body feet or more in length, is built on a permanent chassis, is designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air-conditioning and electrical systems contained in the structure.
- **Mobile Home Park:** “Mobile Home Park” means any parcel(s) of land under single or common ownership or control which contains, or is designed, laid out or adapted to accommodate, two or more mobile homes.
- **Mobile Home Park Lot:** “Mobile Home Park Lot” means the area of land on which an individual mobile home is situated within a mobile home park and which is reserved for use by the occupants of that home.
- **Mobile Home Resident:** “Mobile Home Resident” means an occupant of a mobile home who rents a parcel of land in a mobile home park.
- **Park Owner:** “Park Owner” means a person, corporation or other entity that owns a mobile home park.
- **Rent Increase:** “Rent Increase” means any additional lot rent or fees demanded of, or paid by, a mobile home resident, and includes any reduction in services without a corresponding reduction in the amount demanded or paid for in lot rent or fees.
- **Rent Stabilization Board:** “Rent Stabilization Board” means the municipal body appointed to hear and decide petitions for additional rent increases and other matters.

Article III. Lot Rent and Fee Increase Limitations

- A. Limitation on number of rent increases:** A park owner may not increase the lot rents or fees more than x time(s) in any 12-month period in the mobile home park.
- B. Base Rent Calculation:** Except as provided herein, a park owner shall not demand, accept or retain rent for a mobile home park lot that exceeds the rent in effect for that lot on date of ordinance approval or other date specified by local governing

body. In the event the lot was not occupied on date of ordinance approval or other date specified by local governing body, the base rent for that lot shall not exceed the most recent lot rent plus an amount up to that specified in Article III (F).

C. Notice Requirements: A park owner shall provide notice of any increase in lot rent or fees to the affected mobile home residents, no less than 90 days or a longer specified period before the effective date of the increase. The notice must include:

1. The name, address, telephone number and e-mail address of the park owner; and
2. The amount of the increase in lot rent or fees, in dollars, and the type of any fee increased.

D. Rent increase formula: Any lot rent or fee increase is limited to the lesser or greater of:

1. The most recently posted annual percentage change in the Consumer Price Index (CPI) plus or minus x %; and
2. X % of the then-current base rent or fee.

E. Greater Rent Increase: A park owner may seek a greater rent or fee increase to cover the cost of increased operating expenses such as taxes, insurance, utility charges and maintenance costs, in addition to certain capital improvements or other emergencies. Improvements must directly benefit mobile home residents and be necessary for maintenance or the correction of health and safety conditions in the mobile home park. A park owner seeking such a greater increase must submit a petition to the administrator or rent stabilization board. The petition must be filed in advance of the rent or fee increase notice and contain documentation that the increase is necessary to cover increases in operating or maintenance expenses, the cost of eligible capital improvements, or unforeseeable expenses incurred at the mobile home park. Park owners that fail to maintain a mobile home park in decent, safe, sanitary condition, as determined by the administrator or rent stabilization board, shall not be allowed to exceed the basic rent increase unless the increase is used to correct health and safety violations in the mobile home park.

F. Vacancy Base Rent: A park owner shall be permitted to increase the lot rent by up to x% whenever a lawful vacancy occurs, and this amount shall be considered the new base rent for that mobile home park lot.

Article IV. Applicability

A. Applicability: This ordinance applies to every mobile home park within the municipality except those to which an exemption applies.

B. Exemptions: This ordinance shall not apply to:

1. *Mobile home parks owned by a cooperative or other entity in which membership is limited to mobile home residents;*
2. *Mobile home lots subject to any agreement that restricts lot rent or fee increases in a manner that is more restrictive than this ordinance; or*
3. *Mobile home lots subject to an aggregate lot rent and fee amount that is less than x% of the local Fair Market Rent then applicable based on bedroom size, as posted on the website of the Maine State Housing Authority.*

Article V. Appeals

A. Decisions of the administrator or rent stabilization board may be appealed by:

1. Park owners; or
2. Affected mobile home residents, when x% or more of the households then living in the mobile home park, who are affected by the proposed rent or fee increase, agree to seek such an appeal via written petition.

B. Appeals as described herein are to be filed with locally appointed appeals board, within x days of the decision made by the administrator or rent stabilization board. Appeals must be decided within x days of filing and must be based solely on the information previously provided to the administrator or rent stabilization board.

APPLICATION FOR USE OF TOWN OF ARUNDEL – GILLIAM FIELD
ARUNDEL PARKS & RECREATION DEPARTMENT 257 LIMERICK ROAD ARUNDEL, ME 04046
PHONE: 207-286-9241 FAX: 207-985-7589 EMAIL: recreationdirector@arundelmaine.org
Allow 2-4 weeks from submission date for application process to be completed

Name & Address for Organization: _____

Non-Profit Organization or Private or Commercial Organization (circle one) Federal ID # _____

Facilities Desired (specific field location(s), storage shed, etc) _____

Date(s) & Time(s) Desired. List separately. If application is for a weekly function, please state the beginning and ending dates: _____

Purpose of Use _____ Expected # of people _____

Type of activities to be conducted. Please be specific as each activity requires a separate approval _____

Will you be charging admission? YES NO If yes, proceeds will go to: _____

A DEPOSIT of \$ _____ is due prior to event, which is refundable if field is left in the condition it was found in. Carry in/carry out trash. Any person or organization issued a permit shall observe all rules, regulations and ordinances adopted by the Town of Arundel. Open fires are not permitted without prior written permission from the Town AND appropriate Fire officials for the fire & the burning of materials. The person to whom the permit is issued shall agree to be liable for any loss, damage or injury sustained by any person or property whatsoever by reason of negligence on the part of any person engaged in the activity being sponsored under the permit and shall agree to hold the Town and any of its agents, servants and employees harmless from any and all losses caused by the permittee or any person engaged in activity being sponsored under the permit. Parking is available in school parking lot only. There is NO PARKING ALLOWED on dirt access drive, for emergency access reasons. 1 gate key per entity can be requested for access to deliver supplies, porta-potties, etc. Vehicular access to the field by the general public is not permitted.

NAME/TITLE OF APPLICANT: _____ DATE: _____

ADDRESS _____ CELL PHONE _____

WORK PHONE _____ EMAIL ADDRESS _____

SIGNATURE OF APPLICANT _____

Certificate of Insurance naming the Town of Arundel as an additional insured must be turned in with application.

----- OFFICE USE ONLY BELOW THIS LINE -----

Certificate of Insurance received (circle one) YES NO

Parks & Recreation Department Concerns/Comments/Deposit Recommendations: _____

P & R Director Signature _____ Recommends (circle one) APPROVAL DENIAL

Public Works Department Concerns/Comments/Deposit Recommendations: _____

PW Director Signature _____ Recommends (circle one) APPROVAL DENIAL

Select Board Concerns/Comments/Deposit Recommendations: _____

Select Board Chair Signature _____ Recommends (circle one) APPROVAL DENIAL

Adopted by Select Board 8/28/2017
See next page for Fee Information