

**TOWN OF ARUNDEL, MAINE  
SELECT BOARD MEETING**

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**Monday March 9, 2026  
Arundel Municipal Building  
7PM  
Meeting Room**

- I. Call to Order**
- II. Approval of Agenda**
- III. Approval of Minutes February 24, 2026**
- IV. Public Forum** – Public comment on non-agenda items
- V. Committee and Board Reports**
- VI. Manager's Report**
  - Transfer Station Operation starting 4/1/26
  - Hazmat Day 4/11/26
  - Appeals Board meeting of 3/5/26
  - Efforts on Personnel Policy Revisions
- VII. Business**
  - Assessor and discussion on recent abatement activity
  - Development Mobile Home Rent Stabilization Ordinance Draft #3
  - ACT and request for placement of Storage Shed
  - Approve Payable Warrant
- VIII. Adjournment**

# TOWN OF ARUNDEL

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BUSINESS MEETING March 9, 2026

## EXECUTIVE SUMMARY

Select Board Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

## MANAGERS REPORT

**Transfer Station Operation:** As I reported to you earlier, Casella no longer wishes to provide staff for the operation of the Transfer Station. Starting April 1, 2026 the Town through the Public Works Department will staff the Transfer Station. We have done background checks on the present Casella Employees who have been approved and we have retained them to work at the Transfer Station.

**Hazmat Day:** As a reminder the day is set for Saturday April 11, 2026 from 9AM to 12 Noon. Public Works will coordinate the Municipal effort.

**Appeals Board meeting 3/5/26:** The Board heard a variance request for a setback at the property operated as Arundel Market. I will be able to inform you of the outcome of the hearing and the decision of the Board.

**Efforts on Personnel Policy update:** Jenn Shea is working towards her Masters in Public Administration. One of the goals in the degree program is to work along side a public administrator to gain experience and acknowledge. She therefor is working here in Arundel with us on Special Projects. The first and largest will be the review and upgrade of the Personnel Policies. She will be making a presentation and review of those efforts to you folks in the near future.

## BUSINESS

**Assessor Lena Reichardt** will be present to review with you the abatements processed after the most recent Real Estate Update performed by Vision.

**Mobile Home Rent Stabilization Draft Ordinance #3:** We can discuss the most recent adjustments and thoughts and suggestions.

**ACT possible Shed Placement:** ACT has asked for placement of a storage shed on Town property for their continued storage of items.

## ADJOURNMENT

**TOWN OF ARUNDEL  
SELECT BOARD**

Tuesday February 24, 2026  
Arundel Municipal Building  
Meeting Room  
7:00PM Meeting

Members present: Select Board Tom Danylik, Velma Hayes, Phil Labbe, Dan Dubois

Absent: Chip Bassett

Others: TM Trefethen, Fire Chief Stevenson, 16 people from the General Public

**Call to order:** Chairman Danylik called the meeting of the Select Board to order @ 7:00 PM.

**-Approval of Agenda:** *MOTION Dubois second Labbe “approve agenda as amended” passed (4-0 added RSU #21 Finance report)*

**-Public Forum:** Diana Pelletier discussed with the Board her attempts to secure a permit understanding her rights and responsibilities to use a Discontinued Road (Brimstone Road) off of Thompson Road discontinued in June 1985 at the Annual Town Meeting.

**-Approval of Minutes:** *MOTION Dubois second Hayes “approve minutes of February 9, 2026 as presented” passed 4-0.*

**-Committee & Board:** RSU#21 Finance Report as presented by Board member Hayes.

**-Manager Report**

**Process to call a Special or Annual Town Meeting:** Manager provided a memo (February 9, 2026 attached), outlining a process that generally is followed making it a reasonable assumption that a Special and or Annual Town Meeting could be called within a 21-day period.

**Posting of Road:** Posting of roads to weight limitations will occur on Thursday February 26, 2026 and will be in coordination with our neighboring communities.

**MDOT work plan for 26-27-28** was shared with the Board. The plan called for major work to take place on Route 111 and the Downing Road Bridge replacement.

**-Business**

**Mobile Home Rent Stabilization Ordinance:** Draft #2 was presented to the public seeking comment and suggestions related to the Ordinance Development. Discussion centered on the establishment of a consistent rent increase formula and a process to determine a request for a greater rent increase. Some folks commented if the town should get involved in this matter at all as it relates to rents and rent control. Board express their commitment to propose the ordinance to the people for a vote at the Annual Town Meeting in June.

**Charter Amendment Emergency Moratorium:** The Select Board has decided to table any further efforts to establish a Emergency Moratorium for inclusion in the Municipal Charter. The attempt was trying to define a matter that falls outside of Title 30-A 4356, and defining an emergency not related to overburden of public facilities, or would create serious public harm. If a public issue came up that needed immediate action by the Town it is believed that the ability to call a Special Town Meeting in a timely matter still exist and could occur.

**Payable Warrant:** *MOTION Dubois second Hayes “approve the warrant as reviewed” passed 4-0.*

**ADJOURNMENT**

*MOTION Dubois second Labbe “to adjourn” passed 4-0 @ 8:14PM*

Respectfully submitted

Keith M. Trefethen  
Town Manager