

**TOWN OF ARUNDEL
SELECT BOARD**

Monday May 13, 2024
Arundel Municipal Building
Meeting Room
7PM Meeting

Members present: Select Board Phil Labbe, Tom Danylik, Velma Hayes, Jason Nedeau, & Dan Dubois

Others: TM Trefethen, Diane Robbins-Mockus, Stella McCormack, Jack Reetz, Sam Hull, Sheila Wells, Joan Hull.

Call to order: Chairman Nedeau called the regular meeting of the Select Board to order @ 7:00 PM

Public Hearing: Chairman Nedeau opened the public hearing @7:00PM for “Pigpens BBQ” on Portland Road and “Terra Firma” & Sook Thai Mobile” operating at Vinegar Hill Music Theatre. No comments Public Hearing closed @ 7:00PM.

Approval of Agenda: *MOTION Dubois second Hayes “approve agenda as amended” passed 5-0 (added payroll and payable warrants).*

Public Forum: Resident Diane Robbins-Mockus wish to make the Board aware of a School Bus matter in the cul-de-sac off of Clearview Drive.

Approve Minutes: *MOTION Dubois second Labbe “approve minutes of April 29, 2024 as corrected” Passed 5-0.*

Committee & Board Reports: None

Manager Report:

-Status of Engine 44: 4-6 weeks for repairs, estimate of over \$19,000 for related repairs just waiting for parts to come in as they are backordered.

-Punch Cards at Transfer Station: Agreement reached with Casella. Cards good until 6-30-24. Residents can return to the Municipal Offices by September 1, 2024 for reimbursement of unused punched cards. Process and information will be shared on the Web Site.

Business

-Resignation of School Board Member along with the process to replace/appoint a resident. **MOTION Dubois second Danylik “approve an abbreviated period for an Arundel resident to file papers for the one-year position. Nomination papers must be returned to the Town Clerk by May 28, 2024” passed 5-0.** This process follows direction within the Municipal Charter, RSA 20-A and RSA 30-A as outlined by the Town Attorney.

-Confirmation of Election Warden: **MOTION Hayes second Labbe “approve the appointment of Sylvia Perreault as Election Warden for the upcoming Annual Town Meeting” passed 5-0.**

-Business Hours for Voter Registration: **MOTION Dubois second Danylik “approve the request of the Town Clerk and modify the voter registration hours as recommended” passed 5-0.**

- Approval of Food Truck: ***MOTION Hayes second Danylik “approve Pigpens BBQ to operate only one food truck @ 1654 Portland Road passed 5-0.***

-Approval of Food Trucks: **MOTION Hayes second Dubois approve “Terra Firma” & “Sook Thai Mobile” to operate food trucks on property owned by Vinegar Hill Music Theatre on the dates identified in the Application” passed 4-0-1 (Danylik)**

-Liquor License Dutch Elm Golf Course: **MOTION Dubois second Hayes “approve the application as submitted and reviewed” passed 5-0.**

-Liquor License TNT Event Services: **MOTION Hayes second Dubois “approve the liquor license for TNT Event Services as a Qualified Caterer. Alcohol is stored at 98 Sinnott Road location of Home Occupation but only consumed at events off the location of Storage facility” passed 5-0.**

-Approval of Payroll & Payable Warrants: ***MOTION Hayes second Labbe “approve as reviewed” passed 5-0***

Board discussed the Fire Station Expansion no action taken.

ADJOURNMENT

MOTION Dubois second Labbe “to adjourn” passed 5-0 @ 7:50 PM

Respectfully submitted

Keith M. Trefethen
Town Manager

